



LOUISIANA TECH
UNIVERSITY

COLLEGE OF ENGINEERING AND SCIENCE

May 4, 2018

University Senate
Louisiana Tech University

Selection Committee:

I began working for the University in the College of Engineering and Science in June of 2012. I served four years as the Student Success Specialist, and for the last two years, I have been serving as the Director of Enrollment Management and Employer Relations. Throughout my time at the University, I have tried to focus my efforts not only on but beyond my given job duties to address needs and challenges as they arise.

After seeing many of our students overwhelmed within their first weeks of college and some even leaving the College of Engineering and Science so quickly, I organized an informative program, TECHniques for Success, almost four years ago. The goal of TECHniques for Success is to inform and better prepare students for what they can expect when pursuing a degree in our College. As a result of this program, many of our students have felt more equipped and ready to succeed in their first year of college.

For the last three and a half years, I have had the privilege of serving as the advisor for the Engineering and Science Association (ESA). I have thoroughly enjoyed working with this organization and its officers. As the advisor of ESA, I help the students plan college wide events, including Gumbo Fest, Spring Release, and Engineering & Science Day. Year after year, the student officers amaze me by creating and hosting new events, such as the Christmas Carnival, an event for the students at the Ruston chapter of the Boys and Girls Club to enjoy Christmas themed activities centered around engineering and science concepts. The students' drive to continue to create events that positively impact those in our community is just one of the many reasons I am proud to serve as the Engineering and Science Association advisor.

Three years ago, with the support of the College of Engineering and Science, I started an event named Take on Tech. Take on Tech is an afternoon designated for students to give back to their College and University. From mopping floors to pressure washing the buildings, students volunteer an afternoon of their time to their College. This year, I am pleased to announce that the College of Business has joined in on the efforts. Participated in Take on Tech. I hope that this effort can continue to grow across campus and, ultimately, have all five colleges participate.

I have thoroughly enjoyed my time working with our wonderful faculty, staff, and students at Louisiana Tech University. It is my privilege to work with, get to know, and serve these individuals. I hope my efforts have made a positive impact on our University. Thank you for your consideration for the Outstanding Service Award.

Sincerely,

Allie De Leo
Director of Enrollment Management & Employer Relations
College of Engineering and Science

A MEMBER OF THE UNIVERSITY OF LOUISIANA SYSTEM

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LOUISIANA TECH
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COLLEGE OF ENGINEERING AND SCIENCE

May 3, 2018

University Senate
Louisiana Tech University
RE: Outstanding Service Award – Allie De Leo

Dear Selection Committee:

It is my pleasure to offer a letter of support in recommending Allie De Leo for the Outstanding Service Award. Allie has been providing exceptional service to the College of Engineering & Science for several years. She started as a student success specialist while I was the Associate Dean for Undergraduate Studies and quickly became an indispensable resource in recruiting, advising, and supporting the success of our students. Since that time, she has expanded her capabilities and moved into supporting additional roles within our college. With the tremendous growth in our undergraduate student body, she has been critical to developing better and more efficient processes in advising, registering, and supporting our students. She has supported our undergraduate studies in office in a variety of ways including managing our registration processes for 700-800 students during our summer orientations, facilitating online scholarship applications in our college for the 300+ awards we make, and engaging our highly active student groups. In this last role, she has been instrumental in helping our college excel by ensuring our students stay actively involved in their professional societies and by coordinating major college events such as our annual fall gumbo fest and spring release events. In the past couple of years, she has also taken on facilitating internship opportunities for our students and is coordinating our college efforts to connect companies with our students. Allie is a tremendous asset to our college and the university. Beyond our students, she often interacts with alumni, company representatives, and parents and is an excellent representative to all of these groups in promoting our university and providing exceptional service to them. I strongly support recognizing Allie with the staff outstanding service award.

Sincerely,

Hisham Hegab, Ph.D., P.E.
Dean & Thigpen Professor of Mechanical Engineering
College of Engineering & Science



LOUISIANA TECH
UNIVERSITY

COLLEGE OF ENGINEERING & SCIENCE

April 26, 2018

Dear Award Committee,

It is my honor to recommend Allie DeLeo for the University Senate Service Award. She is an outstanding leader of the college, who truly cares about students. I have had the pleasure of knowing her as a student, a co-worker, and now as her supervisor; and there is no one who is more deserving of this award than her.

Allie has set the standard that the rest of the University is trying to model. Her role previously as Student Success Specialist and now as Director of Enrollment Management and Employer Relations is a critical part to our college. I believe that her efforts are a big reason that the University has seen growth in enrollment over the past few years while still keeping the smaller family type of feel that we are known for.

She is very concerned about the students, and regularly spends time outside of her work to make sure that they are successful. Her attitude about her work is one of service to the University. This shows in everything that she does. From volunteering to put together events like "Techniques for Success" or "Crossroads" to help our students be successful, to serving as the Advisor for the Engineering and Science Association (which is one of the most active groups on campus, and hosts around 1000 students to the campus each spring), to attending competitions with some of the organizations, she is always willing to serve.

She is very well respected and valued by the both the faculty and staff across the University. The ability to turn projects over to her knowing that they will be executed well is extremely valuable to the College and the University. She is always one of the first to volunteer for anything at the University, and she exactly the type of person that we want representing us.

Allie DeLeo would be an outstanding choice for the Service Award. I believe that she represents exactly what this award was created for. She has been an excellent leader, mentor to students, and friend. I recommend her to you without reservation. If I can assist in any way, or if you have any further questions, please do not hesitate to contact me.

Sincerely,

Heath Tims, PhD
Associate Dean, College of Engineering and Science



LOUISIANA TECH UNIVERSITY

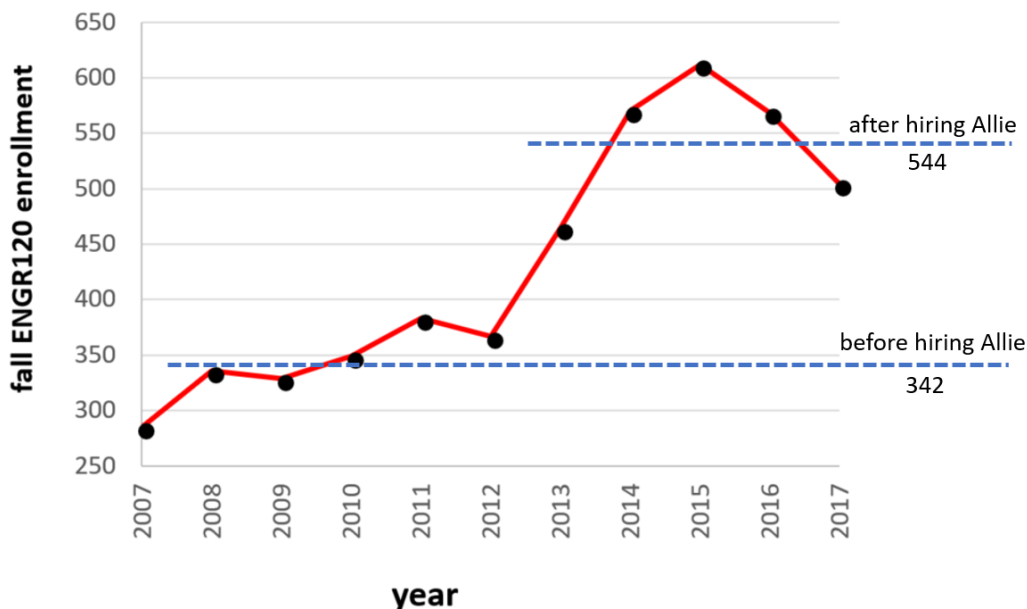
COLLEGE OF ENGINEERING AND SCIENCE

May 4, 2018

Dear Selection Committee:

It is a pleasure for me to recommend Ms. Allie De Leo for the University Senate Outstanding Service Award. Allie serves as the Director of Enrollment Management and Employer Relations for the COES. One function of Allie's job has been recruiting for the College, being the primary person for recruiting during the 2012-13, 13-14, 14-15 and 15-16 academic years, and assisting during the past two years. The graph below shows the total enrollment in our fall quarter ENGR 120 – Engineering Problem Solving I course sections, representing the size of our engineering-ready recruiting class. The difference in the average recruiting class pre- and post-Allie is 342 and 544, respectively. While recruiting is impacted by many connected variables, a significant fraction of the increase shown can be attributed to her efforts.

During the past two years, Allie has worked with our Associate Dean's office to revamp the way that we register incoming freshman students. Allie now pre-registers engineering students before they arrive, placing them into the courses they need so that students get better fall quarter schedules AND so that the registration process during orientation is relatively painless. Her efforts to change this process has been exceptional.



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Allie is a model of professionalism, hard work, creativity, and dedication to the University, and it is without reservation that I recommend her for your consideration.

Best Regards,

A handwritten signature in blue ink, appearing to read "D. Hall". The signature is written in a cursive, flowing style.

David Hall, Ph.D.

Director of Project-Based Learning

Director of Electrical Engineering Technology, Industrial Engineering, and Instrumentation & Control Systems Engineering Technology

James F. Naylor, Jr. Associate Professor of Mechanical Engineering