

Louisiana Public Document Depository Program Advisory Council

Spring Meeting

May 10, 2018, from 10:00 a.m. – 10:58 a.m.

Held Virtually: <http://slol.adobeconnect.com/pddp-advisory-council-meeting/>

Council Members Present: Eric Cartier, Abigail DeSoto, Ellen Jenkins, Jo Ann Palermo (Chair), Carla Pritchett, Jade Wheeler (Secretary)

Council Members Absent: Paula Bryars, Allen Enger, Lynette Templain, Maren Williams

Others Present: Jeannie Brock, Lisa Davenport, Michelle Dawson, Rachael Green, Michele Pope, Carly Searcy, Melanie Sims, Rusty Tryon

- I. Approval of minutes from the fall meeting (November 17, 2017)
 - a. Motion to approve by Ellen
 - i. Discussion on if a quorum is present
 - ii. Quorum is achieved when Carla arrives
 - b. Minutes approved
- II. Open Issues
 - a. Educational Sessions Committee update
 - i. Michele explains that the committee has been on hold while waiting for the Recorder of Documents position to be filled.
 - ii. Agreed to have a special meeting to discuss the update
- III. New business
 - a. Appointment of Representatives (Academic Libraries, Public Libraries, Special Libraries)
 - i. Advisory Council recommends representatives who then need to be approved by State Librarian, Rebecca Hamilton.
 - ii. Currently recommended representatives have been approved by Rebecca
 1. Special Libraries – Melanie Sims
 2. Academic Libraries – Carly Searcy
 3. Public Libraries – Sonnet Ireland
 - iii. Jo Ann emphasizes the need for representative volunteers
 - b. Nominations for officers (Chair and Secretary)
 - i. Jo Ann and Jade's terms are ending.
 - ii. Advisory Council will vote on replacements.
 - iii. The vote needs to take place before July 1st.
 - iv. Jo Ann asks council members to consider volunteering.
 - c. Approval of amendments to the bylaws
 - i. Eric gives an update on the changes originally proposed by Karen

1. Removal of election language in favor of recommendation/appointment of members
 - a. Questions raised: what if recommendations are not approved or more than one person is recommended for a position?
 - b. We should incorporate an acceptance of the appointment
 2. Removal of "Louisiana" in the name
 - a. Council and attendees express much concern over this change.
 3. Removal of citation
 - a. Michele, Melanie, and Eric believe the citation should be kept.
 4. Suggestions for changes to the bylaws and/or to the recommended changes should be sent to Jo Ann or Eric.
 5. Council will vote separately after suggestions are fielded.
- d. Creating a title index by BISAC code
- i. Michele suggested creating an index created and emailed as well as available on the website.
 1. Jo Ann and Eric approve
 - a. Eric can supply shipping list from 2017
 2. Voted on by attendees and approved
 3. Melanie asks that the list be added to the State Library website
 - a. Eric explains that there may be some concern over hosting information not created by the state library and will look into making it possible.
 4. Michele will also add serial volume and issue number
 5. Abigail updates on website
 - a. Tech is getting a new website in the summer, Abigail will update with new members
 - ii. Much interest in a face-to-face meeting
 1. Lafayette as potential meeting city
 - iii. Abigail and Hayley are planning a face-to-face Federal meeting in the fall
 1. LPDDP Advisory Council could potentially meet the same day
 - iv. Attendance not mandatory if unable to travel
- e. Fall meeting – virtual or face-to-face
- i. Much interest in a face-to-face meeting
 1. Lafayette as potential meeting city
 - ii. Abigail and Hayley are planning a face-to-face Federal meeting in the fall
 1. LPDDP Advisory Council could potentially meet the same day
 - iii. Attendance not mandatory if unable to travel
- IV. Report by Recorder of Documents
- a. Eric introduces himself as new Recorder of Documents
 - b. Explains his six-month plan
 - i. Shares document highlighting this plan
- V. Comments
- a. Jo Ann and Jade's terms as Chair and Secretary end at the end of June
- VI. Meeting adjourned at 10:58 a.m.