

# Councils, Committees, Commissions

The President and the appropriate Vice President are 'ex-officio' members of all councils and committees.

**ADMINISTRATIVE AND PLANNING COUNCIL. Purpose:** Serves as the comprehensive review, assessment, and planning Council for Louisiana Tech University. The Council is chaired by the President, and the membership includes administrators representing all areas of the University. **Members:** Daniel Reneau (Chair), Jo Ann Dauzat, Jerry Drewett, Pamela Ford, Les Guice, Jean Hall, Wiley Hilburn, Edward Jacobs, Gene Johnson, Jim King, Terry McConathy, Jim Oakes, Ken Rea, Shirley Reagan, Joe Thomas, Chair of the University Senate, and Student Government Association President.

**ADMINISTRATIVE REVIEW BOARD. Purpose:** Hears only appeals from recommendations of the Behavioral Standards Committee, and is vested with appellate jurisdiction only. **Members:** Vice President for Student Affairs (Chair), Vice President for Academic Affairs, and Dean of the College in which the student is registered.

**AMERICANS WITH DISABILITIES ACT (ADA) COUNCIL. Purpose:** Established to review issues relative to compliance with the Rehabilitation Act of 1973 and the Americans with Disabilities Act, to forward recommendations to the appropriate administrative level, and to serve as a grievance review board for appeals. **Members:** Margaret Alexander (Chair), Jan Albritton, Don Dyon, Bill Fowler, John Garner, Linda Griffin, Ann Havard, Cheryl Myers, Sam Speed, and Sam Wallace.

**ASTRONOMY ADVISORY COMMITTEE. Purpose:** Oversees astronomical observing activities and serves in an advisory role to the planetarium at Louisiana Tech University. The Committee arranges star parties and observation of interesting astronomical events such as eclipses and comets, and is available to serve as a source of information. Also aids in improving the equipment at the planetarium. **Members:** Norman Witriol (Chair), William Deese, Tom Emory, and Natalia Zotov.

**ATHLETICS COUNCIL. Purpose:** Reviews intercollegiate athletic programs and activities and makes recommendations to the President for his consideration. Athletics Council members are appointed by the President. **Members:** James Liberatos (Chair), Robert Berguson, Mertrude Douglas, Sean Dwyer, Jim Dyer, Marvin Green, Wiley Hilburn, Terry McConathy, Ken Rea, Sam Speed, Mary Belle Tuten, Milton Williams, Student Representative, and Athletic Director (non-voting).

**BEHAVIORAL STANDARDS COMMITTEE. Purpose:** Serves as the disciplinary agent of the University in cases referred to it by the Vice President for Student Affairs or his representative. The Committee has appellate jurisdiction by a student from an adverse decision of the Vice President for Student Affairs which directly affects the complainant in his individual capacity. **Members:** The Committee members shall be selected from a roster composed from the following: twelve faculty members appointed by the Vice-President for Academic Affairs; twelve staff members appointed by the Vice President for Student Affairs, six SGA upperclassmen and six underclassmen appointed by the President of the University, and four chairpersons appointed by the Vice President for Student and Alumni Affairs. Four rotating committees, composed of faculty, staff, students and a chairperson, meet to hear discipline cases involving students.

**CAMPUS COMPUTING SERVICES COORDINATING COMMITTEE. Purpose:** Assess the campus needs for computing services and assign priorities to those needs. **Members:** Mel Corley (Chair), Tom Emory, Peter Gallagher, Chris Henderson, Kathleen Johnston, Jim King, Pam Milstead, Lori Myers, Mike Page, Bala Ramachandran, Gerald Reeves, Rebecca Stenzel, Roy Waters, Sam Wallace, and Dena Westerfield.

**COMMENCEMENT COMMITTEE. Purpose:** Reviews activities associated with the graduation ceremony and make appropriate recommendations to the President. **Members:** Bob Vento (Chair), Eddie Blick, William Deese, Les Guice, Pat Moncrief, Marilyn Robinson, Jim Robken, Tommy Sisemore, and Jimmy Washington.

**COUNCIL OF ACADEMIC DEANS. Purpose:** Coordinates academic programs and policies for the University. The Council considers actions taken by the Instructional Policies Committee and the Graduate Council. Recommendations of the Council of Academic Deans are forwarded to the President for consideration and final approval. **Members:** Vice President for Academic Affairs (Chair), Deans of each academic college, Dean of the Graduate School, and the Dean of Enrollment Management.

**CURRICULA EFFECTIVENESS COUNCIL. Purpose:** Established as a strategic initiative to formulate a plan to evaluate curricula to ensure effectiveness in the development of identified skills. **Members:** Jo Ann Dauzat (Chair), Gary Hauser, Donald Kaczvinsky, Tom Means, Cheryl Myers, Lori Myers, Randall Parker, Linda Ramsey, Steve Rovnyak, and Tom Springer.

**ELECTRONIC LEARNING COMMITTEE. Purpose:** Direction and oversight for the University's utilization of electronic delivery opportunities for instruction. **Members:** David Cargill (Chair), Nancy Alexander, Pamela Ford, Lawrence Leonard, James Liberatos, Dennis Minor, James Nelson, Bob Vento, and Elizabeth Wibker.

**ENROLLMENT MANAGEMENT COUNCIL Purpose:** Monitors, evaluates, and makes recommendations on matters related to recruiting and retention of students. **Members:** Pamela Ford (Chair), Jan Albritton, Dee Dee Anderson, Jim Dyer, Dan Erickson, James Liberatos, Dennis Minor, Robert Moran, James Nelson, Meredith Steger (student), Lori Theis, Bob Vento, Roger Vick, Roy Waters, Dena Westerfield, and Elizabeth Wibker.

**EQUIPMENT DONATIONS COMMITTEE. Purpose:** Reviews all proposed equipment donations to any part of the University (including the Foundation). **Members:** Debbie Forney, Les Guice, Ed Jacobs, and Jim King.

**FACULTY AND STAFF HANDBOOK COMMITTEE.** Purpose: Charged with the timely review of and suggested revisions prior to the annual printing of the Faculty and Staff Handbook. Recommendations are forwarded for review and approval to appropriate administrators and councils. Committee membership consists of a faculty member from each academic college and administrative representatives from the Offices of Academic Affairs and Personnel. Members: Bill Campbell (Chair), Margaret Alexander, Bill Deese, Don Dyson, Kathryn Matthew, Janet Pope, Joe Pullis, and Carole Tabor.

**FEE COMMITTEE.** Purpose: Serves to review proposals regarding University fees and to make recommendations regarding fees to the President and the University of Louisiana System, as appropriate. Members: Vice President for Academic Affairs; Vice President for Student Affairs; Vice President for University Advancement, Vice Chairperson, University Senate; Vice President for Administrative Services/Business Manager; and SGA President.

**FINANCIAL PLANNING TASK FORCE.** Purpose: Advisory group to the President and to the Administrative and Planning Council on budget matters and budget priority funding. Members: President Reneau, Vice President Ken Rea, Vice President Jerry Drewett, Vice President Joe Thomas, Vice President Jim King, Vice President Jean Hall, Dean Shirley Reagan, Dean Terry McConathy, President of SGA, President of University Senate, and Mr. Kyle Edmiston.

**GENETIC-BIOHAZARDS-RADIOACTIVE REVIEW COMMITTEE.** Purpose: Ensures that all hazards associated with teaching and research are identified, monitored, and controlled. Members: Don Braswell, Ed Griswold, Don Haynie, Terry McConathy, David Mills, Dale Snow, and Ron Thompson.

**GENERAL EDUCATION REQUIREMENTS COMMITTEE.** Purpose: Assess the effectiveness of the General Education Requirements as mandated by the Board of Regents and to forward recommendations relative to Tech's General Education Requirements as appropriate. Members: Dennis Minor (Chair), Kimberly Kimbell-Lopez, Stan Napper, Ray Newbold, Ed Pinkston, and Elizabeth Wibker.

**GRADUATE COUNCIL.** Purpose: Reviews and recommends proposals for graduate courses and curricula, and may initiate or consider recommendations concerning instructional policies of the Graduate School. Members: Terry McConathy (Chair), John Brewer, William Campbell, Marc Chopin, Gail Clark, Dianne Douglas, Hisham Hegab, Alice Hunt, Tom Means, Dennis Minor, Ramu Ramachandran, Peggy Schenk, Cathy Stockton, Bob Vento (non-voting), and SGA Representative.

**GRIEVANCE COMMITTEE.** Purpose: Provides for an independent body to consider the grievances of faculty and other unclassified personnel. This committee is composed of nine selected/elected members and a chairperson appointed by the President. The Executive Committee of the University Senate shall select six members (one from each college) to serve on the University Grievance Committee. Each division (including Student Affairs, University Advancement, Academic Affairs and Administrative Affairs) shall elect one member each to serve on the University Grievance Committee. Only non-classified staff personnel may be elected to represent the divisions. Members: Joe Pullis (Chair), Dickie Crawford, Mike DiCarlo, Kenneth Griswold, Glynn Ingram, James G. Johnston, William Jordan, Mary Margaret Livingston, E. J. Miller, and Sam Wallace.

**HEALTH SCIENCE ADVISORY COMMITTEE.** Purpose: Addresses collective issues relating to health care education and serves in an advisory capacity to the Vice President for Academic Affairs. Members: Associate Dean of Applied & Natural Sciences (Chair), Representatives of the Departments of Agricultural Sciences, Biological Sciences, Biomedical Engineering, Chemistry, Health and Physical Education, Health Information Management; Directors of programs in Nursing, Nutrition and Dietetics, and Speech-Language Pathology and Audiology.

**HONORS PROGRAM COUNCIL.** Purpose: Develops and governs the Honors Program in conjunction with the Director of the Honors Program. Members: Donald Kaczvinsky (Chair), Jan Albritton, William Deese, Edward Jacobs, Tom Means, Tom Springer, and Stephen Webre.

**HUMAN USE COMMITTEE.** Purpose: Ensures that the University follows the regulations for the protection of human research subjects as set forth by the Department of Health and Human Services. All research projects involving human subjects, both sponsored and non-sponsored projects, must be reviewed and approved by the Institutional Review Board for Use of Human Research Subjects before the research project is initiated as well as periodically during the conduct of the research project. Members: James Green (Chair), Bonnie Gerald, Tommy Grafton, Paul Hale, Deby Hamm, Ned Head, Mary Livingston, Terry McConathy, David Mills, Thomas Phillips, Florence Potter, and Deborah White.

**INSTITUTIONAL ANIMAL CARE AND USE COMMITTEE.** Purpose: Oversees the welfare of any animals used in experimental research, their care and facilities, as directed by the U. S. Department of Agriculture and the National Institutes of Health. Members: James Spaulding (Chair), William Green, Steven Jones, Terry McConathy, Dennis Minor, Tom Springer, and Jerome Thelen.

**INSTRUCTIONAL INNOVATION COMMITTEE.** Purpose: Established in 1995 with the responsibility to enhance communications among faculty about campus instructional technology capabilities and about experimentation with instructional techniques and to schedule development programs to meet identified needs of the faculty. Members: Stephen Webre (Chair), David Cargill, Bill Deese, David Hall, Pam Milstead, Dennis Minor, Linda Ramsey, Rebecca Stenzel, and Jeffrey Walczyk.

**INSTRUCTIONAL POLICIES COMMITTEE.** Purpose: Considers problems of college life in the areas of courses, curricula, and instruction in undergraduate studies. Also, serves as an instrument of control to avoid course duplication and proliferation.

**Members:** Chairperson elected each September. Two representatives from each academic college, one representative from the library and Barksdale, a student representative from the SGA, and the Registrar as an ex-officio member.

**INSURANCE AND RELATED BENEFITS COMMITTEE. Purpose: Periodically reviews and makes recommendations to the President regarding new benefit programs and changes to existing plans in order to keep the University's fringe benefit program competitive. This Committee is designated as the plan administrator for the University's Cafeteria (Section 125) Plan. Members:** Don Dyson (Chair), Dwight Anderson, Jerry Drewett, Jean Hall, Ken Rea, and Joe Thomas.

**INTELLECTUAL PROPERTY COMMITTEE. Purpose: Oversight of intellectual property, policies, and procedures for the University. Members:** Tom Noble (Chair), Terry McConathy (ex officio), Jean Hall (ex officio), William Campbell, Marc Chopin, Paul Hale, Lawrence Leonard, and Dennis Minor.

**MUSEUM COMMITTEE. Purpose: Establishes policies and guidelines for the operation of the Museum. Aids the Director and Associate Director in obtaining artifacts for the Museum. Members:** Wade Meade (Chair), Jonathan Donehoo, Sallie Rose Hollis, Joan Marie Edinger, Linda Reneau, and Gary Zumwalt.

**OVERSIGHT COMMITTEE. Purpose: Identifies prospective grant opportunities, provides assistance in the development of joint proposals, provides final approval on all matters affecting jointly developed projects and to report to college administrators progress on all on-going joint projects between two or more colleges. Members:** Dawn Basinger (Chair), Nancy Alexander, Jenna Carpenter, Jo Ann Dauzat, William Deese, Janie Humphries, and Linda Ramsey.

**PARKING AND TRAFFIC COMMITTEE. Purpose: Responsible for the establishment and annual review of the parking and traffic regulations as set forth in the University "Vehicle Regulations Manual." This committee is also charged with reviewing appeals, proposals, and recommendations submitted by members of the University community pertaining to parking and traffic concerns. Members:** Vice President for Student Affairs or his designee (Chair), Chief of University Police, representative from the Physical Plant, one representative from each of the five academic colleges, two members of the Student Government Association appointed by the SGA President, and one student Housing Representative and a University Senate representative.

**PK-16+ COORDINATING COUNCIL. Purpose: To support the redesign of teacher education programs. University faculty, public school personnel, and community leaders work together on a number of initiatives designed to impact the recruitment, preparation, and retention of teachers for Louisiana. Members:** Dawn Basinger (Coordinator), William Britt, David Darland, Jo Ann Dauzat, William Deese, Pamela Ford, Lawrence Gibbs, Steven Graves, Les Guice, David Gullatt, Ruth Ellen Hanna, Janie Humphries, Edward Jacobs, Gary Jones, Don Kaczvinsky, Kimberly Kimbell-Lopez, Pauline Leonard, Randy Moore, Richard Noles, Mary Null, Wayne Parker, Pam Prince, Linda Ramsey, Kenneth Rea, Shirley Reagan, Daniel D. Reneau, Rebecca Smith, Cathy Stockton, Jeff Walczyk, and David Wright.

**PREMEDICAL/PREDENTAL ADVISORY COMMITTEE. Purpose: Advises Premedical and Predental students, conducts personal interviews of applicants to medical and dental school and prepares recommendations for these applicants. Members:** Larry Sellers (Chair), Ed Griswold, John McKillup, David Mills, Stanley Napper, Paul Ramsey, De'ane Sheehan, Dale Snow, and James Spaulding.

**RESEARCH COUNCIL. Purpose: Coordinates the research activities of the University, strengthens interdisciplinary and inter-institutional research, serves as a vehicle for discussion of problems involving the administration of research projects and grants, recommends to the University administration policies concerning research and other sponsored programs, and fosters, stimulates, and advances the research effort of the University. Members:** Terry McConathy (Chair), Susan Black, William Campbell, Marc Chopin, Mike DiCarlo, Stephanie Hermann (non-voting), Dennis Minor, Tom Noble, Theresa Parker (non-voting member), Ramu Ramachandran, Bonita Smith, Cathy Stockton, and SGA representative.

**SPACE UTILIZATION COMMITTEE. Purpose: Ensures that all campus space is usable by all members of the campus community who can justify its use in total consideration of the nature of the space. Members:** Vice President for Academic Affairs, Vice President for Administrative Affairs/Business Manager, and Vice President for Student Affairs.

**STUDENT ORGANIZATIONS COMMITTEE. Purpose: Serves as the governing committee for all matters involving student organizations. Members:** Director of Student Development (Chair), Faculty/Staff member appointed by the Vice President for Student Affairs, Faculty Senate Representative, Interfraternity Council President, Panhellenic President, Student Government Association President, University Staff Member appointed by the Vice President for Student Affairs, Chief of University Police, IFC Advisor, Panhellenic Advisor, Director of Multicultural Affairs, and Union Board President.

**STRATEGIC PLANNING COMMITTEE. Members:** Terry McConathy (Chair), DeeDee Anderson, Jo Ann Dauzat, Carrel Dowies, Jr., William Fellows, Pamela Ford, Leslie Guice, Andy Halbrook, Edward Jacobs, Gene Johnson, William Jordan, Shirley Reagan, SGA President, University Senate President, and Bob Vento,

**STUDENT SELF-ASSESSED FEES OVERSIGHT COMMITTEE. Purpose: Monitors and evaluates the need for student self-assessed fees. Members:** One student representing the SGA, one student representing the Union Board, one student representing KLPI, one student representing Multicultural Affairs, one graduate student representing Housing Operations, two faculty members appointed by the President, one staff person representing the Vice President for Financial Services/Comptroller, two staff persons representing the Vice President for Student Affairs, two ex-officio members, and Chief Business Affairs officer and Chief Student Affairs officer.

**STUDENT TECHNOLOGY FEE BOARD. Purpose:** Serves as the final recommending body for expenditures from the Student Technology Fee. **Members:** President Daniel D. Reneau (Chair), SGA President, SGA Vice-President, SGA Member-at-Large, Senior Class President, Junior Class President, Sophomore Class President, Freshman Class President, Mel Corley, Jim King (ex-officio), Kathy Matthew, Terry McConathy, Joe Thomas, and Roy Waters.

**UNIVERSITY ASSESSMENT COMMITTEE. Purpose:** To review unit reports and develop a summary report and feedback for the Administrative Planning Council. **Members:** Terry McConathy (Chair), DeeDee Anderson, Marc Chopin, Bill Fellows, Pamela Ford, James Liberatos, Dennis Minor, James Nelson, Cathy Stockton, Lori Theis, Sam Wallace, and Student Representative.

**UNIVERSITY CATALOG COMMITTEE. Purpose:** Charged with the responsibility to review the catalog to insure accuracy of approved policies and procedures prior to printing. **Members:** Bob Vento (Chair), Dee Dee Anderson, Pamela Ford, Wanda Ginn, James Liberatos, Jim Nelson, Lori Theis, Bob Toburen, Sam Wallace, and Elizabeth Wibker.

**UNIVERSITY COMPUTING POLICY AND PLANNING COUNCIL. Purpose:** Makes final decisions concerning the allocation of computer related resources for the University. **Members:** Dan Reneau (Chair), Jerry Drewett, Jim King, Terry McConathy, Ken Rea, and Joe Thomas.

**UNIVERSITY HEALTH COUNCIL. Purpose:** Coordinates efforts of University personnel in affecting student and staff decision making in the areas of health concerns. Specifically, the Council implements strategies for integration of health services information; assesses and recommends, where appropriate educational programming; and attempts to identify information generated by faculty and staff on health issues. **Members:** A representative is appointed from each of the academic colleges, the department/schools of Health and Physical Education, Nursing, Athletics, Health Center, Food Services, Residential Life, and Personnel and Student Services. Two student representatives also serve on the Council.

**UNIVERSITY LIBRARY ADVISORY COMMITTEE. Purpose:** Studies library needs in view of the academic program and advises the Director of Libraries on matters of general library policy, the development of library resources, and upon means which may integrate the library program with other academic activities of the University. The Committee serves as a liaison group between the faculty and the Library. **Members:** Ali Darrat, Sean Dwyer, Bonnie Gerald, Richard Greechie, Don Haynie, Robert Jungman, Dennis Minor, Paul Ramsey, Jonathan Schwarz, Rebecca Stenzel, Donna Vavrek, Amy Vessel, and one undergraduate and one graduate student.

**UNIVERSITY SAFETY COMMITTEE. Purpose:** Reviews and recommends the adoption of University safety standards. The Committee works through safety representatives to inform departments of new procedures and to assist in the implementation of safety regulations. **Members:** Environmental Safety Officer (Chair), Director of Nuclear Center, Director of Physical Plant, Director of Personnel, Department Head of Department of Chemistry, Department Head of Department of Biological Sciences, Director of University Housing, Chief of University Police, and Head of Division of Nursing.

**UNIVERSITY SENATE. Purpose:** Promotes the general welfare of the University; discusses and expresses views on matters of general concern to the faculty; effectively communicates between the faculty and the administration; initiates policy proposals; makes recommendations on policy proposals submitted to it by the administrative officials of the University; and requests, through appropriate channels, from the administrative officials of the University, information which might influence policies and recommendations of the Senate. **Members:** The membership includes elected representatives from the Faculty who are employed full time and professional personnel engaged in Specialized Academic Services. Members shall serve for a term of three years.

**UNIVERSITY SEXUAL HARASSMENT COMMITTEE. Purpose:** Hears and considers testimony and other relevant evidence to make findings of fact, to determine whether the University's policy on sexual harassment has been violated, and if so to recommend appropriate relief and disciplinary action(s). **Members:** James M. King (Chair), Connie Acklin, John Adams, Dwight Anderson, John Garner, Carrie Kelly, Stan Napper, and Carole Tabor.

**UNIVERSITY TENURED FACULTY COMMITTEE. Purpose:** Provides due process according to the Handbook in cases involving action taken by the University which could result in the discharge, termination of contract, or demotion in rank of a tenured faculty member. **Members:** Peter Jones (Chair), Phillip Cook, Susan Corley, Linda Sivils, Jerome Tobacyk, University Senate President, and University Senate Vice President.

**UNIVERSITY TOUR COMMITTEE. Purpose:** Ensures that any tour recommended by the University falls within the mission of the University, that is, teaching, research and public service. **Members:** Ed Jacobs (Chair), Jerry Drewett, Ronnie Wiggins, and Student Government Association President.