Title 34  C.F.R. Sec. 668.43
Section 668.43  
Institutional Information

668.43(a) Financial Assistance Information

1) Information on financial assistance that the institution must publish and make readily available to current and prospective student’s under this subpart includes, but is not limited to, a description of all the Federal, State, local, private and institutional student financial assistance programs available to students who enroll at that institution.

List of Funds -  http://www.LaTech.edu/finaid/funds.html
Scholarships -  http://www.LaTech.edu/finaid/Scholarships.html
Grants -  http://www.LaTech.edu/finaid/grants.html
Student Employment -  http://www.LaTech.edu/finaid/WorkStudy.html
Loans -  http://www.LaTech.edu/finaid/Loans.html
Tuition management -  http://www.latech.edu/finaid/tuitionmanagement.html

2) These programs include both need-based and non-need based programs.

Need-Based Programs:
Grants -  http://www.LaTech.edu/finaid/grants.html
Federal Student Employment –
http://www.LaTech.edu/finaid/WorkStudy.html
http://www.LaTech.edu/finaid/WorkStudyFedWS.html
Stafford Subsidized Loans -  http://www.LaTech.edu/finaid/LoansStafford.html
Perkins Loans -  http://www.LaTech.edu/finaid/LoansPerkins.html

Non-Need-Based Programs:
Scholarships -  http://www.LaTech.edu/finaid/Scholarships.html
Institutional Student Employment -
http://www.LaTech.edu/finaid/WorkStudy.html
http://www.LaTech.edu/finaid/WorkStudyRegWS.html
Stafford Unsubsidized Loans -
http://www.LaTech.edu/finaid/LoansStafford.html
Federal Parent Loans -  http://www.LaTech.edu/finaid/LoansPLUS.html
3) The institution may describe its own financial assistance programs by listing them in general categories.

Institutional Programs:
Institutional Scholarships –
http://www.LaTech.edu/finaid/Scholarships.html
http://www.LaTech.edu/finaid/ScholarshipsTech.html
Institutional Student Employment -
http://www.LaTech.edu/finaid/WorkStudy.html
http://www.LaTech.edu/finaid/WorkStudyRegWS.html
Tuition Management - http://www.LaTech.edu/finaid/TuitionManagement.html

For each program referred to in paragraph (a) of this section, the information provided by the institution must describe---

4) The procedures and forms by which students apply for assistance;

Application Process -
http://www.LaTech.edu/finaid/applicationprocess.html
Stafford Loan Processing -
http://www.LaTech.edu/finaid/LoansStaffordProcessing.html
PLUS Loan Processing -
http://www.LaTech.edu/finaid/LoansPLUSProcessing.html
Forms -
http://www.LaTech.edu/finaid/Forms.html

5) The student eligibility requirements;

Qualifying for Financial Aid –
http://www.LaTech.edu/finaid/qualifyingforfinaid.html

6) The criteria for selecting recipients from the group of eligible applicants; and

7) The criteria for determining the amount of a student’s award.

2, 3, & 4 Scholarships - http://www.LaTech.edu/finaid/Scholarships.html
Grants - http://www.LaTech.edu/finaid/grants.html
Student Employment - http://www.LaTech.edu/finaid/WorkStudy.html
Tuition Management - http://www.LaTech.edu/finaid/TuitionManagement.html
Loans -
http://www.LaTech.edu/finaid/Loans.html
http://www.LaTech.edu/finaid/LoansStafford.html
http://www.LaTech.edu/finaid/LoansPerkins.html
http://www.LaTech.edu/finaid/LoansPLUS.html

b) The institution shall describe the rights and responsibilities of student receiving financial assistance and, specifically, assistance under the title IV, HEA programs. This description must include specific information regarding---

1) Criteria for continued student eligibility under each program;

Qualifying for Financial Aid –
http://www.LaTech.edu/finaid/qualifyingforfinaid.html

Rights and Responsibilities –
http://www.LaTech.edu/finaid/rightsandresponsibilities.html
TOPS Scholarships – [http://www.LaTech.edu/finaid/TOPS.html](http://www.LaTech.edu/finaid/TOPS.html)
Institutional Scholarships –
[http://www.LaTech.edu/finaid/ScholarshipsTech.html](http://www.LaTech.edu/finaid/ScholarshipsTech.html)
Grants - [http://www.LaTech.edu/finaid/grants.html](http://www.LaTech.edu/finaid/grants.html)
Student Employment - [http://www.LaTech.edu/finaid/WorkStudy.html](http://www.LaTech.edu/finaid/WorkStudy.html)
Stafford Loans - [http://www.LaTech.edu/finaid/LoansStafford.html](http://www.LaTech.edu/finaid/LoansStafford.html)
Perkins Loans - [http://www.LaTech.edu/finaid/LoansPerkins.html](http://www.LaTech.edu/finaid/LoansPerkins.html)
Parent Loans - [http://www.LaTech.edu/finaid/LoansPLUS.html](http://www.LaTech.edu/finaid/LoansPLUS.html)

2) (i.) Standards which the student must maintain in order to be considered to be making satisfactory progress in his or her course of study for the purpose of receiving financial assistance; and
Satisfactory Academic Progress Policy -
[http://www.LaTech.edu/finaid/SatAcadProgress.html](http://www.LaTech.edu/finaid/SatAcadProgress.html)
(ii.) Criteria by which the student who has failed to maintain satisfactory progress may re-establish his or her eligibility for financial assistance;
Appeal/Reinstatement Information -
[http://www.LaTech.edu/finaid/SatAcadProgress.html](http://www.LaTech.edu/finaid/SatAcadProgress.html)
Appeal/Reinstatement Forms -
[http://www.LaTech.edu/finaid/faf0203005.pdf](http://www.LaTech.edu/finaid/faf0203005.pdf)

3) The method by which financial assistance disbursements will be made to the students and the frequency of those disbursements;
Student Employment Disbursements -
[http://www.LaTech.edu/finaid/WorkStudy.html](http://www.LaTech.edu/finaid/WorkStudy.html)
Perkins Loan Disbursements - [http://www.LaTech.edu/finaid/LoansPerkins.html](http://www.LaTech.edu/finaid/LoansPerkins.html)
Stafford Loan Disbursements -
[http://www.LaTech.edu/finaid/LoansStaffordProcessing.html](http://www.LaTech.edu/finaid/LoansStaffordProcessing.html)
PLUS Loan Disbursements -
[http://www.LaTech.edu/finaid/LoansPLUSProcessing.html](http://www.LaTech.edu/finaid/LoansPLUSProcessing.html)

4) The terms of any loan received by a student as part of the student’s financial assistance package, a sample loan repayment schedule for sample loans and the necessity for repaying loans;
Student’s Loan Rights and Responsibilities –
[http://www.LaTech.edu/finaid/loanrightsandresponsibilities.html](http://www.LaTech.edu/finaid/loanrightsandresponsibilities.html)
Loan Repayment Schedule – [http://www.LaTech.edu/finaid/loanrepayment.html](http://www.LaTech.edu/finaid/loanrepayment.html)

5) The general conditions and terms applicable to any employment provided to a student as part of the student’s financial assistance package;
Student Employment - [http://www.latech.edu/finaid/WorkStudy.html](http://www.latech.edu/finaid/WorkStudy.html)

6) The institution shall provide and collect exit counseling information as required by 34 CFR 674.42 for borrowers under the Federal Perkins Loan Program, by 34 CFR 685.304 for borrowers under the William D. Ford Federal Direct Student Loan Program, and by 34 CFR 682.604 for borrowers under the Federal Stafford Loan Program; and
Loans - [http://www.latech.edu/finaid/Loans.html](http://www.latech.edu/finaid/Loans.html)
Graduation - [http://www.LaTech.edu/finaid/Graduation](http://www.LaTech.edu/finaid/Graduation)
Resignation - [http://www.LaTech.edu/finaid/ResignationCounseling.html](http://www.LaTech.edu/finaid/ResignationCounseling.html)
7) The terms and conditions under which students receiving Federal Family Education Loan or William D. Ford Federal Direct Loan assistance may obtain deferral of the repayment of the principal and interest of the loan for – Deferments - [http://www.LaTech.edu/finaid/loandeferments.html](http://www.LaTech.edu/finaid/loandeferments.html)

(i.) Service under the Peace Corps Act (22 U.S.C. 2501);
(ii.) Service under the Domestic Volunteer Service Act of 1973 (42 U.S.C. 4951); or
(iii.) Comparable service as a volunteer for a tax-exempt organization of demonstrated effectiveness in the field of community service.
Sec. 668.43 Institutional Information

a) Institutional information that the institution must make readily available upon request to enrolled and prospective students under this subpart includes, but is not limited to—

1) The cost of attending the institution, including—
   i. Tuition and fees charged to full-time and part-time students;
      http://www.ltadm.latech.edu/~vpadmaff/FEEScurrent.HTM
   ii. Estimates of costs for necessary books and supplies;
       Cost of Attendance Budgets are available in the Division of Student Financial Aid upon request.
   iii. Estimates of typical charges for room and board;
       www.ltadm.latech.edu/~vpadmaff/FEEScurrent.HTM
   iv. Estimates of transportation costs for students; and
       Cost of Attendance Budgets are available in the Division of Student Financial Aid upon request.
   v. Any additional cost of a program in which a student is enrolled or expresses a specific interest;
      www.ltadm.latech.edu/~vpadmaff/FEEScurrent.HTM

2) Any refund policy with which the institution is required to comply for the return of unearned tuition and fees or other refundable portions of costs paid to the institution;
   http://www.ltadm.latech.edu/~vpadmaff/FEEScurrent.HTM

3) The requirements and procedures for officially withdrawing from the institution;
   http://www.LaTech.edu/tech/enrollment-services/registrar/

4) A summary of the requirements under Sec. 668.22 for the return of title IV grant or loan assistance;
   Resignation Return of Title IV Funds -
   http://www.LaTech.edu/finaid/ResignationRT4F.html
   Unofficial Withdrawal Return of Title IV Funds -
   http://www.LaTech.edu/finaid/UnofficialWithdrawalRT4F.html

5) The academic program of the institution, including—
   i. The current degree programs and other educational and training programs;
   ii. The instructional, laboratory, and other physical facilities which relate to the academic program; and
   iii. The institution’s faculty and other instructional personnel;
      http://www.latech.edu/tech/enrollment-services/registrar/bulletin/select.html

6) The names of associations, agencies or governmental bodies that accredit, approve, or license the institution and its programs and the procedures by which documents describing that activity may be reviewed under paragraph (b) of this section;

SACS accreditation documents are housed in the Library Archives on the 4th floor of the Library. Accreditation documents from various departments can be accessed through the Vice President of Academic Affairs located on the 16th floor of Wyly Tower.
7) A description of any special facilities and services available to disabled students;  

8) The titles of person designated under Sec. 668.44 and information regarding how and where those persons may be contacted; and  
Financial Aid Counselors are available in Room 240 Keeny Hall during normal hours of operation to respond to federal financial aid inquiries.

9) A statement that a student’s enrollment in a program of study abroad approved for credit by the home institution may be considered enrollment at the home institution for the purpose of applying for assistance under the title IV, HEA programs.  
Study Abroad - [http://www.latech.edu/finaid/studyabroad](http://www.latech.edu/finaid/studyabroad)

**668.43 (b).** The institution must make available for review to any enrolled or prospective student, upon request, a copy of the documents describing the institution’s accreditation, approval or licensing.

SACS accreditation documents are housed in the Library Archives on the 4th floor of the Library. Accreditation documents from various departments can be accessed through the Vice President of Academic Affairs located on the 16th floor of Wyly Tower.

The titles of persons designated under Sec. 668.44 and information regarding how and where those persons may be contacted.


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**Title 34 - Section 668.45**

Graduation rates  
[www.latech.edu/tech/students/judicialhome.htm](http://www.latech.edu/tech/students/judicialhome.htm)

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**Title 34 Section 668.46 - Institutional security policies and crime statistics**  
[www.latech.edu/tech/students/judicialhome.htm](http://www.latech.edu/tech/students/judicialhome.htm)

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**Title 34 Section 668.47 - Report on Athletic Program Participation Rates and Financial Support Data**  
Title 34 - Section 86.100  Drug Prevention Program

www.latech.edu/tech/students/judicialhome.htm

Title 34 - Section 99.7  Annual FERPA Notification

www.latech.edu/tech/students/judicialhome.htm
www.latech.edu/tech/enrollment-service/registrar/ferpa.html
OCR Provisions

Age Discrimination

§ 110.25 Designation of responsible employee, notice, and grievance procedures.


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Handicap

§ 104.8 Notice.


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Sex - Title IX

§ 106.9 Dissemination of policy.