

Commuting Forms for Fall 2018 – Fall 2019

Deadlines:

Fall 2018	August 23, 2018
Winter 2018-19	November 14, 2018
Spring 2019	February 26, 2019
Summer 2019	May 21, 2019
Fall 2019	August 22, 2019

Students who have less than 60 hours and who live with their parents and commute from one of the parishes listed below should return completed form to:
Student Affairs Office
305 Keeny Hall
P. O. Box 3164
Ruston, LA 71272

COMMUTING FORM

Deadline: Two weeks before first day of class

STUDENT AFFAIRS OFFICE: 318.257.2445
LOUISIANA TECH UNIVERSITY — RUSTON, LA 71272

Parents, please read before signing: *Signing this form indicates the parent and student understand that students may NOT live anywhere other than with their parents in their permanent residence. "Commuting" means student is commuting from parents' home on a daily basis (not just occasionally). Parents' permanent residence must be in one of the parishes listed below. PLEASE NOTE that falsification of information will subject the student to a charge equal to room and board payment and to disciplinary action by the university discipline committee.*

TOTAL # HOURS TO DATE: _____ I certify that my son/daughter (name) _____

(CWID #) _____, (date of birth) _____ will be residing with me at my permanent residence and will commute daily to class at Louisiana Tech University beginning _____.

If my son's/daughter's living arrangements change during the remainder of the academic year, the Office of Student Affairs will be notified.

_____ signature of parent			_____ signature of student		
_____ street address (NOT P. O. Box)			_____ parish of residence		
_____ city	_____ state	_____ zip	_____ student's email address		
_____ home phone number		_____ parent's work number (required)	_____ student's cell phone number		

COMMUTING FORMS WILL BE ACCEPTED FOR STUDENTS LIVING WITH THEIR PARENTS (AT THEIR PARENTS' PERMANENT RESIDENCE) AND COMMUTING FROM THE PARISHES LISTED BELOW.
STUDENTS COMMUTING FROM OUTSIDE THESE PARISHES MUST SUBMIT AN OFF-CAMPUS APPLICATION THROUGH THE STUDENT AFFAIRS OFFICE.

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|-------------------------|-------------------------|-----------------------|------------------------|-----------------------|
| BIENVILLE PARISH | CADDO PARISH | JACKSON PARISH | OUACHITA PARISH | WEBSTER PARISH |
| BOSSIER PARISH | CLAIBORNE PARISH | LINCOLN PARISH | UNION PARISH | WINN PARISH |

Notary seal or stamp is required and must be completely legible or form will be voided. (If the notary's signature is not legible, Notary Public should print name below.) Original form must be submitted to the Student Affairs Office; no faxed copies.
Notary is to notarize parent's signature only.

I, (NOTARY PUBLIC) _____, CERTIFY THAT
(PARENT) _____ CAME BEFORE _____
ME, DULY COMMISSIONED NOTARY FOR _____ Notary Public

PARISH OF THE STATE OF LOUISIANA, ON _____ DATE
OF _____, 20____.

S E A L