

Council of Academic Deans Meeting
December 13, 2011

The Council of Academic Deans met at 9:00 a.m. on December 13, 2011, in Wyly Tower 1647.

Present: Rea, Bisping (for Lumpkin) DiCarlo, Ford, Kaczvinski, L Leonard (for Gullatt), Liberatos, McConathy, and Napper.

Dr. Leonard presented three special topics courses to be offered through the Office of Professional Development Offerings. The following courses were approved as Winter Quarter offerings:

EDCI 494C(G): Improving School performance with ACT's College and Career Readiness System

EDCI 489C(G): Improving Student Performance: Whatever It Takes

EDCI 594C(G): Advanced Methods for Effective Utilization of ACT Data

Dr. Rea discussed several GRAD Act reporting items with the deans and noted that we will be asking the deans and departments to provide data as needed to respond to items. We anticipate that the report to the ULSystem will be due in late March.

Dean Liberatos noted that the Classroom Management/Behavior Committee had met and were beginning to review policies of other universities. He asked for input from the deans as to what issues/items they would like to see addressed in the policy. He also discussed a need to have Moodle automatically incorporate withdrawals into the Moodle class file. Dr. Rea will work with Dr. Liberatos and the Computing Center to see if this can be done. This change will support our retention efforts.

Dean Ford reminded the deans of the importance of impressions on students and parents visiting the campus, including the use of technology in presentations.

Meeting adjourned at 10:00 a.m.

Minutes of the Council of Academic Deans Meeting
October 18, 2011

The Council of Academic Deans met at 10:00, Tuesday, October 18, 2011, in Wyly Tower 1647. All members were present.

Dr. Rea recognized Vice President Joe Thomas and Mrs. Debbie Forney, Property Officer, who were present to discuss revisions to Policy 5302 General Procedures Equipment Relocation. The change is proposed to modify the process for reporting untagged property that is needed for use away from campus. The draft updated policy and forms were distributed for consideration. The deans were supportive of this change which includes a compiled annual reporting of individuals using untagged property (valued at less than \$1,000) at sites away from the campus. Dr. Rea distributed information provided through the Computing Center outlining how drives in iOS devices (I Pads, I-Phones, etc) can be wiped clean to remove sensitive data when the devices are turned back to the University by faculty/staff upon retirement/resignation.

Before leaving the meeting, Vice President Thomas also reported that the State was in the process of changing the travel card from the current personal card (Bank of America) to a state card. He noted that details of the change had not been communicated to the University but those will be made available to university employees as soon as available.

The Council approved the CAD's Poll Votes of August 18, 2011 (Lumpkin/DiCarlo motion).

The Council approved IPC minutes of October 11, 2011 (Liberatos/Gullatt motion).

The Council approved Graduate Council minutes of September 22, 2011. After discussion, the Council agreed to ask the Graduate Council to revisit the deadlines for thesis/dissertation actions before adoption and publication of the deadlines for 2012-2013.

Dean Gullatt presented the special topics courses for the Fall 2011 Professional Development Initiative, noting that the courses were developed for public school educators not for degree credit but for professional development and/or M+30 progress. The courses were approved for fall 2011 (Lumpkin/Gullatt motion). Course listing and syllabi are attached.

Dr. Rea asked Dean Liberatos to chair a committee to development a policy regarding Faculty Control of the Classroom to provide faculty and students with guidance regarding acceptable classroom behavior. Recommendations will be submitted to the Council of Academic Deans for review and implementation. Dr. Rea and Dr. Liberatos will consult on the appointment of committee members to include representatives from the University Senate, SGA, and department heads/directors.

Dr. Rea reported that the International Education Committee has adopted East Asia as the area for emphasis during the Spring 2012 Quarter. He asked that the colleges begin to plan related events for the Spring Quarter.

SUMMER 2011

POLL VOTES

The Council approved by poll votes and submitted to President and approved by the President -

Poll Vote of May 19, 2011

Poll Vote of June 15, 2011

Poll Vote of June 23, 2011

Poll Vote of August 2, 2011

Poll Vote of August 18, 2011

Council of Academic Deans Minutes
April 21, 2011

The Council of Academic Deans met at 10:00 on April 21 in Wylie Tower 1647. Present: Rea, DiCarlo, Ford, Jacobs, L. Leonard (for Gullatt), Liberatos, Lumpkin, McConathy, and Napper.

Council approved the CAD's poll vote actions of March 30, 2011 (Liberatos/Jacobs motion).

Council approved Instruction Policies poll vote actions of April 11 (Jacobs/Ford motion).

Council approved Graduate Council actions of April 4 (McConathy/Jacobs motion).

Dr. Leonard presented the education special topics course request for consideration, noting that Dr. Beer has asked that EDCI 589C: Comprehension for All Students be withdrawn from consideration at this time. TIRE 489C, EDCI 594C, and EDCI 589C were approved as submitted (Lumpkin, Leonard motion, second).

Dr. Rea distributed copies of a draft of a University Emeritus Policy. During discussion, members noted that the benefits outlined were appropriate and important to that level of faculty recognition. The policy was approved for recommendation to the President for consideration (McConathy, Napper motion, second).

Dr. Rea also shared information and members discussed the completion of the BOR 2011 Low Completer Process and its implications for future reviews, student evaluations of faculty in small classes, class attendance and decorum issues, endowed chair reviews, ULS Undergraduate Research Council, and the GRAD Act.

Meeting adjourned at 11:20.

Council of Academic Deans' Minutes
February 15, 2011

Present: Rea, DiCarlo, Ford, Gullatt, Jacobs, Liberatos, Lumpkin, McConathy, and Napper

Dr. Rea opened the meeting by asking Bob Vento, Registrar, to present the academic calendars for discussion and recommendation for adoption. The following actions were taken:

Move to accept the 2011-12 calendar as presented (Lumpkin/Jacobs motion)

Move to accept the 2012-13 calendar as presented (Liberatos/Napper motion)

Move to accept the 2013-14 calendar with the revision of a one-week earlier start date for fall quarter (Ford/Jacobs motion)

The Council discussed action to adjust the University policy on maximum number of hours to be accepted for degree credit from a community/junior colleges from the current 68 to 60 hours in response to the recent reduction of baccalaureate degree requirements to 120 hours. Dr. Rea will discuss this with ULS staff members.

Council of Academic Poll Vote of January 20 was approved (Jacobs/Gullatt motion).

Instructional Policies Committee minutes of February 8 were approved (Lumpkin/Jacobs).

Graduate Council minutes of January 12 and Poll Vote of January 19 were approved (McConathy/Liberatos).

The Council voiced favorable support for the Graduate Council proposal to extend the Concurrent Admission policy to qualified Grambling State University students. Dr. Rea suggested that the proposal be tabled until we received written concurrence from GSU. Dr. McConathy will follow up with the Graduate Dean at GSU.

Dr. Rea discussed other items including status of the low completer review process.

Meeting adjourned at 11:15.