

LOUISIANA TECH UNIVERSITY
INTERFRATERNITY COUNCIL
CONSTITUTION, BY-LAWS, AND JUDICIAL CODE
(Revised: Winter 2009)

ARTICLE I NAME

- A. The name of this organization shall be the Interfraternity Council, hereinafter referred to as IFC.

ARTICLE II PURPOSE

- A. The purpose of this organization shall be to advance the better interests of the social fraternities at Louisiana Tech University in connection with the general welfare of the student body and the University as a whole, and to exercise such ends.

ARTICLE III MEMBERSHIP

- A. Membership of this organization shall be comprised of two classifications: Regular and Associate. Regular members are those social fraternities, approved by the administration and the Student Organization Committee, who have satisfactorily completed a probationary period of not less than two school quarters as Associate members. Associate members are those social fraternities nominally deemed "colonies" approved by the Administration, who shall have received a simple majority affirmative vote for such membership by the Regular members' representatives at any regular IFC meeting. Fraternities who are members of the National Interfraternity Council, and who have been approved as a student organization by the Louisiana Tech University Student Organization Committee, will not be dependent on a vote of the IFC and will automatically accepted as members of the Louisiana Tech IFC.
- B. Each member fraternity, Regular or Associate, shall be represented on the council by two (2) men, one being the fraternity President unless the President is excused through the Chief Justice due to classes or work, then he shall send his fraternity's second or third ranking officer. Each man shall be entitled to one vote in the council (not in absentia). The IFC President shall only vote in case of a tie.
- C. Each member fraternity shall have its President and one elected or appointed representative attend all IFC meetings.

ARTICLE IV VOTING

- A. Each member fraternity's delegation (chapter President and appointed or elected representative), shall be entitled to one vote each. Any fraternity past due on membership dues, fines, etc. may not be entitled to vote when such motion is passed or a vote is required for any business.
- B. The presence of two-thirds of the fraternities' representatives shall constitute a quorum sufficient and necessary to carry on any business for this Council.

- C. The President of the IFC shall not have the right to vote except on any matter in which a tie vote is cast. The President shall have the power to cast the deciding vote.
- D. Voting shall be carried out at the discretion of the President by either a show of hands or by secret ballot. Voting by proxy is prohibited.

ARTICLE V DUES AND ASSESSMENTS

- A. Regular dues are to be computed in the following manner: every quarter, each fraternity shall pay to the IFC six (6) dollars per active plus \$25.00 per chapter on the roll.
- B. Each fraternity shall pay all assessments, dues, and fines within two weeks after the date set by the Treasurer, or the President in the Treasurer's absence, as this Council may require. If a fraternity gets delinquent then they shall lose their voting privileges until the monies are paid. If in some case a fraternity becomes delinquent to the IFC for a period of two months or more then they may be turned over to the Student Organizations Committee.
- C. A fee of \$100.00 shall be charged to associate member fraternities seeking regular membership.
- D. Assessment may be levied by vote of the Council at any regular or special meeting and will be due and paid by whatever date is voted upon.

ARTICLE VI MEETINGS

- A. The IFC shall convene at a time and place designated by the President of the IFC, unless member fraternities are notified to the contrary. In any event, this Council shall convene at least twice a month.
- B. Any emergency or special meeting can be called by the President of the IFC upon sufficient notification of at least 24 hours to member fraternities.
- C. Each member fraternity shall be allowed one excused absence per quarter from a regularly scheduled IFC meeting. Each fraternity not having both representatives (the president and one elected or appointed representative) at a regular council meeting will be fined \$10.00 per person, per absence. Executive Council members are not counted with a chapter's delegation, but are expected to attend meetings and are subject to fines. An Executive Council member's fraternity shall be fined \$10.00 for the first absence and \$20.00 for the second absence. A third absence will mean that the individual will be removed from the Executive Council and the IFC delegates will elect a new person to take his place. The fine shall be doubled for failure to be represented at two consecutive meetings.
- D. An Executive Council meeting may be called by the IFC President or the IFC Advisor at any time as long as 24 hours notice is given to all delegates and officers.
- E. The order of business for all meetings shall be as follows:
 - a. Call to order
 - b. Roll Call
 - c. Reading and approval of the previous meetings minutes

- d. Officer and Committee Reports
- e. Advisor Report
- f. Old business
- g. New business
- h. Announcements
- i. Distribution of any reports or other information
- j. Adjournment

F. The Parliamentary authority for this organization shall be Robert's Rules of Order, Revised.

ARTICLE VII OFFICERS

A. The elected officers of this organization, which constitutes the Executive Council of the IFC, shall be:

- a. President
- b. Vice-President
- c. Secretary
- d. Treasurer
- e. Chief Justice
- f. Programs Director

1. All men serving or wishing to serve on the Executive Council must be a current active, full time student and fraternity member in good standing with the University who has a cumulative 2.5 grade point average as computed by the office of the Louisiana Tech University Registrar.

B. Elections of officers/the Executive Council.

1. Election shall be by simple majority.

2. At least two (2) full quarters (not including summer) must have been served on the IFC as a chapter president or chapter representative before the individual is qualified to be elected to an office other than the office of presidency. At least three (3) full quarters (not including the summer) must have been served on the IFC as a chapter president or representative before the individual is qualified to be elected President.

3. Though former fraternity presidents are eligible for election as IFC President, no serving fraternity president or president-elect may hold office as IFC President.

4. No member of a fraternity currently serving a Student Organization Committee mandated suspension may serve as an officer on the Executive Council. Any officer elected from a fraternity that is suspended by the Student Organization Committee subsequent to his election will have his position as an officer reviewed by the Office of Greek Life advisors and the Student Organization Committee and may be removed from office.

5. No fraternity may hold more than one officer position on the Executive Council.

6. Nominations for elected officers shall be taken at the second meeting in February. At the following regular meeting there shall be final nominations and elections. The newly elected officers will then work with the current officers to better learn and understand their positions before officially taking office in April.

7. No fraternity shall hold any office in consecutive years. (example: If an ATO representative was the IFC President for the 2007-2008 school year, then the following school year of 2008-2009 the newly elected President could not be an ATO representative. This also applies for every office on the Executive Council.

C. Duties of Executive Council Officers

1. President - The President shall serve as chief administrative officer of the Council. In this capacity he shall:

- 1) appoint the chairman of all standing and temporary committees;
- 2) serve as an ex-officio member of such committees as he shall desire;
- 3) initiate such projects and programs as he shall deem necessary for the welfare of the organization;
- 4) serve as the general supervisory officer to see that all projects and activities of this organization are efficiently carried out;
- 5) represent the general organization in all dealings with affiliated organizations, the university administration, and the community at large.

2. Vice President - He shall:

- 1) assume the responsibilities of the President in his absence;
- 2) coordinate all public relations initiatives for the organization;
- 3) perform such other executive functions as may be delegated to him by the President, or by the Interfraternity Council, or as may arise from time to time and fall within the Executive Council.

3. Secretary - He shall:

- 1) be responsible for the filing and maintenance of all Council records and properties;
- 2) maintain and distribute the minutes of all regular and special meetings of the Council and of the Executive committee;
- 3) assist the vice president with all public relations correspondence;
- 4) assist the president with the official correspondence of the organization;
- 5) responsible for the updating of member fraternity rolls (active members and pledges)

4. Treasurer - He shall:

- 1) responsible for the collection and accounting of all dues, fees, assessments and other moneys belonging to the organization;
- 2) make a complete verbal financial report at each regular council meeting;
- 3) devise a quarterly budget each quarter;
- 4) with the president cosign for any expenditure;

5. Programs Director - He shall:

- 1) serve as recruitment chairman and be responsible for the distribution of recruitment rules and regulations;
- 2) be the investigator for recruitment activities and present alleged infractions to the president and advisor of the IFC;
- 3) serve as chairman for all recruitment functions and committees;
- 4) serve as Greek Week coordinator and be chairman of all Greek Week activities, be responsible for the planning and organizing all Greek Week festivities, and

serve as a liaison to the Panhellenic Council for Greek Week.

6. Chief Justice - He shall:

- 1) make sure meetings are conducted in accordance with parliamentary procedure;
- 2) keep official copies of the Constitution and bylaws on file;
- 3) maintain documentation of class schedules for Chapter Presidents' excused absences from weekly IFC meetings.

7. The IFC may send at least two delegates from among its officers at the IFC's expense every year to the Undergraduate Interfraternity Institute if financially possible.

D. In the absence of the President, the meeting shall be run by the highest ranking officer present in the order of the Vice President, Secretary, Treasurer, Programs Director, Chief Justice.

E. Officer Succession.

1. Be it deemed necessary by the President to resign before his stated term of office ends, the following procedure for succession will be adopted:

- 1) If this date of resignation is at or before in the month of February, the Council will elect a new President within two weeks following his resignation.
- 2) If this date of resignation is after the first meeting in February, then the Vice President shall assume the duties of President for the ensuing term.

2. Be it deemed necessary by the resignation of any other officer on the IFC board before his stated term of office ends, the following procedure for succession will be adopted:

- 1). If this date of resignation is at or before the month of February, the Council will elect a new officer within two weeks following his resignation, or the President can appoint a new officer with a two-thirds vote of approval of the Council.

ARTICLE VIII POWERS

- A. No laws of this Constitution are to be in violation of the statutes of the Louisiana Constitution or the regulations of Louisiana Tech University governing student organizations.
- B. This Constitution and by-laws when approved by the administration shall be in effect for all member fraternities as defined in Article III, A.
- C. A by-law shall be defined as any bill specifically designated in its body as a by-law and adopted by not less than a majority of the total membership of the IFC. Upon approval by Louisiana Tech University administration it shall be inserted into the by-laws.

ARTICLE IX ADVISORS

- A. The IFC shall have at least one advisor, whom shall be recommended by the IFC or the administration, but only designated by the administration.
- B. The faculty or staff advisor shall NOT exercise care, custody, and/or control over the funds of the Council.

ARTICLE X AMENDMENT

- A. This Constitution shall be amended only by a three-fourths vote and shall be brought forth for consideration at one meeting and voted on at the following meeting.
- B. No official changes will go into effect until approved by the Louisiana Tech University Students Organizations Committee.

ARTICLE XI PROCEDURAL GUIDELINES

- A. Robert’s Rules of Order Revised shall determine any such procedural matters not specifically mentioned in this constitution or by-laws.

ARTICLE XII CONDUCT

- A. The Interfraternity Council and its members agree to uphold and abide by the rules and regulations of Louisiana Tech University.
- B. The Interfraternity Council agrees that it is responsible for the behavior of members and guest at any of its functions.
- C. Hazing, in any form, is strictly forbidden by the Louisiana Tech University Interfraternity Council and its individual members

THE BY-LAWS OF THE LOUISIANA TECH UNIVERSITY
INTERFRATERNITY COUNCIL
(Revised: Winter 2009)

TITLE I AWARDS

- A. All awards will be decided by the members of the IFC.

TITLE II SCHOLARSHIP

- A. The IFC at Louisiana Tech University and the fraternities represented therein recognize the importance of academics and fully understand and respect the mission of the university. With this in mind, we pledge to adhere to our own academic standards that have been set.

Section 1: Each fraternity chapter must maintain a cumulative chapter GPA of 2.5 or the following will occur:

- 1.) After the first quarter below a 2.5, the chapter will be limited to four (4) social events.
- 2.) After the 2nd consecutive quarter below a 2.5, the chapter will be limited to two (2) social events.
- 3.) After the third consecutive quarter below a 2.5, the chapter will lose all social

privileges until a 2.5 is achieved

TITLE III FINES

1. Each fraternity not having both representatives at a regular Council meeting will be fined \$10.00 per person per absence. Executive Council members are not counted with a chapter's delegation.
2. Each fraternity not turning in a typed roster of all actives and pledges by the third meeting of the quarter may be subject to a fine levied by the Executive Council, not to exceed \$100.00
3. Any fraternity failing to pay all fines and dues in full by the third meeting of the quarter shall lose their voting privileges until paid In full, and/or be subject to a fine levied by the Executive Council, not to exceed \$100.00.

TITLE IV POSITION ON HAZING

1. The IFC of Louisiana Tech University and the fraternities represented therein believe that true fraternalism can be nurtured only in an atmosphere of social and moral responsibility and that hazing is inconsistent with the responsibility to uphold constructive new member education. Therefore, having a sincere desire to eliminate the harmful practice of hazing, we hereby adopt the following measures to ensure compliance by all fraternities on the Louisiana Tech campus.
2. Hazing is defined as any reckless or intentional action taken or any situation created which produces mental or physical discomfort, embarrassment, harassment, or ridicule. Such activities and situations include, but are not limited to the following:
 - a) Creating of inflicting or requiring physical or psychological pain:
 - 1) paddle swats, other hits, burnings, brandings, treeings, shoving, tickling, bondage or restriction, blindfolding, etc.;
 - 2) forced exercise, jogs, runs;
 - 3) road trips, scavenger/treasure hunts, quests;
 - 4) "hell" night or week;
 - 5) requiring or forcing the drinking of alcohol or other abusive substances;
 - 6) requiring or forcing the eating or consuming of anything the individual refuses;
 - 7) depriving an individual of food or drink or other necessities;
 - 8) requiring or coercing someone to perform public stunts, buffoonery;
 - 9) shaving or applying substances (oil, whipped cream, etc.) onto the body
 - 10) nudity;
 - 11) personal or group servitude (washing cars, errands, cleaning, etc.);
 - 12) wearing conspicuous items of apparel or paraphernalia or by not allowing an individual to wear what he wants.
 - b) Creating, inflicting, or requiring any activity that detracts from adequate study or class time or productive work, or any activity that is not consistent with academic mission of Louisiana Tech University. For example, any activity or situation that keeps an individual from less than six uninterrupted hours of sleep.

- c) Degrading or humiliating or ridiculing or harassing an individual or group through words or deeds:
 - 1) line ups or interrogations;
 - 2) name calling; or
 - 3) threats, lies.
 - d) Forcing a person to break a University local, state, or federal law or policy.
3. The above definition of hazing comes directly from the Louisiana Tech Student Handbook, 3.01.20. Additionally, the IFC recognizes and respects the State of Louisiana and its law, in particular Statute 1801, which explicitly outlaws any form of hazing.

TITLE V EXPANSION AND COLONIZATION

- 1. It shall be the policy of the Interfraternity Council of Louisiana Tech University to encourage and support in every way, the formation of strong new organizations dedicated to a spirit of loyal service to the University based on unit associations. These organizations which specifically wish to share in the responsibilities and privileges of membership in the IFC, and enjoy status as recognized men's social fraternities, shall conform to procedures as set forth in these by-laws. However, initial approval to any group wishing to establish a fraternal organization at Louisiana Tech University must first be approved for colonization by the Student Organization Committee. Once an organization has been granted approval for colonization by the Student Organization Committee, then and only then may the IFC consider the group for membership in the IFC.
- 2. Policies relative to extension of fraternity chapters on the Louisiana Tech campus, all subject to final approval by the Student Organization Committee:
 - a) Fraternities may be established on the Louisiana Tech campus in one of the following ways:
 - 1) The Interfraternity Council may actively seek new fraternities through its Expansion Committee, which can be formed by the President.
 - 2) A local group may, with prior approval of the IFC and its Advisor, petition to have an organizational meeting for the purpose of formalizing a fraternity which may be seeking a national affiliation or wishing to remain as a local social club.
 - b) The Expansion Committee shall submit a recommendation through the IFC that an additional fraternity or fraternities be invited to the Interfraternity Council by the Advisor with approval by the Student Organization Committee .
 - c) Upon receiving approval from the IFC Advisor and the Student Organization Committee, the Expansion Committee shall be responsible for exploring the interest of National Fraternities, collecting relative data, evaluating the potential of fraternities in accordance with the policies stated herein, and reporting to the Council for appropriate action. The IFC will officially sanction all invitations to establish a chapter on the campus. This invitation shall be recorded in the minutes of the Council.

- d) Before an invitation is extended, the fraternity shall be carefully evaluated by the Interfraternity Council Advisor.
 - e) An invitation to colonize a new fraternity is extended by the IFC advisor based on the recommendation of the IFC, and the Vice President for Student Affairs. This decision shall be made in conjunction with the fraternity's sponsor and the local alumni chapter in the Ruston, LA area.
 - f) In order to properly evaluate each fraternity that request to colonize or develop at the University, such factors as the following must be considered:
 - 1) Number of alumni in the immediate Ruston, Louisiana area
 - 2) Recent experiences with expansion at other universities or colleges
 - 3) other chapters in the area
 - 4) Willingness of the National Fraternity to devote money to expansion.
 - 5) Availability of assistance from the National Fraternity to establish chapter housing, and a pledge by the local alumni chapter to actively seek immediate housing for the group.
 - 6) Compatibility with the Louisiana Tech Fraternity system.
3. Associate Membership: A group desiring associate membership shall:
- a) Develop an informal association of no fewer than ten (10) men who are regularly enrolled students in a regular session
 - b) Elect a chairman or spokesman for the group.
 - c) Determine whether the group will seek membership as a local fraternity or as a colony of a national fraternity according to these definitions:
 - 1) A local fraternity is one which may elect to petition for national affiliation with a member of the National Interfraternity Conference or to remain temporarily or permanently as a local society.
 - 2) A colony is a group that intends from time of inception to seek a charter from a particular fraternity.
 - d) Submit a letter to the IFC requesting associate membership, attaching a roster of officers and members, a brief statement of the history, purposes, and intentions of the group. Upon receiving the request of the petitioning group, the IFC shall refer the petition to the Expansion Committee for investigation and recommendation. Upon approval by a majority vote of the IFC, the council shall immediately sponsor associate membership recognition with all of the privileges and obligations of the IFC membership, except voting and holding of office by representatives, until such rights are granted by the IFC. Associate members may be removed at any time by a three-fourths (3/4) vote of the regular voting members. Probationary membership shall be lapsed if, after three (3) years, the petitioning group has not achieved regular membership.
 - e) Fraternities invited by the IFC to colonize on the campus shall

automatically become associate members of the Council upon attaining a minimum membership of ten (10) members and being approved in the prescribed manner.

4. Regular Membership: To achieve regular membership, an associate group must conform carefully to the Constitution and By-Laws of the IFC, and in addition, fulfill the following requirements:
 - a) Colonies shall submit to the IFC such progress reports as the IFC deems necessary, at intervals no more frequently than one per month, and in form and content prescribed by the IFC. Said reports shall be presented at the IFC meeting for recommendations and adoption.
 - b) Local fraternities shall submit to the IFC such progress reports as it deems necessary, at intervals no more frequently than one per month, and in form and content prescribed by the IFC. Said reports shall continue to be submitted no less than one per calendar year.
 - c) Factors to be evaluated prior to attaining approval from the IFC for chapter status:
 - 1) The number, character, classification, and the caliber of members and pledges, as demonstrated by scholastic achievement, participation and leadership in extracurricular and community activities, and active support of the colony by area alumni and its national fraternity sponsor;
 - 2) The adequacy of the group's finances, efficiency of its accounting procedures, and a copy of the budget and balance sheets to cover the period of its operation as a colony. Careful study will be given to accounts payable and whether or not an active building fund has been set up;
 - 3) The number and quality of the group's activities programs and projects and degree of membership participation in them with a brief description;
 - 4) A report from the IFC Advisor as to the reception of the group by the campus and involving favorable or adverse public opinion concerning the group and the reputation of its members;
 - 5) Progress being made toward providing a permanent meeting place and provisions for living accommodations;
 - 6) The group shall submit a general advance planning program for a period of not less than two (2) months;
 - d) Invite the IFC advisor or someone designated by the IFC advisor to attend one or more meetings of the group as an observer.
 - e) Maintain a group scholarship average. This average is to include all members and pledges listed with the IFC advisor. Each member to be initiated by the National Fraternity must have a 2.00 grade point average for the immediate past semester and/or a cumulative 2.00 grade point average

- f) Submit copies of the published pledge manual, news bulletin or magazine of the organization and a brief statement of the pledge training and scholarship programs of the local group.
 - g) Pay a \$50.00 Regular Membership Fee to the IFC and annual dues to the Council membership.
 - h) Earn a record of satisfactory attendance at meetings of the IFC.
 - i) Submit a letter from the Office of Student Life stating that the group is an approved campus organization.
 - j) Request a letter to be directed to the IFC Advisor from the National Office (if a colony) stating the National office's perspective towards the colonization of the fraternity.
5. Approval: For regular membership and chapter chartering: when the requirements are fulfilled to the satisfaction of the IFC and its advisor, as indicated by a simple majority vote of the total membership thereof, the associate member group may be admitted to a regular membership in the Interfraternity Council upon payment of a \$50.00 fee. Again, all decisions regarding expansion and colonization MUST be approved by the Student Organization Committee.

TITLE VII RECRUITMENT RULES (Revised: Winter 2009)

- 1. The IFC will hold men's Formal Recruitment in the fall quarter of each academic year.
- 2. All fraternities will be allowed to pledge new members on the final day (Bid Day) of formal recruitment week. After the formal recruitment period is over and bids have been distributed on the final day, NO fraternity shall pledge another new member until January 1st of that school year.
- 3. Informal Bidding is only allowed from January 1st until the last day of Spring Quarter.
- 4. There will be NO bidding in writing or verbally starting the day after, the last day of spring quarter until Bid Day during the following fall's Formal Recruitment.

Section I: Summer Recruitment Regulations

A. Publications

- 1. The official Recruitment publication of the Louisiana Tech University Interfraternity Council is the LA Tech Greek Dawg. Each chapter's national organization's informational brochures are also available.

B. Potential New Member Rules

- 1. No Potential New Members shall reside in the chapter house of any fraternity at Louisiana Tech University during the summer.
- 2. Potential New Members attending Orientation Sessions shall reside in University housing

facilities during the Orientation Session.

- C. The IFC Judicial Board shall hold judicial proceedings for fraternities named in alleged violations of Summer Recruitment Rules in accordance with the By-Laws of the IFC within the first two weeks of the fall term.
- D. An announcement will be made to all Potential New Members detailing the charges and sanctions levied against any fraternity found guilty of violating the Summer Recruitment Rules or the Pre-Recruitment Rules.
- E. NO "SUICIDE" Bids will be given out at any time. A "Suicide" Bid is when a potential member is offered, verbally or in writing, an invitation to join an organization at any time between the potential member's high school graduation and bid day, the day on which bids are picked up at the end of formal recruitment in the fall in which he pledges.
- F. There will be no recruitment activities held at chapter houses, nor any organized chapter functions during the three days of each Summer Orientation session other than chapter representation displays in designed areas during the time predetermined.

Section II: Pre-Recruitment Regulations

A. The Pre-Recruitment Period

1. The Pre-Recruitment Period shall be defined as the period from the official move-in day of the residence hall to the first day of Recruitment Week.

B. Definition of Potential New Members

1. A Potential New Member, formerly called rushee, shall be defined as any male student who:

- a. Is registered for at least eight hours at the University and
- b. Is not currently a member or pledge of a fraternity

C. Potential New Member Rules

1. No Potential New Member shall be allowed in a fraternity house during the Pre-Recruitment period, unless

- a. The fraternity is hosting a registered recruitment function

2. No Potential New Member or prospective member shall be present at any swap, mixer, or social function hosted in conjunction with one particular sorority, nor shall any swap, mixer or social function hosted in conjunction with one particular sorority be planned or held for Potential New Members.

D. Social Events

1. One recruitment function specifically designed for the benefit of recruiting new members is allowed during the Pre-Recruitment period on or off campus.

E. Open Bidding

1. There may be no indication, either in writing or verbally, during the Pre-Recruitment period that a Potential New Member has a bid from any fraternity affiliated with the Interfraternity Council. Violations for this must be decided by the Executive Council and the advisor and must not exceed two quarters of social suspension or a \$500.00 fine.

Section III: Formal Recruitment Week Regulations

A. Transportation

1. The Executive Council will determine the number of Rho Chi's each chapter will be responsible for providing.
2. The Rho Chi's will be required to be completely disaffiliated from their chapters. This includes paraphanellia in and on the outside of their vehicles.
3. All Rho Chi's will be responsible for transporting new members to each fraternity house. After dropping off the new members the Rho Chi's are to stay in their vehicles. they are not to get out and talk to members of the fraternities or go inside any of the houses.

B. Eligibility

1. To be eligible for recruitment, a student must be enrolled as a full-time student at Louisiana Tech University.
2. No fraternity shall pledge a man who has not registered in person by deadline prescribed in the official IFC Recruitment schedule.
 - a. The IFC Executive Council shall have the authority to waive this provision to Potential New Members who have conflicting University activities or who become ill during Recruitment. A doctor's excuse must be provided.

C. Breaking or Cutting Pledges

1. When the pledge or the fraternity for any reason whatsoever breaks a pledge, the fraternity shall notify the IFC in writing no later than one week after the pledge has been broken. Notification includes providing in writing what fraternity, along with the new members name to the advisor at the following meeting.
2. Accepting a bid is interpreted as receiving your Bid Preference card on Friday (Bid Day), the last day of the rush week issued only by the IFC Advisor and/or other faculty or persons appointed by the IFC Advisor.
3. The Bids are binding for the remainder of the calendar year and the Potential New Member may not join another fraternity until after the first (1st) of January of the school year in which the new member participated in formal recruitment.

D. Silence

1. Silence begins after the opening convocation of Recruitment Week and continues until bids are handed out.
2. No Potential New Member will be allowed on or in fraternity property except

during formal Recruitment week parties to which he has been assigned. Should a member be found at a fraternity house when he is not scheduled, he will be subject to automatic expulsion from the recruitment process and may not pledge a fraternity for that quarter.

3. During Recruitment week, no money will be spent on a Potential New Member by a fraternity man or by a fraternity (except refreshments or dinner at parties during formal Recruitment week).

4. No fraternity man may enter the residence hall of a Potential New Member unless he is a resident of that particular hall during Recruitment week. A fraternity man may not call any Potential New Member for any purpose during Recruitment week.

5. No active member, pledge, alumni, rush girl, sweetheart, member's girlfriend, or house employee shall contact, converse, or communicate with any Potential New Member about fraternities, Recruitment, or Greek Life during Formal Recruitment Week outside of the officially scheduled Recruitment party. Casual conversation in class, on campus, or in a University sponsored activity is permitted only if it does not concern fraternities, Recruitment, or Greek Life.

6. No active members, alumni, housemothers, or pledges shall be allowed in the residence halls after 11:00 p.m. unless he is a current resident of that particular hall.

E. Recruitment Functions

1. Unless the Office of Student Affairs and the IFC grant permission all formal recruitment sessions shall be confined to the chapter house and fraternity grounds. Any function where Potential New Members are present, which is held at the residence of a fraternity member, alumnus, or associate of the fraternity outside of the IFC schedule, shall be in violation of this rule. The member, alumnus, or associate does not have to be at his residence for this violation to occur.

2. Any unofficial gathering of fraternity men and a Potential New Member(s) during the hours of Silence will be considered a violation of the Recruitment rules, and immediate action will be taken towards the persons involved.

3. Potential New Members are prohibited from consuming alcoholic beverages during Formal Recruitment Week scheduled activities. Evidence of this will subject the Potential New member to automatic expulsion from the recruitment process and shall prohibit his joining a fraternity for that school year.

4. Unfair ratios, or "hot boxing," is defined as a greater than one on one ratio of fraternity men to Potential New Members in a private room. No private room may be used during Recruitment. No private room may contain more fraternity men than Potential New Members.

5. All recruiting shall be held in the main sections of chapter houses during all parties. Recruiting shall not be done in bedrooms or other small rooms where every potential new member of each party cannot be present.

6. No fraternity shall "hang a pledge pin" before the official time.

7. No chapter shall provide alcohol, drugs, or drug paraphernalia of any kind to a Potential New Member.

8. Recruitment Counselors must take roll going into and leaving houses in the round. If a fraternity holds a potential new member over the allotted time, the fraternity is subject to a level one violation penalty per violation. If the violation occurs multiple times, the IFC Judicial Board can impose a level two or three violation, as outlined in the by-laws.

9. Each fraternity must provide the name of at least one of the fraternity's advisors (alumnus or faculty) who can serve as an observer during formal recruitment.

This advisor will have to be present as an observer at one recruitment function at a fraternity house (not the fraternity he or she advises) during rush.

F. Using Women for Recruitment Purposes

1. At each rush party during formal recruitment week a maximum of **two** (2) rush girls (may also be known as hostesses, ladies, belles, sweethearts or etc.) may be present while potential new members are present. The names of these two girls must be turned into the Greek Affairs advisors two weeks prior to the start of rush. The names of the two girls submitted must be the same girls who are at the house each night, and there may be no rotations or substitutions.
2. The girls must wear "business casual" dress during all rush functions.

G. Rush Videos

1. Two copies of the rush video must be turned in to the Office of Greek Affairs by August 15th prior to fall rush. These videos will be previewed by the Office of Greek Affairs and/or the Student Organizations Committee. If the reviewers find any part of the video inappropriate the fraternity will be asked to amend the video. If the changes are not satisfactory, or made by within a reasonable time-frame (to be determined by the advisors for the Office of Greek Affairs), the fraternity in question will not be allowed to show a video during rush. Approved videos will be marked as such by the Office of Greek Affairs, and no other videos may be shown during rush.
2. One copy of the video will be retained by the Office of Greek Affairs for comparison purposes should questions regarding the approved material arise.
3. Any fraternity attempting to substitute an unapproved video, or alter a previously approved video, will come before the Student Organizations Committee and will face social probation and the possible revocation of recognition.

H. Refreshments

1. Refreshments including non alcoholic drinks and food can be served at fraternity Recruitment parties during Formal Recruitment week.
2. Alcoholic beverages are not allowed on the premises of the fraternity house while potential new members are present.

I. Reporting Violations

1. Any fraternity man or Potential New Member who observes a violation of the Recruitment rules by a fraternity, fraternity man, or Potential New Member is honor bound to report such violations in writing to the IFC executive council, giving names of persons involved, and places and times of the violations.
2. Reports are to be made in writing, and the IFC officer to whom the report is made pledges to receive the information given, to submit the allegation to the IFC Judicial Council, and to keep confidential the name of the person making the allegation, as well as the name of his fraternity.
3. Only in the event that the accused fraternity, fraternity man, or Potential New Member denies the accusation will the person giving the information to the IFC officer be called to testify before the IFC Judicial Council. In such a case, all parties involved will be obligated to keep confidential the name and fraternity affiliation of the witness.

J. Bid Day

1. Each Fraternity shall submit their Bids to the Louisiana Tech University IFC Advisor at a time designated by him/her.
2. No fraternity man, or group of fraternity men (other than members of the IFC Recruitment Committee or Recruitment Counselors) may congregate around the men's residence halls at any time during Bid Day.
3. No Potential New Member may wear any type of fraternity paraphernalia during the period of silence or before Bids are actually distributed. This includes fraternity pins, visors, t-shirts, shorts, rings, etc. No member of the IFC Recruitment Committee may wear fraternity paraphernalia.
4. Potential New Members may not make contact with fraternities until they receive an official bid from the IFC Recruitment Committee.

K. General Recruitment Week Rules

1. A spirit of fair play and confidence in all fraternity members will be fostered and maintained. No fraternity shall take any degrading action toward a Potential New Member or any IFC registered fraternity.
2. All Recruitment material and practices shall be within the confines of good taste.
3. No member (active, inactive, pledge, alumnus) shall indulge in defamation of character against any member or groups of members of another fraternity.

TITLE VIII GREEK LIFE OFFICE

- A. Each IFC officer and chapter President will be required to work at least one hour in the Greek Life Office per week.
- B. Each officer and President must submit five different work availability options to the IFC President at the beginning of each quarter. The President and IFC advisor will then schedule each officer and chapter president as needed. The officer or chapter president will work the same day and time every week. The members will fill out a designed time sheet and clock in and out appropriately.
- C. Each officer or chapter president will be given one excused absence per quarter. A designated excuse form must be filled out and placed in the IFC mailbox 24 hours before the absence occurs.
- D. Failure to work the officer hour will result in a 40.00 fine levied towards the chapter at fault. Excess absences will cause the chapter to be placed in bad standing and a meeting with the IFC President will be scheduled.