

# Application for Non-Photo University Identification Card

Tech Express Office  
Louisiana Tech University  
P.O. Box 7924, Ruston, LA 71272  
(318) 257-4553

*Please complete and return this form to the above address.*

Name \_\_\_\_\_ SSN \_\_\_\_\_

Address \_\_\_\_\_

Please select from the following:

\_\_\_\_\_ Initial Application (no fee)

\_\_\_\_\_ Replacement of lost/damaged card (\$10 fee must accompany application)

Method of Payment:

\_\_\_\_ Check \_\_\_\_ Discover \_\_\_\_ Mastercard \_\_\_\_ Visa

Account Number \_\_\_\_\_

Expiration Date \_\_\_\_\_

Students enrolled in Barksdale, Louisiana Education Consortium, Extension, Compressed Video, and World Wide Web classes may apply for a non-photo I.D. card. Students enrolled in main campus classes are required to obtain a photo I.D. card. All students are required to present a valid Louisiana Tech University I.D. card to check out materials or access other library services from the Prescott Memorial Library. Students using a non-photo Tech I.D. card must also present picture identification, such as a driver's license or military I.D., to obtain library services.

Within 2 business days of the receipt of this application, The Tech Express Office will mail a non-photo I.D. card to an eligible student. Eligibility is determined based on the student's current enrollment and fee payment status. A student's access to certain University facilities, activities, and events will be determined based on the enrolled classes and associated fee structure. A non-photo I.D. card may not permit access to certain University services.

A continuing student's I.D. card will be electronically validated each quarter. A student who has lost or damaged his/her I.D. card may complete another application, indicating that the previous card was lost or damaged. The cost for replacing a lost or damaged card is \$10.00.

The I.D. card is the property of Louisiana Tech University. Lending it to anyone or failure to show it to any University representative upon request is a violation of University regulations and subjects the holder to disciplinary actions.

Signature \_\_\_\_\_ Date \_\_\_\_\_

-----  
FOR USE BY TECH EXPRESS OFFICE

Date App Received \_\_\_\_\_ Campus/Activities \_\_\_\_\_

New or Replacement \_\_\_\_\_ \$10 Fee \_\_\_\_\_

Date Card Mailed \_\_\_\_\_ Effective Term \_\_\_\_\_