

Residential Life Judicial Review Board Process

- An incident report is submitted and directed to the Coordinator of the specific residence hall/apartment where the incident took place, as well as to the Director of Residential Life.
- Upon review, the Coordinator determines whether or not the incident requires a one-on-one meeting with the student. If not, the student is referred to the Judicial Review Board.
- Typically, any visitation violation, illegal item, or disregard for housing regulations is forwarded to the Judicial Review Board.
- The Judicial Review Board is comprised of at least three students who reside on campus, as well as a Hall Director, who serves only as the chair of the board and does not vote when determining sanctions. The board meets on an as needed basis.
- Notification of the hearing date and time is issued in writing, usually via email or hand delivered to the student's residence.
- Once the board reviews the case and speaks to the student(s) involved, an immediate decision is made.
- If the student is found Not Responsible, then the student is notified in writing of the findings, and no further action is taken.
- If the student is found Responsible, then the student is notified in writing of the findings and assigned sanctions.
- The student may appeal the findings and/or the sanctions in writing within 3 business days of the original findings and/or sanctions to the appropriate Coordinator.

For additional information, you may contact the Residential Life office at 257-4917.