

**RECOMMENDATION FOR AWARD OF EMERITUS STATUS**  
LOUISIANA TECH UNIVERSITY

**EMERITUS TITLE:** A President may, at his or her discretion, confer the title of Emeritus/Emerita on any retired faculty member or administrative officer who, at the time of retirement, had ten or more years of honorable and distinguished service to the University System, provided, however, that the title of President Emeritus/Emerita may be conferred only by the Board of Regents on the recommendation of the Chancellor. Please refer to Louisiana Tech University's Emeritus Policy 1449 for additional information.

**Instructions:** Include a Cover Letter (from the Dean and/or Senior Administrator, through the Vice President for Academic Affairs, to the President), a Resolution, Signatures of Support, and current CV with the completed Recommendation Form. Forward to Office of Academic Affairs via Campus Mail for approval. Once approved by the Vice President for Academic Affairs and the President, the recommendation packet will be sent to the Coordinator of Planning and Advancement for Certificate creation. Tthe President's office will send the Dean an email confirmation of the final approval.

Name:      Prefix                                      First                                      Middle                                      Last

--	--	--	--	--

Department:

College:

Title at time of retirement

Rank at time of retirement

Total years of service at Louisiana Tech University

Date of Retirement:  Recommended Effective Date:

Recommended Emeritus Title(s) (e.g., Professor Emeritus):

**SERVICE TO THE UNIVERSITY**

Rank/Title	Department	Dates of Service (from most recent)

Recommended by:

Dean/Senior Administrator	Date
Vice President	Date
President	Date