

Louisiana Public Documents Depository Program Advisory Council Meeting

November 03, 2015, from 9:30 a.m. to 11:30 a.m.

Held Virtually: <https://slol.adobeconnect.com/a1142756350/pddp-advisory-council-meeting/>

Council Members Present: Karen Cook, Michael Sartori, Lori Smith, Abigail DeSoto, Carla Pritchett, Hugh O'Connor, Paula Bryars. Council Members Absent: Howard Coy, Hayley Johnson, Jo Ann Palermo. Others Present: Allan Enger, Elisa Naquin, Jacquie Keleher, Jeannie Brock, Lisa Davenport, Melanie Sims, Sonnet Ireland, Stephen Kuehling, Lynette Tamplain.

1. Approval of minutes from last meeting – Minutes from the 5/14/2015 meeting were approved.
2. Open issues - Sartori encouraged new members to consider running for office. Neither Sartori nor Smith can serve another term.
3. New business
 - a. Introductions of Advisory Council Members (for new members) – Members either spoke or typed in the chat box to introduce themselves.
 - b. State Plan Committee Report [Smith] – The Plan has been approved and is in place. (http://www.state.lib.la.us/files/Depository_Lib_Program/State_Plan_2015.pdf) Cook thanked the committee for their hard work. Sartori proposed appointing a committee to select 3 goals for the Council to work toward. Smith said she thought the Council itself should select the target goals. After some discussion of holding a special meeting or selecting the goals via email, Ireland volunteered to help create an online survey for Council members to complete. Ireland miraculously drafted the survey during the meeting and shared a link. After reviewing the draft, the survey was approved for immediate distribution after the meeting. Sartori will send a message asking Council members to respond to the survey by November 18. Smith will collect and compile the responses.
 - c. Advisory Council Web Site Report [DeSoto] – Former Council member Michelle Pope is almost through collecting documents for the website. Once she gets those to DeSoto, the site should go live fairly quickly. DeSoto will send screen shots to Council.
 - d. Survey Committee Report [Smith] – Smith reported that the survey had been completed but that she hadn't seen the results. Cook said she will send the results to Council members.
 - e. Recorder of Document's report [Cook] – See attachment. Cook asked that people let her know if something hasn't shown up that they think they would normally have received by that time of year. It will help in her effort to create a way to track things that agencies haven't sent her. The State Library still has no cataloger, so the backlog is growing. They'll soon start posting digital logs like the shipping lists to let depositories know what has come in. The virtual backlog is worse than the physical.
 - f. Other – Smith mentioned that the *Louisiana Health Report Card* was alive but a mere shadow of its former self. Cook noted that agencies are suffering from a lack of staff. The

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Report Card is no longer a discrete document so Cook can't add it to the archive. Pritchett and Ireland toured the Supreme Court Library in DC while they were there for the FLDP Conference. Brock reported that since our last meeting, McNeese has moved out of the old side of the library and into the newly renovated side. The documents department is looking good. Sartori added that there are problems with the flooring so there will be further disruptions before they get permanently settled in the renovated space.

Next meeting: A virtual meeting will be scheduled during the week of Dec. 7 to discuss the results of the priorities survey.

4. Adjournment – The meeting was adjourned at 10:30 a.m.