

# Commuting Forms for Fall 2017 – Fall 2018

## Deadlines:

Fall 2017	August 24, 2017
Winter 2017-18	November 15, 2017
Spring 2018	February 21, 2018
Summer 2018	May 17, 2018
Fall 2018	August 23, 2018

Students who have less than 60 hours and who live with their parents and commute from one of the parishes listed below should return completed form to:  
 Student Affairs Office  
 305 Keeny Hall  
 P. O. Box 3035  
 Ruston, LA 71272

# COMMUTING FORM

**Deadline: Two weeks before first day of class**

STUDENT LIFE OFFICE: 318.257.3396  
 LOUISIANA TECH UNIVERSITY — RUSTON, LA 71272

**Parents, please read before signing:** *Signing this form indicates the parent and student understand that students may NOT live anywhere other than with their parents in their permanent residence. "Commuting" means student is commuting from parents' home on a daily basis (not just occasionally). Parents' permanent residence must be in one of the parishes listed below. PLEASE NOTE that falsification of information will subject the student to a charge equal to room and board payment and to disciplinary action by the university discipline committee. This form must be filled out prior to each Fall Quarter.*

TOTAL # HOURS TO DATE: \_\_\_\_\_ I certify that my son/daughter (name) \_\_\_\_\_

(CWID #) \_\_\_\_\_, (date of birth) \_\_\_\_\_ will be residing with me at my permanent residence and will commute daily to class at Louisiana Tech University beginning \_\_\_\_\_.

**If my son's/daughter's living arrangements change during the remainder of the academic year, the Office of Student Affairs will be notified.**

_____ <i>signature of parent</i>			_____ <i>signature of student</i>		
_____ <i>street address (NOT P. O. Box)</i>			_____ <i>parish of residence</i>		
_____ <i>city</i>	_____ <i>state</i>	_____ <i>zip</i>	_____ <i>student's email address</i>		
_____ <i>home phone number</i>		_____ <i>parent's work number (required)</i>	_____ <i>student's cell phone number</i>		

COMMUTING FORMS WILL BE ACCEPTED FOR STUDENTS LIVING WITH THEIR PARENTS (AT THEIR PARENTS' PERMANENT RESIDENCE) AND COMMUTING FROM THE PARISHES LISTED BELOW.  
 STUDENTS COMMUTING FROM OUTSIDE THESE PARISHES MUST SUBMIT AN OFF-CAMPUS APPLICATION THROUGH THE STUDENT AFFAIRS OFFICE.

- |                  |                  |                |                 |                |
|------------------|------------------|----------------|-----------------|----------------|
| BIENVILLE PARISH | CADDO PARISH     | JACKSON PARISH | OUACHITA PARISH | WEBSTER PARISH |
| BOSSIER PARISH   | CLAIBORNE PARISH | LINCOLN PARISH | UNION PARISH    | WINN PARISH    |

**Notary seal or stamp is required and must be completely legible or form will be voided. (If the notary's signature is not legible, Notary Public should print name below.) Original form must be submitted to the Student Affairs Office; no faxed copies.**  
 Notary is to notarize parent's signature only.

I, (NOTARY PUBLIC) \_\_\_\_\_, CERTIFY THAT  
 (PARENT) \_\_\_\_\_ CAME BEFORE \_\_\_\_\_  
 ME, DULY COMMISSIONED NOTARY FOR \_\_\_\_\_  
 Notary Public  
 PARISH OF THE STATE OF LOUISIANA, ON \_\_\_\_\_ DATE  
 OF \_\_\_\_\_, 20\_\_\_\_.

**S E A L**