ASSESSMENT PLAN REPORT (Check One) FOR PHYSICAL PLANT
(Insert name(s) of unit(s)/program(s) covered by Plan/Report)

July 2003 - June 2004 Date Submitted Prepared By

9-30-2003 Bruce Ayres

Assessment Period Covered Date Submitted Prepared By

Unit Linkage to the Institutional Mission Statement
Section of the Institutional Mission Statement applying to the unit(s):
Create an environment in which a quality of life experience is possible for students/faculty and staff
How the Unit Mission Statement links to the above statement:
Provide a physical environment conducive to the university purpose and mission.

ASSESSMENT OBJECTIVES

Assessment Objective #1:
Increase use of electronic work order system
Means of assessment of this objective & criterion/a for success (due September of current cycle):
Percentage of electronic work orders will increase by 5% in FY 2003-2004
Summary of assessment data collected during current cycle:

How the results will be used to improve the unit(s) (due September of subsequent cycle):

Assessment Objective #2:
Publish Physical Plant activity report for the past fiscal year.
Means of assessment of this objective & criterion/a for success (due September of current cycle):
Was hard copy report completed before January 1, 2004 and was report posted on web by June 30, 2004.
Summary of assessment data collected during current cycle:

How the results will be used to improve the unit(s) (due September of subsequent cycle):

Assessment Objective #3:
Maintain and expand "who to call" list.
Means of assessment of this objective & criterion/a for success (due September of current cycle):
Administrative Council will receive report prior to June 30, 2004
Summary of assessment data collected during current cycle:

How the results will be used to improve the unit(s) (due September of subsequent cycle):

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