The Instructional Policies Committee met for its regularly scheduled monthly meeting at 1:30 p.m. on Tuesday, September 11, 2012, in Wyly Tower 1647 with the following members present: Dr. Dawn Basinger, Dr. Kelly Crittenden, Mrs. Donna Hood, Dr. Mary Livingston, Mrs. Sue McFadden (Library alternate), Dr. Janet Pope, Dr. Bernd Schroeder (COES alternate), Dr. Randall Sorensen, Dr. Elaine Thompson, Mr. Bob Vento, and Ms. Allison East (SGA Representative).

Vice President Terry McConathy, newly named vice president for academic affairs, welcomed the committee and expressed her appreciation to those willing to serve. She noted that her door was always open, and she was available to help in any way needed.

The meeting was called to order by the vice chair Randall Sorensen. New members were introduced. An election was held for chair of the committee. Dr. Sorensen (Thompson/Crittenden) and Dr. Livingston (Basinger/McFadden) were nominated. Dr. Sorensen was elected chair by secret ballot. A motion was made and seconded (Thompson/Schroeder) to elect Dr. Crittenden as vice chair by acclamation, and the motion carried. The minutes of the meeting of March 13, 2012, were approved as written. (Pope/Thompson)

Proposals from the colleges were presented as follows:

**COLLEGE OF APPLIED & NATURAL SCIENCES**

**School of Forestry**

To **CHANGE** B.S. in Geographical Information Science curriculum

*Approved* effective Winter Quarter 2012-2013 (Pope/Livingston)

**COLLEGE OF ENGINEERING & SCIENCE**

To **CHANGE** CVEN 421: Portland Cement Concrete from 3 hours lecture TO
CVEN 421: Cementious Materials (3 hours lecture/3 hours lab)

*Approved* effective Winter Quarter 2012-2013 (Schroeder/Pope)
COLLEGE OF LIBERAL ARTS

Literature and Language

To ADD ENGL 105: Freshman composition for International Students same as ENGL 101 with emphasis on usage and idiom problems specific to international students.

Approved effective Winter Quarter 2012-2013 (Thompson/Pope)

OTHER BUSINESS

Mr. Vento made several announcements of interest to all faculty. The University Catalog Committee will be called into action soon, and it is of utmost importance that all departments

(1) review all their curricula to be sure they are up-to-date and match what the department has posted on its website; and
(2) review the General Education requirements as they pertain to each college.

There being no further business, the meeting was adjourned at 2:00 p.m.
INSTRUCTIONAL POLICIES COMMITTEE
MINUTES
November 13, 2012

The Instructional Policies Committee met for its regularly scheduled monthly meeting at 1:30 p.m. on Tuesday, November 13, 2012, in Wyly Tower 1647 with the following members present: Dr. Dawn Basinger, Dr. James Cochran (Business alternate), Mr. Kevin Cuccia, Dr. Marcia Dickerson, Mrs. Donna Hood, Dr. Janet Pope, Dr. Bernd Schroeder (COES alternate), Dr. Randall Sorensen, and Dr. Elaine Thompson.

The meeting was called to order by the chair Dr. Randall Sorensen. The minutes of September 11, 2012, were approved as written (Basinger/Thompson).

Proposals from the colleges were presented as follows:

COLLEGE OF APPLIED & NATURAL SCIENCES

School of Human Ecology

To ADD FCS 431: Issues in Developmental Disabilities: A Lifespan Perspective

Approved effective Spring Quarter AY 2012-2013 (Pope/Hood)

COLLEGE OF BUSINESS

To ADD BUSN 425: Critical Thinking for Business

Approved effective Spring Quarter AY 2012-2013 (Schroeder/Pope)

To ADD Minor in Business Leadership (description amended “To include a minimum of 18 hours consisting of ...”)

Approved effective Spring Quarter AY 2012-2013 (Schroeder/Hood)

COLLEGE OF ENGINEERING & SCIENCE

To ADD NSE 450: Special Problems

Approved effective Spring Quarter AY 2012-2013 (Dickerson/Basinger)
To ADD NSE 302: Nanomanufacturing

Approved to replace NSE 301 & 303 effective Spring Quarter AY 2012-2013
(Schroeder/Basinger)

To CHANGE Bachelor of Science Curriculum in Nanosystems Engineering

Approved effective Spring Quarter AY 2012-2013 (Thompson/Dickerson)

To DROP NSE 301: Nanosystems Engineering Research Seminar
NSE 303: Nanosystems Engineering Laboratory

Approved effective Spring Quarter AY 2012-2013 (Thompson/Hood)

To ADD MATH 491: Undergraduate Research in Mathematics

Approved effective Spring Quarter AY 2012-2013 (Pope/Basinger)

COLLEGE OF LIBERAL ARTS

School of Art
To ADD ART 130: Introduction to Materials

Approved effective Fall Quarter AY 2013-2014 (Schroeder/Basinger)

To CHANGE Bachelor of Fine Arts Curriculum in Studio Art

Approved effective Fall Quarter AY 2013-2014 (Schroeder/Dickerson)

To DROP ART 127: Drawing

Approved effective Fall Quarter AY 2013-2014 (Schroeder/Hood)

The purpose of the meeting having been accomplished, the meeting was adjourned at 2:10 p.m.
INSTRUCTIONAL POLICIES COMMITTEE
MINUTES
December 11, 2012

The Instructional Policies Committee met for its regularly scheduled monthly meeting at 1:30 p.m. on Tuesday, December 11, 2012, in Wyly Tower 1647 with the following members present: Dr. Dawn Basinger, Dr. Rob Blackstock, Dr. Kelly Crittenden, Mr. Kevin Cuccia, Dr. Marcia Dickerson, Dr. Hisham Hegab, Dr. Donna Hood, Dr. Mary Livingston, Dr. Janet Pope, Dr. Randall Sorensen, Dr. Elaine Thompson, Mr. Bob Vento, and Ms. Allison East (SGA Representative). The meeting was called to order by the chair Dr. Randall Sorensen. The minutes of November 13, 2012, were approved as written (Pope/Thompson).

Proposals from the colleges were presented as follows:

COLLEGE OF BUSINESS

To ADD QA 494: Principles of Quantitative Analysis

Approved effective Spring Quarter AY 2012-2013 (Dickerson/Thompson)

COLLEGE OF ENGINEERING & SCIENCE

Computer Science

To ADD CSC 485: High Performance and Availability Computing
CSC 487: Advanced Biocomputing

Approved effective Spring Quarter AY 2012-2013 (Hegab/Livingston)

To CHANGE Bachelor of Science Curriculum in Computer Science (with correction of typographical error in total hours of the senior year from 30 to 27)

Approved effective Spring Quarter AY 2012-2013 (Hegab/Livingston)
Electrical Engineering

To DROP
ELET 196: AC and DC Analysis
ELET 197: Electronic Circuit Analysis
ELET 198: Instrumentation

Approved effective Fall Quarter AY 2013-2014 (Hegab/Thompson)

To CHANGE
Prerequisite revisions and description changes to multiple existing Electrical Technology Engineering courses

Approved effective Fall Quarter AY 2013-2014 (Hegab/Basinger)

To CHANGE
Bachelor of Science Curriculum in Electrical Engineering Technology

Approved effective Fall Quarter AY 2013-2014 (Thompson/Hood)

The purpose of the meeting having been accomplished, the meeting was adjourned at 2:00 p.m.
The Instructional Policies Committee met for its regularly scheduled monthly meeting at 1:30 p.m. on Tuesday, February 19, 2013 in Wyly Tower 1647 with the following members present: Dr. Joe Alexander (Liberal Arts alternate), Dr. James Cochran, Dr. Kelly Crittenden, Mr. Kevin Cuccia, Dr. Marcia Dickerson, Dr. Hisham Hegab, Dr. Donna Hood, Dr. Mary Livingston, Dr. Janet Pope, Dr. Don Schillinger (Education alternate), Dr. Elaine Thompson, and Ms. Allison East (SGA Representative).

The meeting was called to order by the vice chair Dr. Kelly Crittenden. The minutes of December 11, 2012, were approved as written (Livingston/Thompson).

Proposals from the colleges were presented as follows:

**COLLEGE OF BUSINESS**

Department of Management & Information Systems -- presented by Marcia Dickerson

To **DROP** Bachelor of Science in Business Management & Entrepreneurship

*Approved effective Fall Quarter AY 2013-2014 – (Livingston/Hood)*

**DROP** Bachelor of Science in Management – Human Resources Management

*Approved effective Fall Quarter AY 2013-2014 – (Thompson/Livingston)*

To **ADD** Bachelor of Science in Management with 3 concentrations

- Business Management concentration
- Entrepreneurship concentration
- Human Resource Management concentration

*Approved effective Fall Quarter AY 2013-2014 – (Thompson/Livingston)*

to **DROP** MGMT 305: Human Resource Management for Entrepreneurs

*Approved effective Fall Quarter AY 2013-2014 – (Dickerson/Livingston)*
To **ADD** MGMT 468: Human Resource Management for Entrepreneurs

Approved effective Fall Quarter AY 2013-2014 – (Hood/Livingston)

to **CHANGE** Minor in Entrepreneurship for Non-business Students

Approved effective Fall Quarter AY 2013-2014 (Livingston/Thompson)

**COLLEGE OF EDUCATION**

To **ADD** Courses included in the University of Louisiana System on-line degree of the Bachelor of Arts in Organizational Leadership as follows:

- ORGL 300: Introduction to Organizational Leadership Principles and Concepts
- ORGL 311: Professional Writing
- ORGL 312: Diversity and Intercultural Understanding in a Global Context
- ORGL 317: Concepts and Technologies of Organizational Communication
- ORGL 321: Principles of Team Leadership in Project Management
- ORGL 327: Laws and Ethics Applied to Organizations
- ORGL 334: Critical Thinking and Analysis
- ORGL 335: Issues in Organizational Effectiveness
- ORGL 337: Strategic Planning Within Organizational Cultures

Approved effective Summer Quarter 2013 (Thompson/Livingston)

**COLLEGE OF ENGINEERING & SCIENCE**

**Chemical Engineering**

To **ADD**

- CMEN 301: Chemical Engineering Seminar (with changes to minimize the number of words in the course description)
- CMEN 354: Chemical Engineering Junior Laboratory
- CMEN 425: Numerical Methods for Chemical Engineers
- CMEN 431: Chemical Plant Design I
- CMEN 453: Chemical Engineering Senior Laboratory

Approved effective Fall Quarter AY 2013-2014 (Hegab/Dickerson)
To **DROP** CMEN 255: Laboratory Measurements & Report Writing

*Approved effective Fall Quarter AY 2013-2014 (Hegab/Livingston)*

To **CHANGE** Bachelor of Science in Chemical Engineering Curriculum

*Approved effective Fall Quarter AY 2013-2014 (Livingston/Dickerson)*

**Construction Engineering Technology**

To **CHANGE** Bachelor of Science in Construction Engineering Technology curriculum

*Approved effective Fall Quarter AY 2013-2014 (Livingston/East)*

**Cyber Engineering**

To **CHANGE** Bachelor of Science in Cyber Engineering curriculum

*Approved effective Fall Quarter AY 2013-2014 (Thompson/Hegab)*

**Electrical Engineering**

To **ADD** ELEN 423: Embedded Systems

*Approved effective Fall Quarter AY 2013-2014 (Hegab/Pope)*

To **CHANGE** ELEN 463: Optical Communication Systems

ELEN 482: Power Systems Design and Analysis

These two courses were referred to the Graduate Council to approve the request for graduate credit.

**Industrial Engineering**

To **ADD** INEN 315: Computer-Aided Engineering

*Approved effective Fall Quarter AY 2013-2014 (Hegab/Hood)*

To **DROP** INEN 100: Introduction to Industrial Engineering

INEN 101: Computers in Engineering
INEN 415: Computer-Aided Engineering  
INEN 490: Application of Artificial Intelligence & Expert Systems in Mechanical & Industrial Engineering

Approved effective Fall Quarter AY 2013-2014 (Livingston/Pope)

To CHANGE Bachelor of Science in Industrial Engineering Curriculum

Approved effective Fall Quarter AY 2013-2014 (Hegab/Livingston)

COLLEGE OF LIBERAL ARTS

School of Art

To CHANGE Bachelor of Arts in Studio Art Curriculum

Approved effective Fall Quarter AY 2013-2014 (Livingston/East)

Department of History

To ADD HIST 489: Internship in Public History

Approved effective Fall Quarter AY 2013-2014 (Livingston/Thompson)

To CHANGE Bachelor of Arts in History Curriculum

Approved effective Fall Quarter AY 2013-2014 (Thompson/Cuccia)

To ADD Minor in Public History

Approved effective Fall Quarter 2013-2014 (Thompson/East)

To DROP Minor in Cultural Resources

Approved effective Fall Quarter 2013-2014 (Livingston/East)
Department of Music

To CHANGE MUEN 234/434: Opera Workshop (correcting lab hour number)
MUEN 276/476: Low Brass Ensemble (correcting lab hour number)

Approved effective Fall Quarter AY 2013-2014 (Livingston/East)

To CHANGE MUPD 410: Piano Pedagogy I (correcting lab hour number and course description)

Approved effective Fall Quarter AY 2013-2014 (Livingston/East)

To CHANGE MUPD 411: Piano Pedagogy II (correcting lab hour number and course description)

Approved effective Fall Quarter AY 2013-2014 (Livingston/Pope)

To ADD MUHS 434: Wind Ensemble Literature

Approved effective Fall Quarter AY 2013-2014 (Thompson/Livingston)

Department of Social Sciences

To ADD PHIL 205: Ethics

To DROP PHIL 305: Ethics

Approved effective Fall Quarter AY 2013-2014 (Livingston/Pope)

The purpose of the meeting having been accomplished, the meeting was adjourned at 2:30 p.m.
The following proposals were approved on a poll vote of the Instructional Policies Committee on April 16, 2013, including the amended course description of proposal number 4:

1. College of Applied & Natural Sciences/Health Informatics and Information Management: to CHANGE the minor in Health Informatics and Information Management

2. College of Applied & Natural Sciences/Health Informatics and Information Management: to CHANGE the B.S. curriculum in Health Informatics and Information Management

3. College of Education/Kinesiology: to DELETE from the inventory three courses --
   KINE 307: Principles & Practices of Coaching Softball
   KINE 313: Principles & Practices of Coaching Volleyball
   KINE 314: Principles & Practices of Coaching Track and Field

4. College of Liberal Arts: to ADD LBAR 437: Issues in Professional Employment (amended course description) “Course to prepare students for professional roles in the world of work. For Liberal Arts majors to be taken shortly before beginning their job search.”
INSTRUCTIONAL POLICIES COMMITTEE
POLL VOTE of MAY 6, 2013

The following proposals were approved on a poll vote of the Instructional Policies Committee on May 6, 2013:

1. To ADD PRAV 345: Multi-Crew Environment
2. To CHANGE PRAV 322: Aviation Law
3. To CHANGE Aviation Management curriculum
4. To CHANGE Professional Aviation curriculum
5. To DROP PRAV 341: Commercial Pilot Ground II
The following proposals were approved on a poll vote of the Instructional Policies Committee on May 14, 2013:

To **CHANGE** B.S. in Construction Engineering Technology Curriculum

To **ADD** CVEN 435: Construction Contracts, Planning & Specifications

To **ADD** Establish a Certificate of Completion in Information Technology (a local name, not a Board of Regents’ certificate)

To **ADD**
- ITEC 110: Foundations of Software Development
- ITEC 220: Programming and Software Development
- ITEC 410: Project Management
- ITEC 420: Software Engineering
- ITEC 440: Database Management Systems
- ITEC 460: Foundations of Data Analytics