

## **UNIVERSITY STUDENT SERVICES**

### **Office of Disability Services**

The Louisiana Tech University Office of Disability Services is committed to facilitating the self-advocacy of students with disabilities in order to experience full participation in all activities, programs, and services of the University. Services provided are open to students with qualifying documented learning, physical, or psychological disabilities. Students requesting accommodations based on disability should provide appropriate documentation and requests to the coordinator so that a determination of reasonable accommodations can be determined and services scheduled. The Office of Disability Services is located in Wyly Tower 319, phone 318-257-4221. Additional information is available on the Office of Disability Services website at [www.latech.edu/ODS](http://www.latech.edu/ODS).

### **Louisiana Tech Research and Consulting Lab**

The Louisiana Tech Research and Consulting Lab has been created primarily as a consulting facility to provide statistical help for all faculty and graduate students in their research. The Lab's director provides long term experience in statistical research, teaching and consulting, the statistical advice and assistance needed for planning and designing experiments, and for statistical analysis and interpretation of research data. Contact the College of Engineering and Science or Mathematics and Statistics for more information.

### **Library Services—Prescott Memorial Library**

Prescott Memorial Library provides a wide array of resources and services. Services provide access to resources in several ways. The Interlibrary Services department provides rapid response to requests by using a web request form, digital technologies are used to provide internet document delivery, Carl UnCover provides fax document delivery, and a statewide courier service provides book delivery. The time between an ILL request and receipt of material (including books) is often only 24 hours. In addition to traditional materials, the Library has numerous electronic resources available in the library or through its web page at <http://www.latech.edu/tech/library/>.

### **University Counseling Services**

The Louisiana Tech Counseling Center, located in 310 Keeny Hall, provides a variety of resources for students with personal, educational, and career concerns. Counseling services are free and confidential. Personal counseling covers such problems as depression, anxiety, self-esteem, eating disorders, and loneliness. Educational counseling addresses stress reduction, time-management, motivation, and study techniques and is enhanced through a Student Development Lab. The Career Decision Making program assists students with clarifying goals, interests, and abilities and identifying career alternatives. Counseling services are delivered by licensed professional counselors.

## **Career Center**

The Career Center is a centralized resource and service center specializing in assisting students and alumni of the University in the pursuit of individual career goals. Career Center services focus primarily on assisting students in the cultivation and enhancement of skills to explore career options, master job search techniques and strategies, and research labor market opportunities. The Career Center Web site provides information and Internet links to assist students and alumni who are researching and exploring job opportunities on the Web ([www.careercenter.latech.edu](http://www.careercenter.latech.edu))

## **University Health Center**

The University Health Center, located in south Hall, has registered nurses on duty during day-time office hours. Services are offered to students and include, but are not limited to, physical assessment of ears, eyes, nose, throat, and upper respiratory; first-aid treatment for minor injuries; removal of stitches; blood pressure checks; and the administering of allergy and immunization shots. Limited lab work and over-the-counter medications as well as crutches, are also available. Referrals to medical doctors are also made when indicated.

## **International Student Office**

The International Student Office provides the following assistance to international students: (a) orientation to his/her new U.S. environment; (b) personal and academic counseling; and (c) information about the culture and services of the new community. The Office of the Director of the International Student Office is located in Room 333, Keeny Hall.

## **Recreational Facilities**

Recreational Facilities/Intramural Programs operate under the direction of the Department of Recreation and Intramurals located in the Maxie Lambright Sports Center. This Department is responsible for the following facilities: the Maxie Lambright Sports Center, golf course, swimming pool, Hide-Away Park, soccer field, rugby field, and two softball fields. Students may use these facilities upon presentation of a valid I.D. card.

**Complaint Procedures  
Graduate Education Programs  
Speech-Language Pathology and Audiology  
American Speech-Language-Hearing Association (ASHA)**

The national accrediting organization (ASHA) for graduate educational programs that provide entry-level professional preparation with major emphasis in audiology and/or speech-language pathology has policies and procedures for complaints against graduate education programs. That is, a complaint about any ASHA accredited program or program in candidacy status may be submitted by any student, instructional staff member, speech-language pathologist, audiologist, and/or member of the public. The accrediting agency, which is the Council on Academic Accreditation (CAA) in Audiology and Speech-Language Pathology, has stated that educational training programs should advise their students of the policies and procedures.

Complaints about programs must (a) be against an accredited educational program or program in candidacy status in speech-language pathology and/or audiology, (B) relate to the standards for accreditation of education programs in audiology and speech-language pathology, and (c) include verification, if the complaint is from a student or faculty/instructional staff member, that the complainant exhausted all institutional grievance and review mechanisms before submitting a complaint to the CAA.

All complaints must be signed and submitted in writing to the Chair, Council on Academic Accreditation in Audiology and Speech-Language Pathology, American Speech-Language-Hearing Association, 10801 Rockville Pike, Rockville, MD 20853. The complaint must clearly describe the specific nature of the complaint and the relationship of the complaint to the accreditation standards, and provide supporting data for the charge. The complainant's burden of proof is a preponderance or greater weight of the evidence. Complaints will not be accepted by email or facsimile.

You may view the full Complaint Procedures document at <http://www.asha.org/about/academia/accreditation/complaint.htm>.