Commuting Forms for
Fall 2023 – Fall 2024

**Deadlines:**

<table>
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<th>Term</th>
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<tr>
<td>Fall 2023</td>
<td>August 24, 2023</td>
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<td>Winter 2023-24</td>
<td>November 15, 2023</td>
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<td>Spring 2024</td>
<td>February 28, 2024</td>
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<td>Summer 2024</td>
<td>May 21, 2024</td>
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<td>Fall 2024</td>
<td>August 22, 2024</td>
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Students who have less than 60 hours and who live with their parents and commute from one of the parishes listed below should return completed form to:
Office of Student Advancement
305 Keeny Hall
P. O. Box 3164
Ruston, LA 71272

COMMITTING FORM

Deadline: Two weeks before first day of class

OFFICE OF STUDENT ADVANCEMENT: 318.257.2445
LOUISIANA TECH UNIVERSITY — RUSTON, LA 71272

Parents, please read before signing: Signing this form indicates the parent and student understand that students may NOT live anywhere other than with their parents in their permanent residence. "Commuting" means student is commuting from parents' home on a daily basis (not just occasionally). Parents' permanent residence must be in one of the parishes listed below. PLEASE NOTE that falsification of information will subject the student to a charge equal to room and board payment and to disciplinary action by the university discipline committee.

TOTAL # HOURS TO DATE: _______________ I certify that my son/daughter (name) __________________________________________ (CWID #) _________________________________, (date of birth) _____________________________ will be residing with me at my permanent residence and will commute daily to class at Louisiana Tech University beginning ________________________________.

If my son's/daughter's living arrangements change during the remainder of the academic year, the Office of Student Advancement will be notified.

__________________________________________________________________________

signature of parent

signature of student

street address (NOT P. O. Box)

parish of residence

city state zip

student's email address

home phone number

parent's work number (required)

student's cell phone number

Commuting forms will be accepted for students living with their parents (at their parents' permanent residence) and commuting from the parishes listed below. Students commuting from outside these parishes must submit an off-campus application through the Office of Student Advancement.

BIENVILLE PARISH CADDY PARISH JACKSON PARISH OUACHITA PARISH WEBSTER PARISH

BOSSIER PARISH CLAIBORNE PARISH LINCOLN PARISH UNION PARISH WINN PARISH

Notary seal or stamp is required and must be completely legible or form will be voided. (If the notary's signature is not legible, Notary Public should print name below.) Original form must be submitted to the Office of Student Advancement; no faxed copies. Notary is to notarize parent's signature only.

I, (notary public) __________________________________, certify that (parent) __________________________________ came before me, duly commissioned notary for __________________________ parishes of the state of Louisiana, on the ______________ date of ______________________ 20______.