

REQUEST FOR CHANGE OF GRADE

TO: _____

FROM: _____

DATE: _____

I request that the following grade change be made:

Student: _____

Student Number: _____

Course and Section #: _____

Quarter: _____

Grade Reported: _____

Grade Changed to: _____

Reason: _____

Professor/Instructor

Program Chair

Dean of College

ONLY ONE GRADE CHANGE PER FORM