MEMORANDUM

TO: Instructional Policies Committee
   Dr. John Brewer  Dr. Jim Nelson
   Dr. Alice Hunt   Dr. Nathan Ponder
   Mrs. Judy Irvin  (Dr. Carolyn Talton’s replacement)
   Dr. Anthony Jurkus  Dr. Bob Toburen
   Dr. Donald Kaczyński  Mr. Robert Vento
   Dr. Connie LaBorde  Dr. Elizabeth Wibker
   Dr. James Liberatos  SGA Representative

FROM: Marilynn Ringheim

DATE: July 11, 2001

SUBJECT: Poll Vote on Art Education Curriculum (K-12 Certification)

Please call me at 4262 or email me at ringheim@latech.edu as soon as possible with your POLL VOTE on the College of Education’s proposal for revision of the Art Education curriculum (K-12 Certification). Mr. Dablow must respond to NASAD prior to our September meeting regarding this curriculum. The present and proposed course descriptions are attached.

Attachment
NO MEETING OF THE IPC IN AUGUST 2001
INSTRUCTIONAL POLICIES COMMITTEE
MINUTES
September 11, 2001

The IPC met for its regular monthly meeting at 1:30 p.m. on Tuesday, September 11, 2001, in Wyly Tower 1647 with the following members present:

Dr. Alice Hunt, Ms. Judy Irvin, Dr. Connie LaBorde, Dr. James Liberatos, Dr. E. J. Miller, Dr. Nathan Ponder, Dr. Bob Toburen, Mr. Robert Vento, Dr. Elizabeth Wibker, and Student Representative, Ardian Shehu.

The minutes of the May 8, 2001, meeting were APPROVED as written. (Wibker/Irvin)

Dr. James Liberatos was re-elected Chair of the IPC Committee. Dr. Elizabeth Wibker was elected Vice Chair of the Committee. (Miller/Hunt)

Dr. Liberatos discussed roles and responsibilities of the committee and responsibilities of the committee members. He informed the membership that the Policies and Procedures of the Instructional Policies Committee can be found as Appendix A, page 73 of the 2001 Faculty and Staff Handbook.

Dr. Liberatos stepped down as Chair and Dr. Wibker presided over the meeting at this time.

The following proposals were presented for consideration by the Committee:

COLLEGE OF APPLIED & NATURAL SCIENCES

To ADD

- BISC 262: Bacterial Identification Methods
- BISC 444: Environmental Microbiology
- BISC 459: Food and Dairy Microbiology

APPROVED effective Winter Quarter 2001-2002 (Liberatos/Hunt)

To DROP

- BISC 318: Soil Microbiology
- BISC 416: Food and Dairy Microbiology
- BISC 417: Sanitary Microbiology
- BISC 418: Industrial Microbiology
- BISC 427: History and Literature of Microbiology

APPROVED effective Winter Quarter 2001-2002 (Liberatos/Hunt)

To CHANGE

- BISC 320: Animal Physiology
- BISC 321: Animal Physiology Laboratory
- BISC 335: Microbial Physiology
- BISC 402: Immunology
- BISC 404: Immunology Laboratory
Dr. Liberatos resumed as Chair of the Committee.

**School of Human Ecology**

**To ADD**
- F&CS 101: Skills for Marriage
- F&CS 341: The Impact of Middle Childhood and Early Adolescent Years on the Family
- F&CS 355: Advanced Interpersonal Skills for the Family and Child Advocate
- F&CS 380: Understanding Childhood Diseases and Disorders
- F&CS 395: Research Methods in Family and Child Studies
- F&CS 490: Perspectives in Family and Child Studies

**APPROVED effective Winter 2001-2002 (Hunt/Wibker)**

**COLLEGE OF ENGINEERING & SCIENCE**

**To CHANGE**
- ELEN 462: Digital Communication Systems
- ELEN 482: Power System Design and Analysis

**APPROVED effective Spring 2002 (Ponder/Wibker)**

Mr. Vento discussed changes in the SCT system. Included in the discussion was information relating to the web for students and the web for faculty. He also informed the committee that beginning with Winter Quarter 2001, the ampersand sign would no longer be used when looking up classes, etc.

The purpose of the meeting having been accomplished, the meeting was adjourned at 2:15 p.m.
INSTRUCTIONAL POLICIES COMMITTEE
MINUTES
October 9, 2001

The IPC met for its regular monthly meeting at 1:30 p.m. on Tuesday, October 9, 2001, in Wyly Tower 1647 with the following members present:

Dr. Alice Hunt, Mrs. Judy Irvin, Dr. Anthony Jurkus, Dr. Donald Kaczvinsky, Dr. Connie LaBorde, Dr. James Liberatos, Dr. E. J. Miller, Dr. Jim Nelson, Dr. Nathan Ponder, Dr. Bob Toburen, Dr. Elizabeth Wibker, and SGA Representative Ardian Shehu.

The minutes of the meeting of September 11, 2001, were APPROVED as written. (Irvin/Nelson)

The following proposals were presented for consideration by the Committee:

COLLEGE OF APPLIED & NATURAL SCIENCES

to ADD Environmental Science 444: Environmental Microbiology
to DROP Environmental Science 417: Sanitary Microbiology
to CHANGE Environmental Science Curriculum (B.S.) to reflect the above changes

APPROVED Effective Spring Quarter 2001-2002 (Hunt/Wibker)

Health Information Management Department

to ADD HIM 217: Healthcare Reimbursement
to DROP HIM 227: Reimbursement Methodologies

APPROVED Effective Spring Quarter 2001-2002 (Hunt/Wibker)

to CHANGE Health Information Technology Curriculum (A.S.)

Health Information Administration Curriculum (B.S.)

FAILED for lack of a motion

COLLEGE OF LIBERAL ARTS

School of Literature and Language

To ADD ENGL 408: American Poetry
ENGL 418: The American Renaissance

APPROVED Effective Spring 2001-2002 (Kaczvinsky/Toburen)

The purpose of the meeting having been accomplished, the meeting was adjourned at 2:00 p.m.
The IPC met for its regular monthly meeting at 1:30 p.m. on Tuesday, November 13, 2001, in Wyly Tower 1647 with the following members present:

Dr. Alice Hunt, Mrs. Judy Irvin, Dr. Anthony Jurkus, Dr. Donald Kaczvinsky, Dr. Connie LaBorde, Dr. James Liberatos, Dr. Jim Nelson, Dr. Nathan Ponder, Dr. Bob Toburen, Mr. Bob Vento, and Dr. Elizabeth Wibker.

The minutes of the meeting of October 9, 2001, were APPROVED as written. (Wibker/Nelson)

The following proposals were presented for consideration by the Committee:

**COLLEGE OF APPLIED & NATURAL SCIENCES**

**School of Forestry**

To CHANGE Minor in Geographic Information Science

**APPROVED Effective Spring 2001-2002** as submitted with the addition of Quantitative Analysis 233, Statistics 200, 400, 402, or 405

(Hunt/Irvin)

**Health Information Management Department**

To CHANGE Health Information Administration curriculum (B.S.)

**APPROVED Effective Spring 2001-2002** (Hunt/Toburen)

To CHANGE Health Information Technology curriculum (A.S.)

**APPROVED Effective Spring 2001-2002** (Hunt/Nelson)

**School of Human Ecology**

To ADD

F&NU 220: Life Cycle Nutrition
F&NU 463: Medical Nutrition Therapy III: Clinical Applications

**APPROVED Effective Spring 2001-2002** (Hunt/Wibker)
To CHANGE Nutrition and Dietetics Curriculum (B.S.)

**APPROVED Effective Spring 2001-2002** (Hunt/Wibker)

**COLLEGE OF ENGINEERING & SCIENCE**

To ADD MSE 401: Microsystems Principles

**APPROVED Effective Spring 2001-2002** (Nelson/Wibker)

with the deletion of (G) graduate designation in the description;
the graduate equivalent of this course is **MSE 501** rather than MSE 401

**COLLEGE OF LIBERAL ARTS**

Department of Journalism

To CHANGE Journalism Curriculum (B.A.)

**APPROVED Effective Spring 2001-2002** with addition changing Arts (GER) to omit specific courses
(Toburen/Jurkus)

After a discussion on General Education Requirements, it was suggested that each IPC delegate check at the college level for problem areas or suggestions on the GER, and the committee will discuss these suggestions at the December meeting.

Bob Vento gave an update on web registration.

The purpose of the meeting having been accomplished, the meeting was adjourned at 2:30 p.m
NO MEETING OF THE IPC IN DECEMBER 2001
The IPC met for its regular monthly meeting at 1:30 p.m. on Tuesday, January 8, 2002, in Wyly Tower 1647 with the following members present:

Dr. Alice Hunt, Mrs. Judy Irvin, Dr. Anthony Jurkus, Dr. Donald Kaczvinsky, Dr. Connie LaBorde, Dr. James Liberatos, Dr. E. J. Miller, Dr. Jim Nelson, Mr. Bob Vento, and Dr. Elizabeth Wibker.

The minutes of the meeting of November 13, 2001, were APPROVED as written. (Wibker/Kaczvinsky) The following proposals were presented for consideration by the Committee:

**COLLEGE OF ADMINISTRATION & BUSINESS**

Computer Information Systems & Analysis

**ADD** CIS 110: Computer Tools for Business

APPROVED effective Fall 2002-2003 (Wibker/Jurkus)

**DROP** CIS 101: Introduction to Business Information Systems

CIS 307: Advanced Keyboarding Using Current Computer Applications

APPROVED effective Fall 2002-2003 (Wibker/Miller)

**COLLEGE OF APPLIED & NATURAL SCIENCES**

School of Forestry

**CHANGE** Wildlife Conservation Curriculum (B.S.)

APPROVED effective Spring 2001-2002 (Hunt/Nelson)

To **CHANGE** Wildlife Conservation Minor

APPROVED effective Spring 2001-2002 (Hunt/Wibker)
COLLEGE OF ENGINEERING & SCIENCE

Biomedical Engineering

to **ADD**

- BIEN 225: Biomedical Systems
- BIEN 230: Biomaterials
- BIEN 430: Biomechanics
- BIEN 435: Senior Biomedical Engineering Laboratory

**APPROVED effective Spring 2001-2002 (Nelson/Hunt)**

to **CHANGE**

- BIEN 325: Bioinstrumentation

**APPROVED effective Spring 2001-2002 (Nelson/Hunt)**

to **CHANGE**

- Biomedical Engineering Curriculum (B.S.)

**APPROVED effective Spring 2001-2002 (Nelson/Hunt)**

Chemistry

to **CHANGE**

- Chemistry Curriculum (B.S.)

**APPROVED effective Spring 2001-2002 (Nelson/Wibker)**

Computer Science

to **CHANGE**

- Computer Science Curriculum (B.S.)

**APPROVED effective Spring 2001-2002 (Nelson/Jurkus)**

Electrical Engineering

to **CHANGE**

- Electrical Engineering Curriculum (B.S.)

**APPROVED effective Spring 2001-2002 (Nelson/Miller)**

Institute for Micromanufacturing

to **ADD**

- MSE 402: Microfabrication Principles
MSE 403: Microfabrication Applications and Device Fabrication

APPROVED effective Spring 2001-2002 (Nelson/Miller)

COLLEGE OF LIBERAL ARTS

Speech
to CHANGE Speech 460: Applied Forensics (change in repeat credit hours)

APPROVED effective Spring 2001-2002 (Kaczvinsky/Miller)

The purpose of the meeting having been accomplished, the meeting was adjourned at 2:10 p.m.
INSTRUCTIONAL POLICIES COMMITTEE
MINUTES
February 5, 2002

The IPC met for its regular monthly meeting at 1:30 p.m. on Tuesday, February 5, 2002, in the 3rd Floor Conference Room of the Library with the following members present:

Mrs. Judy Irvin, Dr. Anthony Jurkus, Dr. Connie LaBorde, Dr. James Liberatos, Dr. E. J. Miller, Dr. Jim Nelson, Mr. Bob Vento, Dr. Elizabeth Wibker, SGA Representative Ardian Shehu, and special guest Andrew Fuller an eighth grader who was shadowing Dr. Liberatos for the day.

The minutes of the meeting of January 8, 2002, were APPROVED as written (Wibker/Irvin).

The following proposals were presented for consideration by the Committee:

COLLEGE OF ADMINISTRATION & BUSINESS

to ADD

A&B 110: Introduction to Business
Computer Information Systems 310: Principles of Information Systems
Finance 421: Portfolio Risk Management

APPROVED effective Fall 2002-2003 (Wibker/Jurkus)

Prior to the presentation of the business curricula changes, Mr. Shehu expressed his concerns and those of other students in the College of Administration and Business regarding the deletion of the choice of English 303, 332, or 336 from the business curricula. Dr. Wibker noted that she appreciated his comments and concern, but that the College intended to increase the writing requirements in other business courses, thus allowing the students to have an additional three hour non-CAB elective rather than require English 303, 332, or 336. The student will still be able to take one of these English courses as the non-CAB elective.

To CHANGE Accounting curriculum (B.S.)

APPROVED effective Fall 2002-2003 (Wibker/Jurkus)
(6 yes, 1 no, 1 abstained)

to CHANGE Computer Information Systems curriculum (B.S.)

APPROVED effective Fall 2002-2003 (Wibker/Nelson)
(6 yes, 1 no, 1 abstained)

to CHANGE Business Administration curriculum (B.S.)

APPROVED effective Fall 2002-2003 (Wibker/Jurkus)
(6 for, 1 against, 1 abstained)
to CHANGE Business Economics curriculum (B.S.)

APPROVED effective Fall 2002-2003 (Wibker/Irvin)
(6 for, 1 against, 1 abstained)

to CHANGE Finance curriculum (B.S.)

APPROVED effective Fall 2002-2003 (Wibker/Nelson)
(6 for, 1 against, 1 abstained)

to CHANGE Management-Business Management & Entrepreneurship curriculum (B.S.)

APPROVED effective Fall 2002-2003 (Wibker/Jurkus)
(6 for, 1 against, 1 abstained)

to CHANGE Management-Human Resources management curriculum (B.S.)

APPROVED effective Fall 2002-2003 (Wibker/Irvin)
(6 for, 1 against, 1 abstained)

to CHANGE Marketing curriculum (B.S.)

APPROVED effective Fall 2002-2003 (Wibker/Jurkus)
(6 for, 1 against, 1 abstained)

to CHANGE Accounting Minor

APPROVED effective Fall 2002-2003 (Wibker/LaBorde)
(6 for, 1 against, 1 abstained)

to CHANGE Computer Information Systems Minor

APPROVED effective Fall 2002-2003 (Wibker/Miller)

To DROP Management-Production/Operations Management degree program (B.S.)

On a Wibker/Nelson motion, it was voted to recommend to Vice President Rea for Board approval that this curriculum be deleted.
To DROP  Administration & Business 101: Business Essentials
Accounting 301: Fundamentals of Accounting Systems
Computer Information Systems 201: Information Systems Concepts & Applications
Computer Information Systems 435: Information Management

APPROVED effective Fall 2002-2003 (Wibker/Irvin)

COLLEGE OF APPLIED & NATURAL SCIENCES

To CHANGE  Animal Science Curriculum (B.S.)

APPROVED effective Fall 2002-2003 (Liberatos/Miller)

To CHANGE  Plant Science Curriculum (B.S.)

APPROVED effective Fall 2002-2003 (Liberatos/Wibker)

To CHANGE  Nursing Curriculum (A.S.)

APPROVED effective Fall 2002-2003 (Liberatos/Irvin)

COLLEGE OF LIBERAL ARTS

To CHANGE  ARCH 112: Communications Skills
ARCH 132: Advanced Communications Skills
ARCH 301: Computer Applications Colloquium
ARCH 474: Computers for Designers

APPROVED effective Fall 2003-2004 (Toburen/LaBorde)

To CHANGE  ARCH 407: Computerized Construction Documentation

APPROVED effective Fall 2002-2003 (Toburen/LaBorde)

To CHANGE  IDES 352: Interior Design I
IDES 353: Interior Design II
IDES 354: Interior Design III
IDES 452: Interior Design IV
IDES 453: Interior Design V
IDES 454: Interior Design VI
Department of History

to  **ADD**  History 486: Introduction to Public History

**APPROVED** effective Fall 2002-2003 (Toburen/Wibker)

The purpose of the meeting having been accomplished, the meeting was adjourned at 2:45 p.m.
MEMORANDUM

TO: Instructional Policies Committee
Dr. John Brewer          Dr. E. J. Miller
Dr. Alice Hunt           Dr. Jim Nelson
Mrs. Judy Irvin          Dr. Nathan Ponder
Dr. Anthony Jurkus       Dr. Bob Toburen
Dr. Donald Kaczvinsky    Mr. Robert Vento
Dr. Connie LaBorde       Dr. Elizabeth Wibker
Dr. James Liberatos      SGA Representative Ardian Shehu

FROM: Marilynn Ringheim

DATE: March 19, 2002

SUBJECT: POLL VOTE of the Instructional Policies Committee

Attached are three curriculum proposals from the College of Engineering and Science updating the math requirements to agree with the math courses approved at the March IPC meeting. Please call me at 4262 or email me at ringheim@latech.edu with your response as quickly as possible.

To CHANGE
Chemistry Curriculum (B.S.)
Computer Science Curriculum (B.S.)
Physics Curriculum (B.S.)

The attached proposals were APPROVED by a poll vote of the Instructional Policies Committee on March 22, 2002. There was one vote opposing vote the change in the Chemistry curriculum.
The IPC met for its regular monthly meeting at 1:30 p.m. on Tuesday, March 12, 2002, in Wyly Tower 1647 with the following members present:

Dr. Alice Hunt, Mrs. Judy Irvin, Dr. Anthony Jurkus, Dr. Don Kaczvinsky, Dr. Connie LaBorde, Dr. James Liberatos, Dr. E. J. Miller, Dr. Jim Nelson, Dr. Nathan Ponder, Dr. Bob Toburen, Mr. Bob Vento, and Dr. Elizabeth Wibker.

The minutes of the meeting of February 5, 2002, were APPROVED as written (Miller/Wibker). The following proposals were presented for consideration by the Committee:

**COLLEGE OF ENGINEERING & SCIENCE**

To **DROP**

- MATH 230: Analytic Geometry and Calculus I (effective Spring 2002)
- MATH 231: Analytic Geometry and Calculus II (effective Spring 2002)
- MATH 232: Analytic Geometry and Calculus III (effective Spring 2002)
- MATH 233: Analytic Geometry and Calculus IV (effective Fall 2002-2003)

**APPROVED (Nelson/Ponder)**

To **CHANGE** Mathematics Curriculum (B.S.)

**APPROVED effective Fall 2002-2003 (Ponder/Nelson)**

To **CHANGE** Mathematics Minor

**APPROVED effective Fall 2002-2003 (Ponder/Nelson)**

**COLLEGE OF LIBERAL ARTS**

School of Art

To **CHANGE** Art Curriculum (B.F.A.)

**APPROVED effective Fall 2002-2003**

(Toburen/Kaczvinsky)

The purpose of the meeting having been accomplished, the meeting was adjourned at 1:45 p.m.
The IPC met for its regular monthly meeting at 1:30 p.m. on Tuesday, April 9, 2002, in Wyly Tower 1647 with the following members present:

Dr. Alice Hunt, Mrs. Judy Irvin, Dr. Anthony Jurkus, Dr. Don Kaczvinsky, Dr. Connie LaBorde, Dr. James Liberatos, Dr. E. J. Miller, Dr. Jim Nelson, Dr. Bob Toburen, Mr. Bob Vento, and SGA Representative Ardian Shehu. Also in attendance were guests Dr. David Gullatt, Dr. Janet Pope, and Dr. Ruby Ryles.

The minutes of the meeting of March 12, 2002, were APPROVED as written (Nelson/Shehu).

The Poll Vote of March 22, 2002, to change the Chemistry, Computer Science, and Physics curricula was APPROVED (Toburen/Kaczvinsky).

The following proposals were presented for consideration by the Committee:

**COLLEGE OF ADMINISTRATION & BUSINESS**

To **ADD**

- ACCT 206: Financial Statement Analysis for Entrepreneurial Decision Making
- ACCT 404: Tax Factors in Entrepreneurial Decision Making

both courses for non-accounting majors

APPROVED effective Fall 2002-2003 (Jurkus/Miller)

**COLLEGE OF APPLIED & NATURAL SCIENCES**

To **CHANGE** Medical Technology Minor

APPROVED effective Summer 2002 (Hunt/Miller)

To **ADD**

- HIM 128: Computer Applications for Health Care Professionals

APPROVED effective Fall 2002-2003 (Hunt/Irvin)

To **CHANGE**

- FCS 471: The Family & the Legal System

APPROVED effective Fall 2002-2003 (Hunt/Miller)

To **DROP**

- FCS 441: Public Policy & the Family

APPROVED effective Fall 2002-2003 (Hunt/Irvin)
To CHANGE Family, Infancy, and Early Childhood Education Curriculum (B.S.)

APPROVED effective Fall 2002-2003 (Hunt/Nelson)

COLLEGE OF EDUCATION

to CHANGE the prefixes of the following courses from EDUC (Education) to EDCI (Educational Curriculum and Instruction). Course descriptions will remain exactly the same and each course needs to remain available for undergraduate credit as presently approved.

This request is made to meet redesign mandates established by the Board of Regents and the Board of Elementary and Secondary Education.

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<th>Course Title</th>
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<td>Reading Skills for College Freshmen</td>
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<td>The Computer: A Tool for the Teacher</td>
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<td>Microcomputer Applications: Tools for Lifelong Learning</td>
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<td>Special Topics</td>
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<td>Driver Education and Highway Safety</td>
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<td>Instructional Technology</td>
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<td>Materials &amp; Methods for Elementary Science &amp; Social Studies</td>
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<td>Practica in Education</td>
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<td>Special Problems in School Curriculum</td>
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<td>Improving Instruction in Art</td>
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<td>Administration of Instructional Materials Centers</td>
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<td>English Grammar in ESL Teaching</td>
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<td>Improving Instruction in the Middle Grades</td>
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<td>Methods for Teaching and Testing in ESL</td>
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<td>Materials and Methods in Teaching Vocal Music</td>
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<td>Curriculum Development and Design for ESL</td>
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<td>EDUC 493</td>
<td>Cross Cultural Communication for ESL Teachers</td>
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**APPROVED to change the descriptor of the above courses effective Summer 2002 (Miller/Toburen)**

to **CHANGE** the following course prefixes from EDUC (Education) to EDCI Educational Curriculum and Instruction. Course descriptions will remain exactly the same and each course needs to remain available for both undergraduate and graduate credit as presently approved.

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<td>Materials and Methods in Teaching Business Education</td>
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<td>Diagnosis and Correction of Reading Difficulties</td>
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<td>Software Application, Teaching Methods, and Intermediate Programming for Teachers</td>
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<td>Instructional Software Design and Development</td>
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<td>EDUC 449</td>
<td>Administrative Applications of the Microcomputer in Schools</td>
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<td>Software Applications in the Teaching of Reading</td>
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<td>Foreign Language Teaching Methods</td>
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<td>EDUC 458</td>
<td>Materials and Methods in Speech, Language, and Hearing in Public Schools</td>
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<td>Materials and Methods in Teaching Social Studies</td>
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<td>Principles of Teaching</td>
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<td>Introduction to Adult Education</td>
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<td>EDUC 494</td>
<td>Special Topics</td>
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**APPROVED to change the descriptors of the above courses effective Summer 2002-2003**

*(Miller/Toburen)*
To ADD
LSCI 401: School Library Administration
LSCI 402: Acquisition and Organization of Library Materials
LSCI 403: Introduction to Reference Materials and Service
LSCI 405: Books and Materials for the Young Adult

APPROVED effective Summer 2002 (Miller/Toburen)

To DROP
LSCI 301: School Library Administration
LSCI 302: Acquisition and Organization of Library Materials
LSCI 303: Introduction to Reference Materials and Service
LSCI 305: Books and Materials for the Young Adult

APPROVED effective Summer 2002 (Miller/Toburen)

To ADD
EDCI 472: Transition and Vocational Procedures
EDCI 473: Educational Strategies and Methods for Students with Mild/Moderate Disabilities

APPROVED effective Summer 2002 (Miller/Nelson)

To ADD
EDCI 436: Braille I
EDCI 466: Adaptive Technology for the Visually Impaired
EDCI 495: Social and Psychological Aspects of Blindness
EDCI 499: Instructional Strategies and Materials for Teaching Blind Students

APPROVED effective Summer 2002 (Miller/Toburen)
(with the addition to the catalog description of each: Awith consent of instructor@)

To ADD
EDCI 431: Literacy for the Emergent Learner
EDCI 434: Diverse Learners
EDCI 435: Trends and Issues in Education
EDCI 437: Reading/Language Arts Methods
EDCI 438: Instructional Design, Strategies, and Assessment
EDCI 460: Internship in Teaching
EDCI 461: Performance Based Seminar I (with revision to description)
EDCI 462: Performance Based Seminar II (with revision to description)
EDCI 463: Performance Based Seminar III
EDCI 477: Teaching Methods for Effective Instruction of Science and Social Studies

APPROVED effective Summer 2002 (Miller/LaBorde)
to ADD PSYC 207: Learning and Development

APPROVED effective Summer 2002 (LaBorde/Nelson)

COLLEGE OF ENGINEERING & SCIENCE

To DROP CHEM 381: Intermediate Organic Chemistry

APPROVED effective Fall 2002-2003 (Nelson/Shehu)

COLLEGE OF LIBERAL ARTS

School of Architecture

To CHANGE Interior Design Curriculum (B.I.D.)

APPROVED effective Fall 2003-2004 (Toburen/Kaczvinsky)

Department of Journalism

To ADD Journalism 420: Civic Journalism
Journalism 440: Media and Culture

APPROVED effective Summer 2002 (Toburen/Kaczvinsky)

The purpose of the meeting having been accomplished, the meeting was adjourned at 2:35 p.m.
INSTRUCTIONAL POLICIES COMMITTEE
MINUTES
May 14, 2002

The IPC met for its regular monthly meeting at 1:30 p.m. on Tuesday, May 14, 2002, in Wyly Tower 1647 with the following members present:

Dr. Alice Hunt, Dr. Anthony Jurkus, Dr. Don Kaczvinsky, Dr. Connie LaBorde, Dr. James Liberatos, Dr. E. J. Miller, Dr. Jim Nelson, Dr. Nathan Ponder, Dr. Bob Toburen, and Mr. Bob Vento.

The minutes of the meeting of April 9, 2002, were APPROVED as written (Miller/Nelson).

The following proposals were presented for consideration by the Committee:

COLLEGE OF ENGINEERING & SCIENCE

To ADD MEEN 431: Energy Conversion Systems
      MEEN 449: Introduction to Computational Fluid Dynamics

      APPROVED effective Winter 2002-2003 (Nelson/Ponder)

COLLEGE OF LIBERAL ARTS

School of Art

To ADD Art History Minor

      APPROVED effective Winter 2002-2003 (Toburen/Kaczvinsky)

School of Performing Arts

All as electives:
To ADD MUGN 400: Beginning Your Music Career
      MUPV 191: Composition
      MUPD 200: Teaching Techniques of Middle School Band
      MUPD 304: Marching Band Drill Design
      MUEN 276: Low Brass Ensemble
      MUEN 476: Low Brass Ensemble

      APPROVED effective Winter 2002-2003 (Toburen/Kaczvinsky)

Required courses:
to ADD MUPD 455: Guitar Pedagogy I
      MUPD 456: Guitar Pedagogy II
      MUPD 461: Flute Pedagogy I
MUPD 462: Flute Pedagogy II
MUPD 467: Clarinet Pedagogy I
MUPD 468: Clarinet Pedagogy II
MUPD 471: Trumpet Pedagogy I
MUPD 472: Trumpet Pedagogy II
MUPD 475: Tuba Pedagogy I
MUPD 476: Tuba Pedagogy II

APPROVED effective Winter 2002-2003 (Toburen/Kaczvinsky)

The purpose of the meeting having been accomplished, the meeting was adjourned at 2:35 p.m.
NO MEETING OF THE IPC IN JUNE 2002