

MINUTES
Meeting of the Web Committee
July 26th, 2005
9 a.m.

1. Welcome and thanks for attending

Good turnout for summer! Good feedback given.

2. Discuss new web site design and plans for implementation
 - a. New home page (not drastic but a change)
 - b. Web accessibility

The linkage/menu on the home page as it exists now will be going away as it is not currently ADA compliant. The whole menu system “disappears” under certain conditions brought on by screen readers and ADA assistance tools rendering the site useless.

We are aiming for a Fall Quarter release of the new iteration, but scheduling is tight.

3. Discuss listed goals and open floor for additional suggestions
 - a. A few non-compliant sites; i.e. Liberal Arts will be “in progress” soon and Graduate Programs site on COES
 - b. OmniUpdate will be re-organized to cover wider usage with this new iteration to provide wider coverage/help to more areas
 - c. Standardization of naming conventions? i.e. careercenter.latech.edu vs. www.latech.edu/careercenter for publication purposes (they both work – but some areas do this and others don't)
 - d. The writing of policy.
 - Review Policy 1434 – Online Employee Directory
 - Review Policy 1435 – Employee Database

We need to write policy concerning the web presence. This policy will be grouped/chunked into areas of compliance. For example: approved graphics, color codes, font usage, linkage, ADA requirements, etc.

Marilyn Robinson is currently searching for other schools' web policy and procedure. Feel free to contribute if you happen to know some.

Usage of OmniUpdate will be expanded and training provided in groups as needed. This will aid the non-technical areas with content management and perhaps the technically skilled users will be interested for standardization's sake. Templates will be provided as needed for those colleges/departments who wish to use OmniUpdate.

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4. Search function problems and appearance. Possible solutions? Suggestions?

The current search feature was discussed. It is agreed that it is severely lacking in accuracy. Appearance is not as important as results.

We do have hurdles in that many of our sites are not housed on the same server so whatever solution we select must be able to “crawl” using linkage so that no one is overlooked.

5. Anything else? Open discussion ...

Dr. Blick asked for the need for possible help in updating the Tech Talk website. NewsPublisher was discussed as a possible solution.