

# Louisiana Tech University

## General Information & Schedule of Classes

### Fall Quarter 2017

#### BOSS Web Registration: Critical Dates for Early, General, and Late Registration

**Monday, Apr. 24, 2017:** Fall 2017 Schedule of Classes (“Available Course Sections”), live on BOSS website.

**Thursday, Apr. 27, 2017:** The .pdf version of “The Racing Form” available on website.

**Friday, Apr. 28, 2017:** Last day to drop individual courses or resign with “W” grade(s) – Spring Qtr. 2017.

**May 1 - May 19, 2017:** Advising, Early Web Registration (for students enrolled in the Spring Qtr. 2017)

Veterans, Honors Program & Graduate Students	Seniors		Juniors		Sophomores		Freshmen	
	Hours	Registration Begins	Hours	Registration Begins	Hours	Registration Begins	Hours	Registration Begins
9:00 a.m. Mon., May 1 thru Fri., May 19	135 or more	9:00 a.m. Tues., May 2	78-89.99	9:00 a.m. Thurs. May 4	49-59.99	9:00 a.m. Mon., May 8	19-29.99	9:00 a.m. Wed., May 10
	111-134.99	2:00 p.m. Tues., May 2	68-77.99	2:00 p.m. Thurs. May 4	37-48.99	2:00 p.m. Mon., May 8	7-18.99	2:00 p.m. Wed., May 10
	90-110.99	9:00 a.m. Wed., May 3	60-67.99	9:00 a.m. Fri., May 5	30-36.99	9:00 a.m. Tues., May 9	1-6.99	9:00 a.m. Thur. May 11

BOSS Hours: Mon. – Fri.: 7:30 a.m. to 12:00 p.m. // 12:30 p.m. to 6:00 p.m. // 8:00 p.m. to 6:30 a.m.//Sat. - Sun.: 8:00 p.m. Fri. to 6:30 a.m. Mon.  
Permits/Special Signatures Loaded in Registrar’s Office (Keeny Hall 207): Mon. – Fri.: 8:15 a.m. to 11:45 a.m. and 1:15 p.m. to 4:45 p.m.

**Monday, Aug. 28, 2017 @ 5:00 p.m.:** **FIRST PURGE** (cancellation) of Fall schedules for non-payment of tuition and fees. All students participating in Early Registration **MUST COMPLETE EARLY FEE PAYMENT** or **MUST COMPLETE EARLY SCHEDULE CONFIRMATION**. If you do not complete early fee payment or confirm your schedule, your schedule will be **PURGED** and you will have to complete the registration process again. Students who have a zero or credit balance (minus sign or “CR” indicates a credit balance) because their tuition and fees are paid by scholarships, federal financial aid, fee waivers or other credits **MUST CONFIRM REGISTRATION**. See Tuition/Fee Payment instructions inside the General Information portion of the .pdf Racing Form.

**Tuesday, Aug. 29 thru Wednesday, Sept. 6, 2017:** Fall Web Registration and Web Tuition/Fee Payment continues.

**Wednesday, Sept. 6, 2017:** **FALL QUARTER 2017 BEGINS**. General Registration (BOSS & Keeny Hall 207) & Fee Payment (BOSS & Cashiers Office – Keeny Hall) - for new students and continuing students who did not complete early registration and fee payment. Web Schedule Adjustment & Web Tuition/Fee Payment continues on BOSS. See instructions inside Racing Form.

**Wednesday, Sept. 6, 2017 @ 6:00 p.m.:** **SECOND PURGE** (cancellation) of Fall schedules for students who did not complete payment or confirm registration. Students who have a zero or credit balance (minus sign or “CR” indicates a credit balance) because their tuition and fees are paid by scholarships, federal financial aid, fee waivers or other credits **MUST CONFIRM REGISTRATION**. See Tuition/Fee Payment instructions inside the General Information portion of the .pdf Racing Form.

**Thursday, Sept. 7, 2017:** **CLASSES BEGIN**.

**Thursday, Sept. 7 thru Monday, Sept. 11, 2017:** Late Registration & Late Tuition/Fee Payment and Drop/Add [\$50 Late Penalty applies]. Web Schedule Adjustment & Web Tuition/Fee Payment continues. Instructions inside the General Information portion of the .pdf Racing Form.

**Friday, Sept. 8, 2017:** Last day to **resign** with a 90% refund. Special rules apply for financial aid recipients.

**Monday, Sept. 11, 2017:** Last day for “no grade” drops of individual courses. **BOSS Web Registration & BOSS Drop/Adds turned off for Fall 2017 at 5:00 pm.**

**Friday, Sept. 15, 2017:** Last day to **resign** with a 70% refund. Special rules apply for financial aid recipients.

**Monday, Sept. 18, 2017:** Credit balance refunds available through Electronic Funds Transfer (EFT).  
Sign up for electronic deposit of your refund at [BOSS.latech.edu](http://BOSS.latech.edu) thru your BOSS account.

**Tuesday, Sept. 19, 2017:** Credit balance refund checks available in the Cashiers Office from 9:00 a.m. to 4:00 p.m.  
Sign up for electronic deposit of your refund at [BOSS.latech.edu](http://BOSS.latech.edu) thru your BOSS account.

**Friday, Sept. 22, 2017:** Last day to **resign** with a 40% refund. Special rules apply for financial aid recipients.

**Friday, Oct. 20, 2017:** Fall Return of Title IV Funds. Must attend class on/after this date to earn 100% of Federal Financial Aid.

**Friday, Oct. 27, 2017:** Last day to drop courses or resign with “W” grades for Fall Quarter 2017.

#### Methods of Tuition/Fee Payment & Schedule Confirmation

(1) Online at [BOSS.latech.edu](http://BOSS.latech.edu) thru your Student BOSS account; (2) In person at the Cashier’s Office, Keeny Hall Room 103; (3) Mail to Office of the Comptroller, ATTN: Cashiers, P.O. Box 7924, Ruston, LA 71272; or (4) Telephone: (318) 257-4325

The University reserves the right to cancel any class for which there is insufficient registration; restrict the registration in any class; reschedule any class; change instructors, change room assignments, section classes, and provide additional instructors for any class that is overcrowded. Published quarterly by the University Registrar, 207 Keeny Hall, Keeny Circle, Ruston, Louisiana 71272.

Louisiana Tech University adheres to the equal opportunity provisions of federal and civil rights laws, and does not discriminate on the basis of race, color, national origin, religion, age, sex, sexual orientation, marital status or disability.

**TITLE IX COORDINATOR:** Carrie Flournoy, Executive Assistant, Title IX & Compliance Coordinator, President’s Office,  
Wyly Tower 1620; (318) 257-3785; [Flournoy@latech.edu](mailto:Flournoy@latech.edu)

**SECTION 504 COORDINATOR:** Annie Jantz, Division of Student Affairs, Keeny Hall 305; (318) 257-2445; [ajantz@latech.edu](mailto:ajantz@latech.edu)

**Campus Police: 257-4018**

**A TECH Parking Permit is required 24 Hours a Day**

*The Racing Form*