



LOUISIANA TECH UNIVERSITY
Office of Financial Aid
2017-2018 Verification Worksheet

Please return this form to:
Louisiana Tech University
Office of Financial Aid
P.O. Box 7925, Ruston, LA 71272

INDEPENDENT STUDENT

Custom Verification - Tracking Group V4

Important Notes:

Your 2017-2018 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law states before awarding Federal Student Aid, we may ask you to confirm the information you and your spouse (if you are married) reported on your FAFSA. To verify that you provided correct information, the financial aid administrator will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences between your application and your financial documents, Louisiana Tech will submit corrections electronically to the Federal Processor. You will receive e-mail confirmation from the Department of Education if changes to your FAFSA are processed. Complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid administrator at Louisiana Tech University. We may request additional information. If you have questions about verification, contact your financial aid administrator as soon as possible so that your financial aid will not be delayed.

Your school must review the requested information, under the financial aid program rules 34 CFR, Part 668.

Step 1. Student Information

STUDENT'S Last Name	First Name	M.I.	STUDENT'S CWID# or SSN#
STUDENT'S Local Address (include apt. no.)			STUDENT'S Date of Birth (MM/DD/YYYY)
City	State	Zip Code	PARENT(S) Home Ph. (include area code)
STUDENT'S Email Address			STUDENT'S Other Ph. (include area code)

Step 2. SNAP Benefit Information to Be Verified

Complete this section if someone in your household received benefits from the Supplemental Nutrition Assistance Program or SNAP (formerly known as food stamps) during the 2014 or 2015 calendar years.

- People in your household include:
- Yourself.
 - Your spouse if you are married.
 - Your children or your spouse's children if you or your spouse will provide more than half of the children's support from July 1, 2017, through June 30, 2018, even if a child does not live with you.
 - Other people if they now live with you and for whom you or your spouse provides more than half of the other person's support and will continue to provide more than half of that person's support through June 30, 2018.

One of the persons in my household received SNAP benefits in 2016 or 2017. If asked by my school, I will provide documentation of the receipt of SNAP benefits during 2016 and/or 2017.

NOTE: If we have reason to believe that the information regarding the receipt of SNAP benefits is inaccurate, we may require documentation from the agency that issued the snap benefits in 2016 or 2017. SNAP may be known by another name in some states. For assistance in determining the name used in a state, please call 1-800-4FED-AID (1-800-433-3243).

Step 3. Student (and Spouse's) Child Support Paid Information to Be Verified

Either I, or if married, my spouse, who is a member of the household, paid child support in 2016. Provide in the space below the names of the persons who paid the child support, the names of the persons to whom the child support was paid, the names and ages of the children for whom the child support was paid, and the total annual amount of child support that was paid in 2016 for each child. If more space is needed, provide a separate page that includes the student's name & ID number at the top.

NOTE: If we have reason to believe that the information regarding child support is not accurate, we may require additional documentation, such as: a copy of the separation agreement or divorce decree that shows the amount of child support to be provided; a statement from the individual receiving the child support certifying the amount of child support received; or copies of the child support payment checks or money order receipts.

Name of Person Who Paid Child Support	Name of Person to Whom Child Support was Paid	Name & Age of Child for Whom Support Was Paid	2016 Annual Amount Paid
Jimmy Senior (spouse paying money)	Suzy Que (spouse receiving money)	Jimmy Junior (child)	\$2,000.00 (example)

Step 4. High School Completion Status

Provide one of the following documents to indicate the student's high school completion status when the student begins college in 2017-2018:

Choose the document that you will attach to this worksheet:

1	A copy of the student's high school diploma.
2	For students who completed secondary education in a foreign country, a copy of the "secondary school leaving certificate" or other similar document.
3	A copy of the student's final official high school transcript that shows the date when the diploma was awarded.
4	A state certificate or transcript received by a student after the student passed a State-authorized examination that the State recognizes as the equivalent of a high school diploma (GED test, HiSET, TASC, or other State-authorized examination).
5	An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.
6	For a student who was homeschooled in a state where state law requires the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a copy of that credential.
7	For a student who was homeschooled in a state where state law does not require the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a transcript, or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and includes a statement that the student successfully completed a secondary school education in a homeschool setting.
8	A student who is unable to obtain the documentation listed above must contact the financial aid office.

Step 5. Identity and Statement of Educational Purpose

In order to complete the Verification process, the student must appear in person at Louisiana Tech University to verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID. In addition, the student must sign, in the presence of the institutional official, the Statement of Educational Purpose provided below.

If the student is unable to appear in person at Louisiana Tech University to verify his or her identity, you will need to provide a copy of your government issued ID and this worksheet notarized by a public notary.

Statement of Educational Purpose

I certify that I _____ am the individual signing this Statement of Education Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Louisiana Tech University for 2017-2018

Student's Signature: _____ Date: _____

Financial Aid Administrator Signature: _____ Date: _____

Notary's Certificate of Acknowledgement - **necessary only if you cannot appear in person**

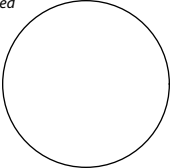
State of: _____ City/County of: _____ on: _____

before me, _____ personally appeared, _____

And proved to me on basis of satisfactory evidence of identification _____

To be the above-named person who signed the foregoing instrument. _____

WITNESS my hand and official seal

My commission expires on _____ Notary's Signature _____ Notary Seal 

Step 6. Certification and Signatures

Each person signing this worksheet certifies that all of the information reported on it is complete and correct. The student **must sign and date**. The spouse's signature is optional.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student's Signature: Date:

Spouse's Signature (optional): Date: