

Louisiana Public Document Depository Program Advisory Council

Minutes of Virtual Meeting

5/14/2015 - 10:00 a.m. to 11:15 a.m.

Council Members Present: Karen Cook, Abigail Desoto, Allen Enger, Hayley Johnson, Jo Ann Palermo, Carla Pritchett, Michael Sartori, Lori Smith.

Others in Attendance: Marcia Alexander, Jeannie Brock, Paula Bryars, Lisa Davenport, Sonnet Ireland, Jacquie Keleher, Stephen Kuehling, Elisa Naquin, Fran Norton, Amanda Owen, Michele Pope, Melanie Sims, Maren Williams.

A. *Welcome*

Recorder of Documents Karen Cook and Council Chair Michael Sartori welcomed everyone to the meeting.

B. *Approval of minutes from Spring 2014 and Fall 2014 meetings*

Both sets of minutes were approved as distributed.

C. *Advisory Council Web Site [The Website Committee would like to bring to discussion a motion to vote on having contact information for LA depositories (including contact person, telephone, and full mailing address).]*

Sartori confirmed that if it's approved by the Council, LA Tech can host the Council's web site. There was a brief discussion about the pros and cons of including complete, basic contact information on the site for each depository. There was a vote and Council members agreed unanimously to approve the hosting of the site by LA Tech and the inclusion on the site of basic contact information for all depositories.

D. *Election Results*

GODORT Representative: *Hayley Johnson*

Member-at-Large: *Lori Smith*

Agency Representative: *Paula Bryars*

Special Libraries Representative: *Carla Pritchett* (One year term, to complete John Jensen's term)

E. *Five Year Plan*

Committee Chair Lori Smith reported that a revised draft was distributed to Council members and posted on the Bayoudoc listserv on April 14. Sartori said he had received no suggested changes. Smith did a quick review of the changes that had been made by the committee and noted one location where "Goals" still needed to be changed to "Visions." There was a vote and Council members agreed unanimously to approve the revised Plan as amended. Cook and Sartori thanked the committee members for their work.

One of the priorities outlined in the Plan is to do a routine survey of depositories. A committee was appointed to design and conduct the first survey. Michele Pope will chair. The other

members are Lori Smith, Carla Pritchett, Amanda Owen, and Jeannie Brock. The committee was charged with drafting a list of questions, getting the questions approved by the Council, and conducting the survey in September or October so that results could be discussed at the November meeting. Amanda Owen said she can conduct the survey via Survey Monkey once the questions are set.

Smith pointed out that even though the Council had approved the Plan, it still needed to be approved by the State Librarian and signed by depository directors. Sartori said he will send it to the State Librarian after Smith sends corrected and cleaned-up copies to him and Cook.

F. Election of Officers (“The Chair and Secretary shall be selected by the returning and incoming Council members from their number after the spring meeting but prior to July 1. Incoming Council members may vote regardless of whether they have yet received the formal appointment letter from the State Librarian.”)

Sartori said a slate of candidates needs to be completed by June. Sartori is willing to serve one more term as Chair. Smith is willing to continue as Secretary, but would be more than happy to step aside for another volunteer. Others interested in running should contact Sartori to be added to the slate. Sartori will contact Council members and post a message on Bayoudoc to solicit other nominations.

G. Questions about the New Selection Process

Cook asked if the Council had any questions about the new process, but none were forthcoming. There was some discussion about comic books and how the state budget had been issued as a comic book in the 1950s. Cook said she’s received a bit less than half of the completed selection forms so far and reminded everyone the deadline is May 22.

H. Recorder of Documents Report

See attached. Cook added that Northwestern has withdrawn from the LPDDP. They may retain some or all of their collection. Ireland asked about depository stickers. Cook said she has none left and there’s no money to print more, but she will send people the logo file upon request so they can print it and place it in appropriate spots.

Revised 5/14/2015

Lori Smith reporting.