INSTRUCTIONAL POLICIES COMMITTEE

MINUTES

September 2011

There was no meeting in September 2011.
INSTRUCTIONAL POLICIES COMMITTEE

MINUTES

October 11, 2011

The Instructional Policies Committee met for its regularly scheduled monthly meeting at 1:30 p.m. on Tuesday, October 11, 2011, in Wyly Tower 1647 with the following members present: Dr. Rob Blackstock, Mr. Kevin Cuccia, Dr. Mary Livingston, Dr. Mark Murphey, Dr. Jim Nelson, Dr. Janet Pope, Don Don Schillinger, Dr. Randall Sorensen, Dr. Elaine Thompson, Mr. Bob Vento, and Mr. Clint Carlisle (SGA Representative).

The meeting was called to order by the chair Mark Murphey. New members were introduced. Dr. Murphey stated that he was willing to continue serving as committee chair unless someone else would like to serve. A motion was made and seconded to elect Dr. Murphey by acclamation, and the motion carried. (Livingston/Nelson) A motion was made to reelect Dr. Randall Sorensen vice chair by acclamation; the motion was seconded and carried. (Thompson/Schillinger) The minutes of the meeting of February 8, 2011, were approved as written. (Schillinger/Nelson)

Proposals from the colleges were presented as follows:

COLLEGE OF APPLIED & NATURAL SCIENCES

School of Forestry

To ADD FOR 241: Tech Honduras I

FOR 242: Tech Honduras II

APPROVED effective Winter Quarter AY 2011-2012 with the restriction that credit may only be earned for FOR 241/242 OR SOSC 241/242. (Pope/Thompson)

COLLEGE OF ENGINEERING & SCIENCE

To ADD CSC 442: Introduction to Cyber Security

CSC 443: Digital Forensics and Cyber Crime

Approved effective Spring Quarter AY 2011-2012 (Nelson/Livingston)
COLLEGE OF LIBERAL ARTS
Department of Social Sciences

To ADD SOSC 241: Tech Honduras I
SOSC 242: Tech Honduras II

APPROVED effective Winter Quarter AY 2011-2012 with the restriction
that credit may only be earned for FOR 241/242 OR SOSC 241/242. (Pope/Sorensen)

The purpose of the meeting having been accomplished, the meeting was adjourned at 2:00 p.m.
There was no meeting in November 2011.
The Instructional Policies Committee met for its regularly scheduled monthly meeting at 1:30 p.m. on Tuesday, December 13, 2011, in Wyly Tower 1647 with the following members present: Mr. Kevin Cuccia, Dr. Marcia Dickerson, Dr. Mary Livingston, Dr. Mark Murphey, Dr. Jim Nelson, Dr. Tammy Harpel (ANS Alternate), Dr. Don Schillinger, Dr. Randall Sorensen, Dr. Elaine Thompson, and Mr. Bob Vento.

The meeting was called to order by the chair Mark Murphey. The minutes of the meeting of October 11, 2011, were approved as written. (Livingston/Nelson)

Proposals from the colleges were presented as follows:

COLLEGE OF BUSINESS

Department of Management & Information Systems

To ADD MGMT 415: Negotiation

Approved effective Spring Quarter AY 2011-2012 (Dickerson/Livingston)

COLLEGE OF EDUCATION

Department of Curriculum, Instruction, and Leadership

To ADD EDCI 486: Families with At-Risk Children: Birth through Pre-School

Approved effective Spring Quarter AY 2011-2012 with the omission of the G (graduate credit) as presented (Schillinger/Livingston)
to **CHANGE** Bachelor of Science in K-12 Education (Art Concentration)

*Approved* with one abstention after lengthy discussion effective

Spring Quarter AY 2011-2012 (Schillinger/Livingston)

**CHANGE** Bachelor of Science Secondary Education and Teaching (Social Studies Concentration)

*Approved* effective Spring Quarter AY 2011-2012 (Schillinger/Thompson)

**COLLEGE OF ENGINEERING & SCIENCE**

*ADD* CSC 454: Advanced Computer Networks

*Approved* effective Fall Quarter AY 2012-2013 (Nelson/Schillinger)

(with editorial change from “topic” to “topics” in the catalog entry)

**COLLEGE OF LIBERAL ARTS**

**Department of Professional Aviation**

*ADD* Aviation Maintenance Management Concentration in the Bachelor of Science in Aviation Management Program

After presentation by Gary Odom, Head of Professional Aviation, and discussion, the proposal was *approved* effective Spring Quarter AY 2011-2012 (Sorensen/Livingston)

The purpose of the meeting having been accomplished, the meeting was adjourned at 2:10 p.m.
There was no meeting in January 2012.
INSTRUCTIONAL POLICIES COMMITTEE

MINUTES

February 14, 2012

The Instructional Policies Committee met for its regularly scheduled monthly meeting at 1:30 p.m. on Tuesday, February 14, 2012, in Wyly Tower 1647 with the following members present: Dr. Kelly Crittenden, Mr. Kevin Cuccia, Dr. Marcia Dickerson, Dr. Mary Livingston, Dr. Mark Murphey, Dr. Jim Nelson, Dr. Janet Pope, Dr. Don Schillinger, Dr. Randall Sorensen, Dr. Elaine Thompson, and Mr. Bob Vento.

The meeting was called to order by the chair Mark Murphey. The minutes of the meeting of December 13, 2011, were approved as written. (Schillinger/Livingston)

Proposals from the colleges were presented as follows:

COLLEGE OF ENGINEERING & SCIENCE

to ADD ELEN 433: Optoelectronics

Approved effective Fall Quarter AY 2012-2013 (Nelson/Schillinger)

to ADD

Minor in Biomedical Engineering
Minor in Chemical Engineering
Minor in Civil Engineering
Minor in Electrical Engineering
Minor in Industrial Engineering
Minor in Mechanical Engineering
Minor in Energy Engineering

Approved effective Fall Quarter AY 2012-2013 (Nelson/Thompson)

All of the above minors will require 21 hours.

to ADD CSC: 498: Advanced Data Mining, Fusion & Application

Approved effective Fall Quarter AY 2012-2013 (Nelson/Livingston)
COLLEGE OF LIBERAL ARTS

to ADD Minor in International Studies

Approved effective Fall Quarter AY 2012-2013 (Thompson/Nelson)

The purpose of the meeting having been accomplished, the meeting was adjourned at 2:00 p.m.
INSTRUCTIONAL POLICIES COMMITTEE
MINUTES
March 13, 2012

The Instructional Policies Committee met for its regularly scheduled monthly meeting at 1:30 p.m. on Tuesday, March 13, 2012, in Wyly Tower 1647 with the following members present: Dr. Rob Blackstock, Mr. Kevin Cuccia, Dr. Mary Livingston, Dr. Mark Murphey, Dr. Jim Nelson, Dr. Janet Pope, Dr. Don Schillinger, Dr. Randall Sorensen, Dr. Elaine Thompson, Mr. Will Dearman (SGA Alternate), and Mr. Bob Vento.

The meeting was called to order by the chair Mark Murphey. The minutes of the meeting of February 14, 2012, were approved as written. (Schillinger/Livingston)

Proposals from the colleges were presented as follows:

COLLEGE OF BUSINESS
Department of Management & Information Systems
to DROP MGMT 447: Personnel Law

Approved effective Spring Qtr. AY 2011-2012 (Blackstock/Thompson)

COLLEGE OF ENGINEERING & SCIENCE
Cyber Engineering
to ADD

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
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<tbody>
<tr>
<td>CYEN 120</td>
<td>Introduction to Computer Programming</td>
</tr>
<tr>
<td>CYEN 122</td>
<td>Intermediate Computer Programming</td>
</tr>
<tr>
<td>CYEN 303</td>
<td>Computer Network Security</td>
</tr>
<tr>
<td>CYEN 400</td>
<td>Cyber Futures</td>
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<tr>
<td>CYEN 401</td>
<td>Digital Forensics and Steganography</td>
</tr>
<tr>
<td>CYEN 402</td>
<td>Access Control Logic and Covert Channels</td>
</tr>
<tr>
<td>CYEN 403</td>
<td>Wireless and Mobile Security</td>
</tr>
<tr>
<td>CYEN 480</td>
<td>Theory of Cyber Space</td>
</tr>
<tr>
<td>CYEN 481</td>
<td>Software Design and Engineering</td>
</tr>
<tr>
<td>CYEN 482</td>
<td>Senior Capstone</td>
</tr>
</tbody>
</table>

Approved effective Fall Quarter AY 2012-2013 (Nelson/Schillinger)
to ADD B.S. in Cyber Engineering curriculum

Approved effective Fall Quarter AY 2012-2013 (Nelson Livingston)

Electrical Engineering

to CHANGE ELEN 232: Introduction to Digital Design (change hours)

Approved effective Fall Quarter AY 2012-2013 (Nelson/Schillinger)

To ADD ELEN 322: Digital Signal Processing

Approved effective Fall Quarter AY 2012-2013 (Nelson/Livingston)

to DROP ELEN 422: Digital Signal Processing

Approved effective Fall Quarter AY 2012-2013 (Nelson/Thompson)

to CHANGE Electrical Engineering Curriculum B.S.

Approved effective Fall Quarter AY 2012-2013A (Nelson/Thompson)

Electrical Engineering Technology

to ADD ELET 477: Capstone Design III (Nelson/Livingston)

Approved effective Fall Quarter AY 2012-2013 (Nelson/Livingston)

to CHANGE ELET 268: Electrical Projects Laboratory I (deleting I from title)

ELET 472: Seminar

ELET 476: Capstone Design II

Approved effective Fall Quarter AY 2012-2013 (Nelson/Thompson)

to DROP ELET 378: Electrical Projects Laboratory II

Approved effective Fall Quarter AY 2012-2013 (Nelson/Schillinger)

to CHANGE Electrical Engineering Technology Curriculum (B.S.)

Approved effective Fall Quarter AY 2012-2013 (Nelson/Thompson)

The purpose of the meeting having been accomplished, the meeting was adjourned at 1:55 p.m.
MEMORANDUM

TO:  Dr. Rob Blackstock  Dr. Jim Nelson
Dr. John Brewer  Dr. Janet Pope
Dr. Kelly Crittenden  Dr. Don Schillinger
Mr. Kevin Cuccia  Dr. Randall Sorensen
Dr. Marcia Dickerson  Dr. Elaine Thompson
Dr. Mary Livingston  Mr. Clint Carlisle - SGA
Dr. Mark Murphey  Mr. Bob Vento - Registrar

FROM:  Marilynn Ringheim  POLL VOTE APPROVED APRIL 17, 2012

DATE:  April 10, 2012

SUBJECT:  Instructional Policies Committee Poll Vote

The Instructional Policies Committee will not meet for its regularly scheduled monthly meeting on Tuesday, April 10, 2012. I have attached several items for your consideration as a POLL VOTE. Please respond by email to ringheim@latech.edu.

COLLEGE OF APPLIED & NATURAL SCIENCES

School of Human Ecology

to DROP  FCS 221: Parent and Community Involvement
FCS 311: Literacy Development in Early Childhood Education
HEC 327: Professional Communication and Media Planning
HEC 398: Seminar in Human Ecology
HEC 457: Issues in Professional Employment
MCS 146: Internet for Personal and Family Management
MCS 258: Professional Industry Experience
MCS 348: Merchandising and Computer Management

COLLEGE OF EDUCATION

Department of Kinesiology

to ADD  KINE 216: Lifeguard Training
MEMORANDUM

TO: Dr. Rob Blackstock  
    Dr. John Brewer  
    Dr. Kelly Crittenden  
    Mr. Kevin Cuccia  
    Dr. Marcia Dickerson  
    Dr. Mary Livingston  
    Dr. Mark Murphey  

FROM: Marilynn Ringheim

DATE: May 3, 2012

SUBJECT: Instructional Policies Committee POLL VOTE

POLL VOTE APPROVED MAY 3, 2012

The Instructional Policies Committee will NOT meet for its regularly scheduled monthly meeting on Tuesday, May 8, 2012. Please email me with your poll vote on the proposals listed below from the College of Business.

COLLEGE OF BUSINESS

to ADD ACCT 494: Foundations in Accounting  
CIS 494: Principles of Information Systems  
ECON 494: Foundations of Microeconomics  
FINC 494: Foundations of Business Finance  
MGMT 494: Management Principles  
MKTG 494: Principles of Marketing

The above courses are “fast track” foundation courses for the MBA for those who do not have an undergraduate business degree. They are currently 500-level courses.