NO IPC MEETING IN JULY 2003
NO IPC MEETING IN AUGUST 2003
INSTRUCTIONAL POLICIES COMMITTEE  
MINUTES  
September 9, 2003

The IPC met for its regular monthly meeting at 1:30 p.m. on Tuesday, September 9, 2003, in Wyly Tower 1647 with the following members present:

Dr. Tim Bisping, Dr. Alice Hunt, Mrs. Judy Irvin, Dr. Don Kaczvinsky, Dr. Connie LaBorde, Dr. E. J. Miller, Dr. Jim Nelson, Dr. Ray Newbold, Dr. Nathan Ponder, Dr. Bob Toburen, Mr. Bob Vento, Dr. Elizabeth Wibker, and SGA Representative Justin Adcock.

The minutes of the meeting of June 10, 2003, were APPROVED as written. (Wibker/Kaczvinsky)

Dr. Bob Toburen was reelected Chair of the Instructional Policies Committee by acclamation. (Kaczvinsky/Hunt)

Dr. Don Kaczvinsky was reelected Vice Chair by acclamation. (Miller/Nelson)

Justin Adcock was introduced as the new representative from the Student Government Association.

The following proposals were presented:

COLLEGE OF ENGINEERING & SCIENCE

MSE 412: Biotechnology Principles which was included with the agenda was withdrawn.

to ADD MSE 404: Advanced Materials for Micro/Nano Devices and Systems
MSE 405: Nanotechnology Principles
MSE 406: Micro/Nano Scale Materials Measurements and Analysis
MSE 457: Special Topics

APPROVED effective Winter Quarter 2003-04 (Nelson/Wibker)

to ADD ENTR 410: Entrepreneurship for High Tech Start-ups
ENTR 430: Innovative Product Design
ENTR 460: Innovative Venture Research

APPROVED effective Winter Quarter 2003-04 (Nelson/Newbold)

The purpose of the meeting having been accomplished, the meeting was adjourned at 1:50 p.m.
TO: Council of Academic Deans

FROM: Marilynn Ringheim
       Instructional Policies Committee

DATE: November 12, 2003

SUBJECT: Poll Vote of the Instructional Policies Committee

The attached proposal for a course addition for Management and Marketing was reviewed and approved by POLL VOTE of the Instructional Policies Committee on November 11, 2003.

to ADD MGMT 477: Supply Chain Management (to be effective Spring 2004)

attachment
INSTRUCTIONAL POLICIES COMMITTEE
MINUTES
December 9, 2003

The IPC met for its regular monthly meeting at 1:30 p.m. on Tuesday, December 9, 2003, in Wyly Tower 1647 with the following members present:

Dr. Tim Bisping, Dr. Alice Hunt, Mrs. Judy Irvin, Dr. Don Kaczvinsky, Dr. Connie LaBorde, Dr. E. J. Miller, Dr. Ray Newbold, Dr. Nathan Ponder, Dr. Bob Toburen, Mr. Robert Vento, Dr. Elizabeth Wibker, and SGA Representative Justin Adcock.

The minutes of the meeting of September 9, 2003, were APPROVED as written. (Wibker/Kaczvinsky)

The poll vote of November 11, 2003, to add Management 477: Supply Chain Management was ratified. (Wibker/Newbold)

The following proposals were presented:

COLLEGE OF APPLIED & NATURAL SCIENCES

to CHANGE Plant Sciences Curriculum (B.S.)

Approved effective Spring Quarter 2003-04 (Newbold/Hunt)
(With the total hours in the freshman year corrected to include 2 hours in Directed Electives for a total of 31 hours)

to CHANGE Human Nutrition Minor

Approved effective Summer Quarter 2004 (Hunt/Irvin)

COLLEGE OF LIBERAL ARTS

Department of Social Sciences

to ADD Geography 312: Race and Ethnic Relations
Political Science 340: Race, Class, and Gender in American Politics

Approved effective Spring Quarter 2003-04 (Kaczvinsky/Hunt)
School of Art

to DROP Art 370: Color Photography

Approved effective Fall Quarter 2004-05 (Kaczvinsky/Hunt)


to CHANGE Art Photography Curriculum

Approved effective Fall Quarter 2004-05 (Kaczvinsky/Hunt)
(With Art 415 shown as Art 415 (6) rather than listing the course twice)

The purpose of the meeting having been accomplished, the meeting was adjourned at 1:45 p.m. (LaBorde/Hunt)
INSTRUCTIONAL POLICIES COMMITTEE
MINUTES
January 13, 2004

The IPC met for its regular monthly meeting at 1:30 p.m. on Tuesday, January 13, 2004, in Wyly Tower 1647 with the following members present:

Dr. Tim Bisping, Dr. Alice Hunt, Dr. Don Kaczvinsky, Dr. Connie LaBorde, Dr. Jim Nelson, Dr. Ray Newbold, Dr. Nathan Ponder, Dr. Bob Toburen, Mr. Bob Vento, and Dr. Elizabeth Wibker.

The minutes of the meeting of December 9, 2003, were APPROVED as written.
(Wibker/Hunt)

After discussion, the proposals to be presented by the College of Engineering and Science were withdrawn and will be revised for presentation at the February meeting.

The purpose of the meeting having been accomplished, the meeting was adjourned at 2:05 p.m. (LaBorde/Nelson)
The IPC met for its regular monthly meeting at 1:30 p.m. on Tuesday, February 10, 2004, in Wyly Tower 1647 with the following members present:

Dr. Tim Bisping, Dr. Alice Hunt, Mrs. Judy Irvin, Dr. Don Kaczvinsky, Dr. Connie LaBorde, Dr. Butch Miller, Dr. Jim Nelson, Dr. Ray Newbold, Dr. Nathan Ponder, Dr. Bob Toburen, and Dr. Elizabeth Wibker.

The minutes of the meeting of January 13, 2004, were APPROVED as written. (Miller/Hunt)

**COLLEGE OF ADMINISTRATION & BUSINESS**

**to DROP** Business Communication 435: User Interfacing

*Approved effective Fall 2004-2005*  
(Wibker/Ponder)

The proposals to change the College of Administration and Business curricula listed below were TABLED on a (Nelson/LaBorde) motion.

- Accounting Curriculum
- Computer Information Systems Curriculum
- Business Administration Curriculum
- Business Economics Curriculum
- Finance Curriculum
- Business Management and Entrepreneurship Curriculum
- Human Resource Management Curriculum
- Marketing Curriculum

**COLLEGE OF APPLIED & NATURAL SCIENCES**

Department of Agricultural Sciences

**to ADD** (Agricultural Science) AGSC 411: Seminar

*Approved with corrected error in hours to (0-1-1) effective Fall 2004-2005*  
Newbold/Hunt
to DROP (Agricultural Business) AGBU 411: Seminar

Approved effective Fall 2004-2005 (Newbold/Hunt)

to CHANGE (Animal Science) ANSC 410: Beef Production

Approved effective Fall 2004-2005 (Newbold/Hunt)

Agricultural Business Curriculum (B.S.)
Animal Science Curriculum (B.S.)
Plant Science Curriculum (B.S.)

Approved effective Fall 2004-2005 (Newbold/Hunt)

School of Biological Sciences

to ADD BISC 199: The Biology Connection
BISC 471: Neuroscience and Neural Engineering
BISC 472: Neuroscience Laboratory

Approved effective Fall 2004-2005 (Newbold/Hunt)

to CHANGE Biology Curriculum (B.S.)

Approved effective Fall 2004-2005 (Newbold/Hunt)

School of Forestry

to ADD Forestry 310: Forest Sustainability and Recreational Use

Approved effective Summer 2004 (Newbold/Hunt)

to DROP Forestry 211: Forest Recreation

Approved effective Summer 2004 (Newbold/Hunt)

to CHANGE Forestry 401: Forest Management (from lecture and lab to lecture only)

Approved effective Fall 2004-2005 (Newbold/Hunt)

Forestry 413: Professional Practice
Forestry 425: Forestry Growth & Yield Modeling

Approved effective Fall 2004-2005 (Newbold/Hunt)
to CHANGE Forestry Curriculum (B.S.F.)
Wildlife Conservation Curriculum (B.S.)

Approved effective Summer 2004 (Newbold/Hunt)

School of Human Ecology

to CHANGE Merchandising and Consumer Affairs Curriculum (B.A.)

Approved effective Summer 2004 (Hunt/Newbold)

Division of Nursing

to CHANGE Nursing Curriculum (A.S.N.)

Approved effective Fall 2004-2005 (Newbold/Hunt)

COLLEGE OF ENGINEERING & SCIENCE

to ADD BIEN 471: Neuroscience and Neural Engineering
BIEN 472: Neuroscience Laboratory

Approved effective Fall 2004-2005 (Nelson/Ponder)

to CHANGE CMEN 254: Laboratory Measurements and Report Writing
CMEN 451: Senior Chemical Engineering Laboratory

Approved effective Winter 2004-2005 (Nelson/Irvin)

Chemical Engineering Curriculum (B.S.)

Approved effective Fall 2004-2005 (Nelson/Ponder)

to CHANGE Physics Curriculum (B.S.)

Approved effective Fall 2004-2005 (Nelson/Newbold)

to CHANGE Geology 320: Summer Field Course TO Summer Field Camp/Internship

Approved effective Fall 2004-2005 (Nelson/LaBorde)

Geology Curriculum (B.S.)

Approved effective Spring 2003-2004 (Nelson/Ponder)
to CHANGE Chemistry Minor

**Approved effective Fall 2004-2005** (Nelson/Ponder)

to ADD CVEN 342: Steel Design
CVEN 343: Reinforced Concrete Design
to DROP CVEN 341: Steel and Reinforced Concrete Design

**Approved effective Fall 2004-2005** (Nelson/Ponder)

to DROP CVEN 410: Air Pollution Fundamentals
CVEN 412: Environmental Impact Analysis
CVEN 416: Hydraulic Facilities Design
CVEN 422: Geometric Design
CVEN 424: Seminar
CVEN 443: Analysis of Continuous Structures
CVEN 458: Introduction to Geographic Information Systems
CVEN 468: Computational Structural Design
CVEN 495: Computer Aided Civil Engineering Design

**Approved effective Fall 2004-2005** (Nelson/LaBorde)

to CHANGE CVEN 437: Contracts and Specifications
CVEN 439: Construction Planning, Contracts, and Specifications

**Approved effective Fall 2004-2005** (Nelson/Ponder)

to CHANGE Civil Engineering Curriculum (B.S.)
Construction Engineering Technology Curriculum (B.S.)

**Approved effective Fall 2004-2005** (Nelson/Ponder)

The purpose of the meeting having been accomplished, the meeting was adjourned at 2:45 p.m. (Miller/Nelson)
The IPC met for its regular monthly meeting at 1:30 p.m. on Tuesday, March 9, 2004, in Wyly Tower 1647 with the following members present:

Dr. Tim Bisping, Dr. David Gullatt (Education Alternate), Dr. Alice Hunt, Mrs. Judy Irvin, Dr. Don Kaczvinsky, Dr. Jim Nelson, Dr. Ray Newbold, Dr. Randy Parker (Education Alternate), Dr. Nathan Ponder, Dr. Bob Toburen, Bob Vento, and Dr. Elizabeth Wibker.

The minutes of the meeting of February 10, 2004, were APPROVED as written.  
(Irvin/Nelson)

COLLEGE OF ADMINISTRATION & BUSINESS

to ADD Business Communication 475: Business Communication  

Approved effective Fall 2004-2005  
(Wibker/Nelson)

The proposals to change the College of Administration and Business curricula which were TABLED at the February 10 meeting were presented by Dr. Wibker.

to CHANGE Accounting Curriculum  
Computer Information Systems Curriculum  
Business Administration Curriculum  
Business Economics Curriculum  
Finance Curriculum  
Business Management and Entrepreneurship Curriculum  
Human Resource Management Curriculum  
Marketing Curriculum  

Approved effective Fall 2004-2005  
(Wibker/Bisping)

COLLEGE OF EDUCATION

to ADD PSYC 308: Human Growth and Development
After discussion of the above course duplicating FCS 201, a tie vote resulted. The committee chair broke the tie.

**Approved effective Fall 2004-2005** (Parker/Ponder)

The following proposals were **Approved effective Fall 2004-2005**:

- **to ADD**
  - PSYC 315: Research Design and Statistics I (Parker/Irvin motion)
  - PSYC 320: Learning and Cognition (Parker/Gullatt motion)
  - PSYC 415: Research Design and Statistics II (Parker/Nelson motion)
  - PSYC 430: Evolutionary Psychology (Parker/Irvin motion)
  - PSYC 494: Special Topics (Parker/Gullatt motion)

- **to ADD**
  - PSYC 462: Honors Thesis

This proposal was **TABLED** (Parker/Gullatt) pending change of the title by the Psychology and Behavioral Science Department because of conflict or misunderstanding of the title by students interested in the University Honors Program.

- **to DROP**
  - PSYC 307: Elementary Experimental Psychology
  - PSYC 312: Psychology of Learning
  - PSYC 407: Advanced Experimental Psychology
  - PSYC 408: Human Growth and Development

**Approved effective Fall 2004-2005** (Parker/Ponder)

- **to CHANGE**
  - Psychology Curriculum (B.A.)

This proposal to change the Psychology Curriculum was **TABLED** (Parker/Gullatt) pending revision and clarification by the department.

The purpose of the meeting having been accomplished, the meeting was adjourned at 2:25 p.m.
NOTE

The attached proposal from Human Ecology to change FNU 492: Supervised Practice in Nutrition-Dietetics was APPROVED on a poll vote of the Instructional Policies Committee taken March 17, 2004.
INSTRUCTIONAL POLICIES COMMITTEE
MINUTES
April 13, 2004

The IPC met for its regular monthly meeting at 1:30 p.m. on Tuesday, April 13, 2004, in Wyly Tower 1647 with the following members present:

Dr. Tim Bisping, Dr. David Gullatt (Education Alternate), Dr. Alice Hunt, Mrs. Judy Irvin, Dr. Donald Kaczvinsky, Dr. E. J. Miller, Dr. Nathan Ponder, Dr. Bob Toburen, Mr. Bob Vento, and Dr. Elizabeth Wibker.

The minutes of the meeting of March 9, 2004, were APPROVED as written. (Kaczvinsky/Miller)

The following proposals were presented:

COLLEGE OF EDUCATION

Department of Curriculum, Instruction, and Leadership

to ADD EDCI 482: Strategies and Procedures for Serving Young Children with Special Needs

Approved effective Summer 2004 (Miller/Wibker)

to CHANGE Agricultural Education Curriculum (newly redesigned to allow flexibility for agricultural education graduates to add additional science area certifications, if desired)

Approved effective Summer 2004 (Miller/Wibker)

Social Studies Education Curriculum (newly redesigned to comply with No Child Left Behind directives for Highly Qualified teachers in social studies)

Approved effective Summer 2004 (Miller/Wibker)

COLLEGE OF LIBERAL ARTS

Department of Social Sciences

to ADD SOC 370: Environmental Sociology

Approved effective Fall 2004-2005 (Kaczvinsky/Miller)
Ratification of Poll Votes - (Wibker/Irvin)

The Poll Vote of March 12, 2004, approved items tabled at the March 9 meeting of IPC.

- ADD PSYC 462: Undergraduate Thesis
- CHANGE Psychology Curriculum (B.A.)

The Poll Vote of March 17, 2004, approved

- CHANGE FNU 492: Supervised Practice in Nutrition-Dietetics

The Poll Vote of March 24, 2004, approved

- ADD ECT 440: Technology for Teachers I
- ADD ECT 441: Technology for Teachers II
- ADD ECT 442: Curriculum Enhancement Through Technology

The purpose of the meeting having been accomplished, the meeting was adjourned at 1:50 p.m.
The IPC met for its regular monthly meeting at 1:30 p.m. on Tuesday, May 11, 2004, in Wyly Tower 1647 with the following members present:

Dr. Tim Bisping, Dr. Alice Hunt, Mrs. Judy Irvin, Dr. Donald Kaczvinsky, Dr. E. J. Miller, Dr. Jim Nelson, Dr. Nathan Ponder, Dr. Larry Sellers (ANS Alternate), Dr. Bob Toburen, Mr. Bob Vento, and Dr. Elizabeth Wibker.

The minutes of the meeting of April 13, 2004, were APPROVED as written. (Wibker/Miller)

The following proposals were presented:

**COLLEGE OF ENGINEERING AND SCIENCE**

- **ADD** CSC 122: Intermediate Computer Programming
  
  Approved effective Winter Quarter 2004-2005 (Nelson/Ponder)

- **DROP** CSC 240: Introduction to Concurrent Programming
  
  Approved effective Winter Quarter 2004-2005 (Nelson/Hunt)

- **CHANGE** Computer Science Curriculum (B.S.)
  Computer Science Minor
  
  Approved effective Winter Quarter 2004-2005 (Nelson/Ponder)

**COLLEGE OF LIBERAL ARTS**

- **CHANGE** Professional Aviation Flight Curriculum (B.S.)
  Aviation Management (B.S.)
  
  Approved effective Winter Quarter 2004-2005 (Kaczvinsky/Hunt)

The purpose of the meeting having been accomplished, the meeting was adjourned at 1:45 p.m.
The IPC met for its regular monthly meeting at 1:30 p.m. on Tuesday, June 8, 2004, in Wyly Tower 1647 with the following members present:

Dr. Tim Bisping, Mrs. Judy Irvin, Dr. Donald Kaczvinsky, Dr. Connie LaBorde, Dr. Ray Newbold, Dr. Larry Sellers (ANS Alternate), Dr. Bob Toburen, Mr. Bob Vento, and SGA Representative Pat Dunn.

The minutes of the meeting of May 11, 2004, were APPROVED as written.  
(Kaczvinsky/LaBorde)

The following proposals were presented:

**COLLEGE OF APPLIED & NATURAL SCIENCES**

to   **CHANGE**   Agricultural Business Curriculum (B.S.)

     APPROVED effective Fall Quarter 2004-05  (Newbold/Dunn)

**COLLEGE OF EDUCATION**

to   **ADD**   HES 333: Motor Learning

     APPROVED effective Fall Quarter 2004-05  (LaBorde/Dunn)

The purpose of the meeting been accomplished, the meeting was adjourned at 1:40 p.m.