

## MINUTES

### LOUISIANA ADVISORY COUNCIL FOR THE STATE DOCUMENTS DEPOSITORY PROGRAM

Friday, November 17, 2000

The Louisiana Advisory Council for the State Documents Depository Program held a regular meeting on Friday, November 17, 2000 at the Bluebonnet Branch Library, East Baton Rouge Parish Library in Baton Rouge. Council members present were: Howard L. Coy, Jr., Margaret Guilbeau, Collin Hamer, Stephen Henson, Margaret Lane, Carla Pritchett, and Lori Smith. Others who attended the meeting were: Brantley Cagle, Charlene Cain, Georgia Chadwick, Sheila Floyd, Alison Foster, Catherine Jannik, Gail Kwak, Virginia Smith, and Elisabeth Spanhoff.

Council Chair Judy Smith was absent. Collin Hamer presided and called the meeting to order at 10:05 a.m.

Minutes of the 7/7/2000 meeting were distributed and read. The name of the conference mentioned in the Report of the Recorder of Documents was corrected from "COSLA" to "COSLINE." Under Unfinished Business, in the section on Council Membership, the spelling of Carla Pritchett's last name was corrected. In that same section, the following sentence was deleted, "For the library user position, Virginia Smith suggested someone from COSLA." The minutes were passed as amended.

#### Report of the Recorder of Documents -

Stacey Hathaway-Bell was absent, so Virginia Smith reported. She said that Hathaway-Bell was on maternity leave and was expected to return to work on November 27, 2000. She complimented Alison Foster for doing a good job of running the Recorder's Office in Hathaway-Bell's absence. Smith reported that the Recorder had completed four depository visits before her leave, and that she had started working on tasks recommended by the committee which had reviewed the state's depository legislation. Hathaway-Bell solicited nominations for notable documents to review for *Library Journal*. She received four recommendations and was still accepting suggestions.

#### Unfinished Business -

The need to fill the remaining public user position on the Council was discussed. Virginia Smith reported that the Council Chair had received recommendations for that position and for the two agency representatives.

Henson suggested that the name of current Council members and minutes of Council meetings should be posted on the State Library's state documents web page. Virginia Smith said she would report the suggestion to the Recorder.

#### Old Business -

Margaret Lane reported on ALA/GODORT's web site entitled "Toolbox for Processing and Cataloging Federal Documents." URL: <http://www2.lib.udel.edu/godort/cataloging/toolbox.htm> Lane said that some people in GODORT have begun discussing the possibility of adding state level information to this site as well. Lane suggested that a similar site could be developed within the state that would include electronic versions of the *State Documents Depository Manual* and other resources. Elisabeth Spanhoff said that it might be possible for the State Library to mount MARC records for the state documents on such a site which could then be used by other libraries. It was suggested that any library doing original cataloging of state documents could contribute records. It was agreed that contributing libraries would need to follow consistent standards and that these standards would need to be documented on the site. Cagle pointed out that state documents should be kept in mind by those reviewing the four software packages which are being considered by LALINC to replace NOTIS. The status of the state documents authority file was questioned, and it was suggested that this could also be updated and placed on the proposed site. It was suggested that the State Library could document their current cataloging practices for state documents as a beginning toward a cooperative cataloging effort. Someone mentioned that it might be possible and useful to link the entries on the web-based monthly shipping lists to the MARC record.

At the end of the discussions, a "Toolbox Working Group" was formed. The members are Stacey Hathaway-Bell and Elisabeth Spanhoff from the State Library, Charlene Cain and Mary Johns from the LSU Law Library, and Margaret Lane. This group will report to the Council at the spring meeting.

UCITA -

Charlene Cain spoke about UCITA (Uniform Computer Information Transactions Act). She said this is a law that has been proposed by a group for passage in all 50 states. A few states, Maryland and Virginia, have already passed it, and it's being studied in Louisiana. The law is being strongly supported by software vendors and opposed by library organizations. It would make shrink-wrap and click-on licenses for software much more restrictive. Cain said that ALA is sponsoring a tutorial about the law and referred those interested to the following web site: <http://www.ala.org/washoff/ucita>. She also distributed fliers advertising a teleconference on UCITA to be held on December 13, 2000.

Announcements -

LLA GODORT. Howard Coy reported that due to the departure of Cindi Wolff, who held the position of Vice-Chair/Chair-Elect, several officers had been promoted. The new Vice-Chair/Chair-Elect is Lori Smith, and the new Second Vice Chair is Gail Kwak. Smittie Bolner has agreed to give a talk on historic government documents at the LLA conference which Wolff had been scheduled to give. Coy said that the Nomination Committee is having trouble getting nominees to agree to run for office. He reported that nominations are also being sought for the Margaret T. Lane Award. Lori Smith said that the State Archivist, Florent Hardy, Jr., and the Assistant Administrator of the Archives, Lewis Morris, would be the speakers at the GODORT breakfast.

Stephen Henson reported that the LALINC Task Force on Preservation and Disaster Planning, which he chairs, has changed the URL of their web site. The new URL is: <http://www.latech.edu/disaster>. He said the site has good links to other disaster planning sites. He mentioned that the task force will be holding a teleconference meeting at five sites around

the state in March.

Next Meeting -

The next meeting was tentatively scheduled for Friday, May 11, 2001.

Adjournment -

There being no further business, the meeting was adjourned at 11:40 a.m.

Lori Smith reporting 12/5/2000.