

**INSTRUCTIONAL POLICIES COMMITTEE  
MINUTES  
September 12, 2000**

The IPC met for its regular monthly meeting at 1:30 p.m. on Tuesday, September 12, 2000, in Wyly Tower 1647 with the following members present:

Dr. David Cowling (COES Alternate), Dr. Alice Hunt, Mrs. Judy Irvin, Dr. Donald Kaczvinsky, Dr. James Liberatos, Dr. E. J. Miller, Dr. Nathan Ponder, Dr. Robert Toburen, Mr. Robert Vento, Dr. Elizabeth Wibker, and SGA Representative Brandon Stringer.

Dr. James Liberatos, Chair, introduced new members Dr. Nathan Ponder of the College of Engineering and Science and Brandon Stringer, SGA Representative.

A motion (Cowling/Wibker) to modify the agenda to include the election of officers for 2000-2001 was **APPROVED**.

**ELECTED** by acclamation were Dr. James Liberatos, Chair, and Dr. Donald Kaczvinsky, Vice Chair.

The minutes of the May 9, 2000, meeting were **APPROVED** as written. (Wibker/Miller)

The following proposals were reviewed:

**COLLEGE OF ENGINEERING AND SCIENCE**

To **ADD** ELEN 243: Computer Programming

**APPROVED Effective Winter 2000-2001** (Cowling/Wibker)

To **CHANGE** ELEN 311: Introduction to Electric and Magnetic Fields  
ELEN 407: Electrical Engineering Design II  
ELEN 408: Electrical Engineering Design III  
ELEN 483: Industrial Energy Systems Design **TO**  
ELEN 483: Motor Control

**APPROVED Effective Winter 2000-2001** (Cowling/Toburen)

To **CHANGE** Electrical Engineering Curriculum (B.S.)

**APPROVED Effective Winter 2000-2001** (Cowling/Hunt)

To **ADD** ELET 274: Computer Programming I  
ELET 275: Computer Programming II

**APPROVED Effective Winter 2000-2001** (Cowling/Wibker)

to **ADD** CVTE 492: Construction Project Bid Planning

**APPROVED Effective Winter 2000-2001** (Cowling/Stringer)

To **CHANGE** Construction Engineering Technology Curriculum (B.S.)

**APPROVED Effective Winter 2000-2001** (Cowling/Wibker)

## **COLLEGE OF LIBERAL ARTS**

### Department of Social Sciences

To **CHANGE** Sociology 312: Minority Groups  
Sociology 320: Research Methods  
Sociology 340: Urban Sociology  
Sociology 401: Social Theory  
Sociology 418: Social Control  
Sociology 435: Sociology of Aging  
Sociology 437: Retirement and Community  
Sociology 455: Social Movements and Collective Behavior

**APPROVED Effective Winter 2000-2001** (Toburen/Kaczvinsky)

to **CHANGE** Sociology Curriculum (B.A.)

**APPROVED Effective Winter 2000-2001** (Toburen/Kaczvinsky)

The purpose of the meeting having been accomplished, the meeting was adjourned at 2:00 p.m.

**INSTRUCTIONAL POLICIES COMMITTEE  
MINUTES  
October 10, 2000**

The IPC met for its regular monthly meeting at 1:30 p.m. on Tuesday, October 10, 2000, in Wylly Tower 1647 with the following members present:

Dr. David Cowling (COES Alternate), Dr. Alice Hunt, Dr. Anthony Jurkus, Dr. Donald Kaczvinsky, Dr. James Liberatos, Dr. E. J. Miller, Dr. Nathan Ponder, Dr. Carolyn Talton, Dr. Robert Toburen, Mr. Robert Vento, Dr. Elizabeth Wibker, and SGA Representative Brandon Stringer.

The minutes of the meeting of September 12, 2000, were **APPROVED** as written. (Wibker/Cowling)

Dr. Anthony Jurkus was introduced as a new representative from the College of Administration and Business.

The following proposals were presented for consideration by the Committee:

**COLLEGE OF APPLIED & NATURAL SCIENCES**

To **CHANGE** Nutrition & Dietetics curriculum (B.S.)

**APPROVED effective Spring Quarter 2000-2001 (Hunt/Talton)**

to **ADD** BISC 134: Botany

**APPROVED effective Spring Quarter 2000-2001 (Hunt/Talton)**

to **ADD** BISC 465: Forensic Anthropology

**APPROVED effective Spring Quarter 2000-2001 (Hunt/Jurkus)**

**COLLEGE OF ENGINEERING & SCIENCE**

To **DELETE** ELEN 100: Introduction to Electrical Engineering  
ELEN 221: Electrical Circuits  
ELEN 222: Electrical Circuits  
ELEN 229: Basic Electrical Measurements

ELEN 231: Introduction to Digital Design  
ELEN 239: Digital Design Lab  
ELEN 322: Introduction to Discrete-time Signals and Systems  
ELEN 331: Analogue Electronics  
ELEN 332: Analogue Electronics II  
ELEN 339: Electronics Design Laboratory  
ELEN 389: Electrical Machinery Laboratory

**APPROVED effective Spring Quarter 2000-2001 (Cowling/Hunt)**

**COLLEGE OF LIBERAL ARTS**

To **ADD** IDES 250: Introduction to Interior Design  
IDES 355: Interior Design Theory and Issues I  
IDES 356: Interior Design Theory and Issues II  
IDES 357: Interior Design Theory and Issues III

to **CHANGE** IDES 452: Interior Design IV

to **ADD** IDES 453: Interior Design V  
IDES 454: Interior Design VI

To **DROP** IDES 350: Interior Design Theory and Issues

To **CHANGE** Interior Design Curriculum (B.I.D.)

**All above APPROVED effective Fall Quarter 2001-2002 (Toburen/Kaczvinsky)**

Dr. Liberatos encouraged the representatives to communicate to their respective colleges to drop courses that will not be taught again and to clear up any errors in pre-requisites listed in the catalog.

The purpose of the meeting having been accomplished, the meeting was adjourned at 2:10 p.m.

**INSTRUCTIONAL POLICIES COMMITTEE  
MINUTES  
November 14, 2000**

The IPC met for its regular monthly meeting at 1:30 p.m. on Tuesday, November 14, 2000, in Wylly Tower 1647 with the following members present:

Dr. Dave Cowling (Engineering & Science Alternate), Dr. Alice Hunt, Mrs. Judy Irvin, Dr. Anthony Jurkus, Dr. Donald Kaczvinsky, Dr. James Liberatos, Dr. E. J. Miller, Dr. Nathan Ponder, Dr. Carolyn Talton, Dr. Bob Toburen, Mr. Robert Vento, and Dr. Elizabeth Wibker.

The minutes of the meeting of October 10, 2000 were **APPROVED** as written. (Wibker/Talton)

The following proposals were presented for consideration by the Committee:

**COLLEGE OF ADMINISTRATION & BUSINESS**

To **CHANGE** Computer Information Systems Curriculum (B.S.)

**APPROVED Effective Spring Quarter 2000-2001** (Wibker/Jurkus)

**COLLEGE OF APPLIED & NATURAL SCIENCES**

To **ADD** Environmental Science (ENSC) 275: Aquatic Bioassays  
BISC 275: Aquatic Bioassays

**APPROVED Effective Spring Quarter 2000-2001** (Toburen/Irvin)

**COLLEGE OF EDUCATION**

To **CHANGE** Health & Physical Education: Fitness/Wellness (B.S.)  
(Health/Fitness Concentration)

**APPROVED Effective Spring Quarter 2000-2001** (Talton/Wibker)

**COLLEGE OF LIBERAL ARTS**

To **CHANGE** Aviation Management Curriculum (B.S.)

**TABLED until December 2000 meeting pending revision**  
(Toburen/Kaczvinsky)

The purpose of the meeting having been accomplished, the meeting was adjourned at 2:10 p.m.

**INSTRUCTIONAL POLICIES COMMITTEE  
MINUTES  
February 13, 2001**

The IPC met for its regular monthly meeting at 1:30 p.m. on Tuesday, February 13, 2001, in Wyly Tower 1647 with the following members present:

Dr. Alice Hunt, Mrs. Judy Irvin, Dr. Anthony Jurkus, Dr. Donald Kaczvinsky, Dr. James Liberatos, Dr. E. J. Miller, Dr. Nathan Ponder, Dr. Carolyn Talton, Dr. Bob Toburen, Dr. Elizabeth Wibker, and SGA Representative Brandon Stringer.

The minutes of the meeting of December 12, 2000, were **APPROVED** as written. (Miller/Wibker)

The following proposals were presented for consideration by the Committee:

**COLLEGE OF ENGINEERING & SCIENCE**

To **DROP**            Engineering 100: Introduction to Engineering  
                         Engineering 102: Programming for Engineers  
                         Engineering 151: Engineering Graphics & Computer Modeling  
                         Engineering 162: Descriptive Geometry  
                         Engineering 425: Ethics and Professionalism

**APPROVED Effective Summer 2001 (Ponder/Wibker)**

to **CHANGE**        Computer Science 310: Theory of Computing  
                         Computer Science 404: Senior Capstone

**APPROVED Effective Fall 2001-2002 (Ponder/Toburen)**

To **CHANGE**        Computer Science Curriculum (B.S.)

**APPROVED Effective Fall 2001-2002 (Ponder/Toburen)**

To **CHANGE**        Math 240: Engineering Mathematics I **TO** Mathematics for Engineering & Science I  
                         Math 241: Engineering Mathematics II **TO** Mathematics for Engineering and Science II

Math 242: Engineering Mathematics III **TO** Mathematics for Engineering and Science III

Math 243: Engineering Mathematics IV **TO** Mathematics for Engineering and Science IV

Math 244: Engineering Mathematics V **TO** Mathematics for Engineering and Science V

Math 245: Engineering Mathematics VI **TO** Mathematics for Engineering and Science VI

**APPROVED Effective Fall 2001-2002 (Ponder/Miller)**

to **CHANGE** Math 232: Analytic Geometry and Calculus III description changed  
**EDITORIALY**

**COLLEGE OF LIBERAL ARTS**

To **CHANGE** Architecture 301: Computer Applications **TO** Computer Applications Colloquium  
Architecture 474: Computers for Designers (description change)

**APPROVED Effective Fall 2001-2002 (Toburen/Kaczvinsky)**

to **CHANGE** Architecture Curriculum (BAR)  
Interior Design Curriculum (BID)

**APPROVED Effective Fall 2001-2002 (Toburen/Kaczvinsky)**

The purpose of the meeting having been accomplished, the meeting was adjourned at 2:00 p.m.

**INSTRUCTIONAL POLICIES COMMITTEE  
MINUTES  
April 10, 2001**

The IPC met for its regular monthly meeting at 1:30 p.m. on Tuesday, April 13, 2001, in Wylly Tower 1647 with the following members present:

Dr. Alice Hunt, Mrs. Judy Irvin, Dr. Anthony Jurkus, Dr. Donald Kaczvinsky, Dr. James Liberatos, Dr. E. J. Miller, Dr. Jim Nelson, Dr. Nathan Ponder, Dr. Carolyn Talton, Dr. Bob Toburen, Mr. Bob Vento, Dr. Elizabeth Wibker, and SGA Representative Brandon Stringer.

The minutes of the meeting of February 13, 2001, were **APPROVED** as written. (Wibker/Kaczvinsky)

The following proposals were presented for consideration by the Committee:

**COLLEGE OF ADMINISTRATION & BUSINESS**

To **DROP**            Accounting 101: Accounting for Non-Business Majors  
                          Economics 100: Current Economic Issues  
                          Economics 200: American Industrial Development  
                          Quantitative Analysis 431: Simulation

**APPROVED effective Fall 2001-2002 (Wibker/Nelson)**

**COLLEGE OF APPLIED & NATURAL SCIENCES**

To **ADD**            Biological Sciences 466: Medical Anthropology  
                          Biological Sciences 467: Biological Anthropology

**APPROVED effective Fall 2001-2002 (Hunt/Wibker)**

To **ADD**            Forestry 426: Rocky Mountain Forest Resources Management

**FAILED on a vote of 9 to 2**

to **CHANGE**        Merchandising & Consumer Affairs Curriculum (B.A.)

**APPROVED effective Fall 2001-2002 (Hunt/Wibker)**

To **CHANGE** Human Nutrition Minor  
Merchandising Minor  
Consumer Affairs Minor  
Family and Child Studies Minor

**APPROVED effective Fall 2001-2002 (Hunt/Nelson)**

to **DROP** Child Development Minor

**APPROVED effective Fall 2001-2002 (Hunt/Miller)**

#### **COLLEGE OF ENGINEERING & SCIENCE**

to **CHANGE** Industrial Engineering Curriculum (B.S.)

**TABLED to clarify the Natural Science GER two course sequence (Nelson/Wibker)**

#### **COLLEGE OF LIBERAL ARTS**

To **DROP** English 431: Technology and American Literature

**APPROVED effective Summer 2001 (Kaczvinsky/Toburen)**

to **CHANGE** English Curriculum (B.A.)

**APPROVED effective Fall 2001 (Kaczvinsky/Toburen)**

To **ADD** Geography 210: World Regional Geography  
Geography 440: Economic Geography  
Geography 470: Urban Geography  
Geography 480: Advanced GIS and Spatial Analysis  
Geography 490: Perspectives on Place and Space

**FAILED on a vote of 7 to 2**

An alternative motion deleting Geography 480 was presented

to     **ADD**           Geography 210: World Regional Geography  
                  Geography 440: Economic Geography  
                  Geography 470: Urban Geography  
                  Geography 490: Perspectives on Place and Space

**APPROVED effective Fall 2001-2002 (Toburen/Wibker)**

Dr. Marta Graves and Dr. Steve Graves will be present at the May meeting to discuss statistical questions raised about Geography 480. They will meet with other statistics faculty on campus prior to the meeting to clarify duplication of other courses currently taught.

To     **DROP**           Geography 227: Geography of the Developing World  
                  Geography 340: Economic Geography  
                  Geography 370: Urban Geography  
                  Geography 390: Perspectives on Place and Space

**APPROVED effective Fall 2001-2002 (Toburen/Irvin)**

To     **CHANGE**        Geography 203: Physical Geography

**The Committee recommended that the change be made editorially by memo to Dr. Rea.**

to     **CHANGE**        Geography Curriculum (B.A.)

**APPROVED effective Fall 2001-2002 (Toburen/Hunt)**

The purpose of the meeting having been accomplished, the meeting was adjourned at 2:30 p.m.

## MEMORANDUM

**TO:** **Instructional Policies Committee**

Dr. John Brewer

Dr. Alice Hunt

Mrs. Judy Irvin

Dr. Anthony Jurkus

Dr. Donald Kaczvinsky

Dr. James Liberatos

Dr. E. J. Miller

Dr. Jim Nelson

Dr. Nathan Ponder

Dr. Carolyn Talton

Dr. Bob Toburen

Mr. Robert Vento

Dr. Elizabeth Wibker

SGA Rep. Brandon Stringer

**FROM:** Marilynn Ringheim

**DATE:** April 30, 2001

**SUBJECT:** Poll Vote on Industrial Engineering Curriculum

Please call me at 4262 or email me at [ringheim@latech.edu](mailto:ringheim@latech.edu) as soon as possible with your **POLL VOTE** on the College of Engineering & Science's proposal for revision of the Industrial Engineering curriculum which was tabled at our meeting of IPC in April. The present and proposed course descriptions are attached.

11 of 13 members responded

11 of 11 voted YES

**INSTRUCTIONAL POLICIES COMMITTEE  
MINUTES  
May 8, 2001**

The IPC met for its regular monthly meeting at 1:30 p.m. on Tuesday, May 8, 2001, in Wylly Tower 1647 with the following members present:

Dr. Alice Hunt, Mrs. Judy Irvin, Dr. Anthony Jurkus, Dr. Donald Kaczvinsky, Dr. James Liberatos, Dr. Jim Nelson, Dr. Nathan Ponder, Dr. Bob Toburen, Mr. Bob Vento, and Dr. Elizabeth Wibker.

The minutes of the meeting of April 10, 2001, were **APPROVED** as written. (Wibker/Nelson)

**Review of the IPC Policies and Procedures**

The current IPC *Policies and Procedures* were reviewed for possible changes or corrections. The following changes were made and approved to conform the Policies and the proposal form:

- (1)    **CHANGE**    III-B-2: to twenty-five copies
  
- (2)    **CHANGE**    III-C-1st paragraph: Replace Aitems I, I.A-F, and II.A-C@ with APart A, Part B, and Course Addition.@
  
- (3)    **CHANGE**    III-C:     the format for courses presented to the Instructional Policies Committee to the same format used in the *Bulletin*  
  
      **currently:**    Accounting 303-304-305: Intermediate Accounting. 0-2-2 each. Preq., Accounting 205 or 202. Balance sheet valuations; ...  
  
      **change to:**    **303: Intermediate Accounting**. 0-3-3. Preq., ACCT 301. The theory ...
  
- (4)    **DELETE**    In III-C (last paragraph): AIf the course is consistently taught during specific quarters of the academic year, that information should be included at the end of the course description. If the quarter taught varies, the information should not be included.@
  
- (5)    **ADD**        In IV-A (first sentence): A...by following the procedure below.@
  
- (6)    **ADD**        In IV-B (first sentence): A...by listing the current description and the proposed description.@
  
- (7)    **CHANGE**    In V-C (last sentence, first paragraph): A...(delete I., IA-F, and either IIIA-C, or IV) and replace with (Part A, Part B >Course Change= or >Course Drop=)...@

- (8) **CHANGE** In V-C (second paragraph): 60 days **TO** 30 days are required...
- (9) **ADD** In VI-B-2: A...proposal must *first* gain approval of *IPC, Council of Academic Deans, and President (delete campus bodies).*@
- (10) **CHANGE** In VI-B-2: 30 copies **TO** 25 copies
- (11) **CHANGE** In VI-C (first paragraph): items V.A-B **TO** Part C
- (12) **CHANGE** In VII-B (first paragraph): items V.A and V.C. **TO** Part C
- (13) **CHANGE** In VII-B (last sentence): section III.C. **TO** 2b on side two of the proposal form.

The following proposals were presented for consideration by the Committee:

#### **COLLEGE OF ENGINEERING & SCIENCE**

To **RATIFY** Poll vote of April 30, 2001, changing the Industrial Engineering curriculum (B.S.)

**APPROVED effective Summer 2001** (Nelson/Hunt)

\*Note: Dr. Nelson stated that in reviewing the current Mechanical Engineering curriculum to make the same changes as for the Industrial Engineering curriculum, he found that curriculum to be correct as published.

To **CHANGE** Civil Engineering (CVEN) 439: Construction Planning Contracts and Specifications

**APPROVED effective Fall 2001-2002**

to **ADD** Civil Engineering (CVEN) 480: Introduction to Trenchless Technology

**APPROVED effective Fall 2001-2002**

## **COLLEGE OF LIBERAL ARTS**

To **ADD** Geography 480: Advanced GIS and Spatial Analysis

Dr. Steve Graves was present to discuss statistical questions raised about Geography 480 at the April meeting. After discussion the proposal was **APPROVED effective Fall 2001-2002.** (Toburen/Kaczvinsky)

The purpose of the meeting having been accomplished, the meeting was adjourned at 2:20 p.m.

**NO MEETING IN JUNE 2001**

