

VA Checklist: For Transfer, Readmitted, New, or Visiting Students

Please answer the questions that apply to you and submit appropriate paperwork.

NEW STUDENT: This is my first time to receive VA benefits

Did you apply online at the VA website or submit a paper application? _____

Have you received a copy of your Certificate of Eligibility? _____ A copy is needed for our files.

Are benefits from a spouse or parent being transferred to you? _____

If yes, has the spouse/parent applied for a Transfer of Entitlement with the Department of Defense? _____

TRANSFER STUDENT: I have received VA benefits at a previous school

What school did you previously receive VA benefits? _____

You must file a "Change of Program/Place of Training" with LA Tech. Ask the VA Coordinator for this form or go to the VA.gov website. (Search Form# 22-1995) Fill the form out, sign and fax/mail/email it to the VA Certifying Official, Sheila Sanchez.

READMITTED STUDENT: I have previously received VA benefits at LA Tech, but was not enrolled last quarter

Are you changing your VA benefits? For example: Chapter 30 to Chapter 33 (Post 9/11)? Yes No
If yes, additional paperwork is needed, please see the VA Certifying Official, Sheila Sanchez.

Have you attended another school since last attending Tech? Yes No
If yes, additional paperwork is needed, please see the VA Certifying Official, Sheila Sanchez.

VISITING STUDENT: Tech is the visiting institution. I want to use my VA benefits at Tech while a visiting student

Visiting students must provide the LA Tech VA Certifying Official, Sheila Sanchez, a letter from your home institution stating approval for the courses you plan to enroll in at LA Tech. Please contact your Home Institution VA Liaison and have them fax, email or mail this letter.



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