

**INSTRUCTIONAL POLICIES COMMITTEE
MINUTES
September 11, 2007**

The Instructional Policies Committee met for its regular monthly meeting at 1:30 p.m. on Tuesday, September 11, 2007, in Wyly Tower 1647 with the following members present:

Mr. Kevin Cuccia, Dr. Bill Deese (COES alternate), Dr. Don Kaczvinsky, Dr. Connie LaBorde, Ms. Lori Myers, Dr. Randy Parker (Education alternate), Dr. Jim Palmer (COES alternate), Dr. Janet Pope, Ms. Carol Shaver, Dr. Bob Toburen, Mr. Bob Vento, Dr. Libby Wibker, and SGA Representative Laura Hogan.

All of the members present were introduced.

Dr. Elizabeth Wibker was elected by acclamation to serve as Chair for 2007-2008. (Toburen/Pope) Elected to serve as Vice Chair was Dr. Connie LaBorde. (Pope/Kaczvinsky)

The minutes of the meeting of March 13, 2007, were approved as written. (Kaczvinsky/Pope)

On a LaBorde/Kaczvinsky motion, the poll votes of April 13 and May 4, 2007, were ratified.

The following proposals were presented to the Committee for action:

COLLEGE OF BUSINESS

Department of Management and Information Systems

To	ADD	CIS 421:	Introduction to Information System Assurance
		CIS 422:	Incident Response and Computer Forensics
		CIS 423:	Disaster Recovery and Business Continuity
		CIS 424:	Information Systems Assurance Risk Analysis

Approved effective Winter Quarter 2007-2008 (Shaver/Toburen)

The purpose of the meeting having been accomplished, the meeting was adjourned at 1:40 p.m.

**INSTRUCTIONAL POLICIES COMMITTEE
MINUTES
October 9, 2007**

The Instructional Policies Committee met for its regular monthly meeting at 1:30 p.m. on Tuesday, October 9, 2007, in Wylly Tower 1647 with the following members present:

Dr. Bill Deese (COES alternate), Dr. Don Kaczvinsky, Ms. Sue McFadden (Library alternate), Ms. Lori Myers, Dr. Jim Palmer (COES alternate), Dr. Janet Pope, Dr. Bob Toburen, Mr. Bob Vento, Dr. Libby Wibker, and SGA Representative Laura Hogan.

The minutes of the meeting of September 11, 2007, were approved as written. (Toburen/Hogan)

The following proposals were presented to the Committee for action:

COLLEGE OF LIBERAL ARTS

School of Art

To **ADD** ART 127: Drawing

Approved effective Spring Quarter 2008 (Kaczvinsky/Toburen)

To **CHANGE** Art-Studio Curriculum (BFA)

Approved effective Spring Quarter 2008 (Kaczvinsky/Toburen)

To **ADD** ART 332: Introduction to Lithography
 ART 333: Introduction to Digital Printmaking

Approved effective Spring Quarter 2008 (Kaczvinsky/Toburen)

Department of Journalism

To **ADD** JOUR 380: Journalism History and Ethics
 JOUR 475: Literary Journalism

Approved after discussion effective Winter Quarter 2007-2008 (Kaczvinsky/Toburen)

To **CHANGE** JOUR 311: Advanced Copy Editing (prerequisite change)
 JOUR 350: Practical Reporting (prerequisite change)
 JOUR 353: General Newspaper Work (prerequisite change)
 JOUR 355: Practical Reporting (prerequisite change)

Approved effective Winter Quarter 2007-2008 (Kaczvinsky/Toburen)

The purpose of the meeting having been accomplished, the meeting was adjourned.

**INSTRUCTIONAL POLICIES COMMITTEE
MINUTES
February 12, 2008**

The Instructional Policies Committee met for its regular monthly meeting at 1:30 p.m. on Tuesday, February 12, 2008, in Wylly Tower 1647 with the following members present:

Mr. Kevin Cuccia, Dr. Don Kaczvinsky, Ms. Angela Kennedy (ANS Alternate), Dr. Connie LaBorde, Ms. Lori Myers, Dr. Jim Nelson, Dr. Bernd Schroeder, Mr. Bob Vento, and Dr. Libby Wibker.

The minutes of the meeting of October 9, 2007, were approved as written.

The following proposals were presented to the Committee for action:

COLLEGE OF BUSINESS

- To **CHANGE** CIS 335: Application Development for the Internet
 CIS 337: Business Applications Development: Current
 Programming Techniques
- to **CHANGE** Computer Information Systems Curriculum (B.S.)
 Minors in the College of Business

All **Approved** effective Fall Quarter AY 2008-2009

COLLEGE OF ENGINEERING & SCIENCE

- to **ADD** CSC 493: Data Mining for Bioinformatics
 ENGR 480: Multidisciplinary Capstone Design I
 ENGR 481: Multidisciplinary Capstone Design II
 ENGR 482: Multidisciplinary Capstone Design III
- MEMT 417: Durability of Materials (MEMT 517 was not reviewed
 by the IPC; it will be reviewed by the Graduate
 Council)
- to **ADD** CSC 403: Software Design and Engineering
- to **CHANGE** Computer Science Curriculum (B.S.) (Approved with addition of
 Revised course order)

- to **DROP** PHYS 415: Introduction to Lasers
 PHYS 420: Optics Laboratory II
 PHYS 440: Fourier Optics
 PHYS 450: Modern Optics
- to **CHANGE** Physics Curriculum (B.S.)
- To **CHANGE** ELET 460: Communications Circuits
 ELET 461: Digital Data Communication Laboratory

All Approved effective Fall Quarter AY 2008-2009

COLLEGE OF LIBERAL ARTS

School of Art

- to **ADD** ART 318: Conceptual Design
 ART 403: Senior Exhibition
- to **DROP** ART 117: Conceptual Design
- to **CHANGE** Art-Studio Curriculum (B.F.A.)
- to **CHANGE** ART 372: Introduction to Photographic Lighting
 ART 373: Professional Photography and Lighting
 ART 374: Studio Photography Portfolio and Marketing
 ART 474: Senior Photography Exhibition
- to **ADD** ART 371: Advanced Problems in Photography
 ART 450: Senior Photography Portfolio
 ART 451: Advanced Senior Photography Portfolio
 ART 452: Photographic Internship
- to **CHANGE** Art-Photography Curriculum (B.F.A.)

All Approved effective Fall Quarter AY 2008-2009

Department of History

- to **ADD** HIST 406: Modern Eastern Europe
 HIST 409: History of Early and Imperial Russia
 HIST 412: Classical and Late Antiquity

to **DROP** HIST 333: History of Rome
 HIST 431: History of Greece
 HIST 432: The Roman Republic
 HIST 433: The Roman Empire

All **APPROVED** effective Spring Quarter AY 2007-2008

Department of Professional Aviation

to **CHANGE** PRAV 241: Instrument Pilot Ground II
 Professional Aviation Curriculum (B.S.)

Both **APPROVED** effective Summer Quarter 2008

The purpose of the meeting having been accomplished, the meeting was adjourned.

**INSTRUCTIONAL POLICIES COMMITTEE
POLL VOTE
March 7, 2008**

The Instructional Policies Committee did not meet in March. The following proposals were submitted from the colleges of Applied & Natural Sciences and Liberal Arts. All were **approved by poll vote on March 7, 2008.**

COLLEGE OF APPLIED & NATURAL SCIENCES

School of Biological Sciences

to **DELETE** BISC 150: Phlebotomy
 BISC 151: Phlebotomy Laboratory
 BISC 221: Taxonomy and Morphology of Vascular Plants
 BISC 290: Comparative Anatomy of Vertebrates
 BISC 432: Mammalogy
 BISC 433: Ornithology

School of Human Ecology

To **CHANGE** HEC 267: Practica in Human Ecology
 HEC 467: Professional Practica in Human Ecology
 HEC 477: Practica/Internship/Cooperative Education in
 Human Ecology
 HEC 478: Practica/Internship/Cooperative Education in
 Human Ecology
 HEC 479: Practica/Internship/Cooperative Education in
 Human Ecology

COLLEGE OF LIBERAL ARTS

School of Literature and Language

To **DROP** ENGL 463: Scientific and Technical Presentations

To **ADD** ENGL 363: Scientific and Technical Presentations

Department of Social Sciences

To **ADD** POLS 496: Internship in Political Non-Profit Organization

**INSTRUCTIONAL POLICIES COMMITTEE
MINUTES
April 8, 2008**

The Instructional Policies Committee met for its regular monthly meeting at 1:30 p.m. on Tuesday, April 8, 2008, in Wylie Tower 1647 with the following members present:

Dr. Don Kaczvinsky, Dr. Connie LaBorde, Ms. Sue McFadden (Library alternate), Ms. Lori Myers, Dr. Janet Pope, Dr. Bernd Schroeder, Ms. Carol Shaver, Dr. Randy Sorensen, Mr. Bob Vento, and Dr. Libby Wibker.

The minutes of the meeting of February 12, 2008, were approved as written. (LaBorde/Kaczvinsky) The Poll Vote of March 7, 2008, was ratified. (LaBorde/Pope)

The following proposals were presented to the Committee for action:

COLLEGE OF APPLIED & NATURAL SCIENCES

Department of Agricultural Sciences

To **CHANGE** AGBU 402: Economics of Farm Management

Approved effective Fall Quarter AY 2008-2009 (Pope/Schroeder)

To **CHANGE** Agricultural Business Curriculum (B.S.)

Approved effective Fall Quarter AY 2008-2009 (Pope/Myers)

School of Human Ecology

To **CHANGE** Nutrition and Dietetics Curriculum (B.S.) – increase in hours from 123 to 126

Approved effective Fall Quarter AY 2008-2009 (Pope/Myers)

COLLEGE OF LIBERAL ARTS

Department of English

To **CHANGE** English Curriculum (B.A.)

Approved effective Fall Quarter AY 2008-2009 (Kaczvinsky/Sorensen)

School of Performing Arts

To **CHANGE** Bachelor of Music Curriculum (BM)
 Bachelor of Arts in Music Curriculum (BA)

In response to an accreditation issue, the hours were increased from 131 to 134.

Approved effective Summer Quarter 2008 (Kaczvinsky/Sorensen)

COLLEGE OF EDUCATION

To **CHANGE** Music Education Vocal Curriculum (BME)
 Music Education Instrumental Curriculum (BME)

**Approved as amended to move courses within the curriculum
effective Summer Quarter 2008** (LaBorde/Schroeder) – revised forms
will be given to Academic Affairs to replace the original ones

The purpose of the meeting having been accomplished, the meeting was adjourned at 2:05 p.m.

**INSTRUCTIONAL POLICIES COMMITTEE
MINUTES
May 13, 2008**

The Instructional Policies Committee met for its regular monthly meeting at 1:30 p.m. on Tuesday, May 13, 2008, in Wyly Tower 1647 with the following members present:

Dr. Don Kaczvinsky, Dr. Connie LaBorde, Dr. Lori Myers, Dr. Jim Nelson,
Dr. Janet Pope, Dr. Bernd Schroeder, Dr. Randy Sorensen, Mr. Bob
Vento, and Dr. Libby Wibker.

The minutes of the meeting of April 8, 2008, were approved as written.
(Nelson/Schroeder)

The following proposals were presented to the Committee for action:

COLLEGE OF APPLIED & NATURAL SCIENCES

School of Human Ecology

To **CHANGE** Family and Consumer Sciences Education Curriculum (B.S.)

Approved effective Fall Quarter AY 2008-2009 (Myers/Pope)

COLLEGE OF EDUCATION

Department of Curriculum, Instruction, & Leadership

To **CHANGE** EDCI 125: Introduction to Teaching (from 1 hour to 3 hour credit &
new description: EDCI 125: Introduction to Teaching 1-3-3.
An introduction to teaching and learning in PK-12 settings
facilitated through visits to schools, classroom discussions,
selected readings, and hands-on activities in schools.

Approved effective Summer Quarter 2008 (LaBorde/Myers)

To **CHANGE** the total hours for each of the following teacher education programs
affected by the change in EDCI 125 and with additional changes
made by the Committee at the IPC meeting.

Agriculture Education Curriculum Grades 6-12 (B.S.)
Art Education - Grades K-12 Curriculum (B.A.)

Biology Education – Grades 6-12 Curriculum (B.S.)
Business Education – Grades 6-12 Curriculum (B.S.)
Chemistry Education – Grades 6-12 Curriculum (B.S.)
Early Childhood Education – Grades PK-3 Curriculum (B.S.)
Earth Science Education – Grades 6-12 Curriculum (B.S.)
Elementary Education (Grades 1-5) & Special Education
Mild/ Moderate & Grades 1-12 Curriculum (B.S.)
Elementary Education – Grades 1-5 Curriculum (B.S.)
English Education – Grades 6-12 (B.A.)
French Education – Grades 6-12 Curriculum (B.A.)
Mathematics Education – Grades 6-12 Curriculum (B.S.)
Middle School Education – Grades 4-8 Mathematics/Science
Curriculum (B.S.)
Physics Education – Grades 6-12 Curriculum (B.S.)
Social Studies Education – Grades 6-12 Curriculum (B.A.)
Music Education Instrumental Curriculum (BME)
Music Education Vocal Curriculum (BME)
Family and Consumer Sciences Education – Grades 6-12 (B.S.)

Approved effective Summer Quarter 2008 (LaBorde/Schroeder)

To **CHANGE** Speech, Language, Hearing Therapy Curriculum (B.S.)

Proposal withdrawn and will be resubmitted at a later date.

COLLEGE OF ENGINEERING & SCIENCE

Computer Science

To **ADD** CSC 222: Systems Programming

Approved effective Fall Quarter AY 2008-2009 (Nelson/Schroeder)

Mathematics and Statistics

To **ADD** Math 408: Abstract Algebra
DROP Math 318: Abstract Algebra
And **CHANGE** Mathematics Curriculum (B.S.)

Approved effective Fall Quarter AY 2008-2009 (Schroeder/Nelson)

COLLEGE OF LIBERAL ARTS

Department of Speech

To **ADD** SPCH 311: Neuroscience
SPCH 313: Introduction to Voice/Flunency
SPCH 426: Counseling the Communicatively Impaired
SPCH 429: Supervised Observation

Approved effective Fall Quarter AY 2008-2009 (Kaczvinsky/Schroeder)

To **DROP** SPCH 202: Supervised Observation

Approved effective Fall Quarter AY 2008-2009 (Kaczvinsky/Sorensen)

To **CHANGE** Pre-Professional Speech-Language Pathology Curriculum (B.A.)

Approved effective Fall Quarter AY 2008-2009 (Kaczvinsky/Sorensen)

The following proposals regarding the undergraduate audiology concentration were **TABLED**.

To **ADD** SPCH 205: Introduction to Audiology **(tabled)**
SPCH 206: Beginning Sign Language **(tabled)**
SPCH 304: Intermediate Sign Language **(tabled)**
SPCH 305: Evaluation for Hearing **(tabled)**
SPCH 421: Audiologic Observation **(tabled)**
SPCH 422: Special Topics in Audiology **(tabled)**
And **DROP** SPCH 443: Introduction to Audiology **(tabled)**

The purpose of the meeting having been accomplished, the meeting was adjourned at 2:30 p.m.

**INSTRUCTIONAL POLICIES COMMITTEE
MINUTES
June 10, 2008**

The Instructional Policies Committee met for its regular monthly meeting at 1:30 p.m. on Tuesday, June 10, 2008, in Wyly Tower 1647 with the following members present:

Dr. Don Kaczvinsky, Dr. Connie LaBorde, Dr. Lori Myers, Dr. Jim Nelson,
Dr. Janet Pope, Dr. Randy Sorensen, Mr. Bob Vento, and Dr. Libby
Wibker, and Laura Hogan, SGA Representative.

The minutes of the meeting of May 13, 2008, were approved with the following corrections noted by Mr. Vento: The change to EDCI 125 and the changes to the Education curricula will be effective Fall Quarter AY 2008-09 rather than the Summer Quarter. (Kaczvinsky/Myers)

The following proposals were presented to the Committee for action:

COLLEGE OF EDUCATION

Department of Health & Exercise Sciences

To **CHANGE** HES 113: Instructional Strategies in Physical Education (increased credit from 1 to 3 hours)

Approved effective Fall AY 2008-2009 (LaBorde/Kaczvinsky)

To **CHANGE** Health & Physical Education – Grades K-12 Curriculum (B.S.)

Approved effective Fall AY 2008-2009 (LaBorde/Pope)

COLLEGE OF LIBERAL ARTS

To **ADD** SPCH 205: Introduction to Audiology
 SPCH 206: Beginning Sign Language
 SPCH 304: Intermediate Sign Language
 SPCH 305: Evaluation for Hearing
 SPCH 421: Audiologic Observation
 SPCH 422: Special Topics in Audiology

Approved effective Fall AY 2008-2009 (Kaczvinsky/Sorensen)

To **DROP** SPCH 443: Introduction to Audiology

Approved effective Fall AY 2008-2009 (Kaczvinsky/Sorensen)

Additional Speech proposals were submitted by Dr. Kaczvinsky as follows:

To **CHANGE** Pre-Professional Speech-Language Pathology Curriculum (B.A.)

Approved effective Fall AY 2008-2009 (Kaczvinsky/Pope)

To **ADD** Concentration in Audiology (to the Pre-Professional Speech-Language Pathology Curriculum)

Approved effective Fall AY 2008-2009 (Kaczvinsky/Sorensen)

The purpose of the meeting having been accomplished, the meeting was adjourned at 1:55 p.m.