

### Quick Guide Table to Student Employment

			Federal Work Study Program		Institutional (Regular) Funds				Completed by Student	Completed by Supervisor
	Form Available online	Form Available ONLY in F.A.O.	New Hire-US Citizen	Rehire-US Citizen	New Hire-US Citizen	New Hire-Non US Citizen	Rehire-US Citizen	Rehire-Non US Citizen		
<b>Regular Funds Certification</b>	✓				✓	✓	✓	✓	✓	✓
<b>FWSP Certification</b>		✓	✓	✓					✓	✓
<b>W-4</b>	✓		✓		✓	✓		✓	✓	
<b>L-4</b>	✓		✓		✓	✓		✓	✓	
<b>I-9</b>	✓		✓		✓	✓		✓	✓	✓
<b>Foreign National Data Collection Form</b>	✓					✓		✓	✓	
<b>Drop Form</b>	✓									✓
<b>Pay Increase Form</b>	✓									✓
<b>Request to Change Student Worker Certification</b>	✓								✓	✓
<b>Supervisor/Student Acknowledgment Form</b>	✓		✓		✓	✓			✓	✓