

Louisiana Public Documents Depository Program Advisory Council

Spring Meeting

May 19, 2016, from 10:00 a.m. – 10:54 a.m.

Held Virtually: <http://slol.adobeconnect.com/pddp-advisory-council-meeting/>

Council Members Present: Karen Cook, Michael Sartori, Abigail DeSoto, Allen Enger, Carla Pritchett, Carly Wiggins, Jeanne Brock, Jo Ann Palermo, Melanie Sims, Michele Pope, Paula Bryars, Stephen Kuehling, Hugh O'Connor, Jade Wheeler, and Tasha McClain

- I. Welcome, New Members
  - a. Jade Wheeler
  - b. Carly Wiggins
- II. Introductions
  - a. Due to setup of meeting and lack of microphones, not able to do introductions of new members
  - b. Karen Cook introduced herself to council
- III. Review and approve minutes of fall meeting and special meeting
  - a. Michael Sartori made a motion to approve the minutes
  - b. Jo Ann Palermo seconded
- IV. What to do with survey results? Create Task Force?
  - a. Thanks to Michele Pope
  - b. Create a task force to focus on Question #17
    - i. Do something like Learning with LOUIS, probably once a semester
  - c. Karen Cook and Michael Sartori will work with the chair
  - d. Michele Pope will initially chair the task force (as suggested by Karen Cook) and will get others not on the council involved
    - i. Abigail DeSoto, Melanie Sims, and Carly Wiggins will serve on task force

- V. Show new LPDDPAC website (Comments/Thanks)
  - a. Abigail DeSoto has added the logos and past minutes and agendas
    - i. Working on adding additional past minutes and agendas she received from Lori Smith
  - b. Website is live  
<http://www.latech.edu/library/govdocs/council/index.php>
  - d. Maybe add portions of the survey to the website
  - e. Only a few other Advisory Councils have websites
- VI. Volunteers to serve as officers for 2016/2017
  - a. Need volunteers for Chair and Secretary, both are one year terms but can serve for two years
  - b. Need positions filled before July 1, 2016
  - c. Both officers need to be on current council or have been elected to take office prior to July 1, 2016
  - d. Only fall and spring meetings are required
  - e. No volunteers, so will move on with the rest of the meeting
  - f. Have nominations in to Karen Cook by June 6, 2016
- VII. Recorder of Documents Report
  - a. Karen Cook reported on the following:
    - i. New Selection Method in use for almost a year
    - ii. Website will help improve communications and provide a stable place for maintaining things that are accessible to everyone
    - iii. Database improvement and cleanup project to generate overdue reports to the agencies that are not sending what they should through the depository program
    - iv. Working with new cataloger to go through digital and print backlog of uncataloged documents
- VIII. Comments
  - a. Michele Pope asked about filling Lori Smith's position
  - b. The slate has been filled

- i. Public Library Representative – Jade Wheeler
    - ii. Special Library Representative – Carla Pritchett
    - iii. Member at Large Representative – Allen Enger (for the rest of Lori's term)
    - iv. Academic Library Representative – Michael Sartori
  - c. Thanks to those that have served on Advisory Council
  - d. New cataloger-reference librarian at Loyola
  - e. LSU is interviewing for a catalog librarian
  - f. McNeese hired Carly Wiggins to work in Government Documents and Systems
    - i. Starting an RFID project
- IX. Adjournment
  - a. Meeting adjourned at 10:54 a.m.