

**Louisiana Public Documents Depository Program Advisory Council
Fall Meeting**

Friday, November 30, 2018

10am-11:40am

South Regional Library, Lafayette Public Library
6101 Johnston St, Lafayette, LA 70503

Council Members Present:

Samuel Ayers, State Library of Louisiana (**State Library Representative**)

Eric Cartier, State Library of Louisiana (**Recorder of Documents**)

Abigail DeSoto, Prescott Memorial Library, Louisiana Tech University (**LaTech Representative**)

Sonnet Ireland, St. Tammany Parish Library (**Public Libraries, Secretary**)

Michele Pope, Loyola University New Orleans Law Library (**Chair**)

Melanie Sims, Paul M. Hebert Law Center, Louisiana State University (**Special Libraries**)

Council Members Absent:

Paula Bryars, Department of Economic Development (**Agencies**)

Allen Enger, Department of Children and Family Services (**Member at Large**)

Hayley Johnson, Louisiana State University (**GODORT Representative**)

Jo Ann Palermo, Louisiana State University (**LSU Representative**)

Carly Searcy, Frazar Memorial Library, McNeese State University (Academic Libraries)

Others Present:

Mary Bloomquist, Frazar Memorial Library, McNeese State University

Howard L. Coy, Jr., Vernon Parish Library

Charlotte Henderson, John B. Cade Library, Southern University

Mark Love, Ellender Memorial Library, Nichols State University

Francis Norton, Law Library of Louisiana

Carla Pritchett, Tulane University Law Library

Bethany Reisch, Poynter Legislative Research Library

I. Welcome

II. Approval of Minutes

Minutes from May 10, 2018 virtual meeting approved:

Motion made by Carla Pritchett, seconded by Abigail DeSoto. Passed unanimously.

III. Announcements

A. A.C. Lewis Memorial Library, Grambling State University

As of May 2018, Grambling State University will limit its participation in the LPDDP to virtual only due to storage issues.

B. Frazar Memorial Library, McNeese State University

Carly Searcy left McNeese on September 21, 2018 and has taken a position with the Calcasieu Parish Public Library. Until a replacement has been selected for her, Debbie Johnson-Houston, the Library Director, will serve as the new contact. Since Carly was also the Academic Libraries Representative, someone will need to be elected to finish her term.

C. 2018 Federal Depository Library Conference

1. ALA GODORT is looking to increase membership and participation within the organization, so they held a meeting at the 2018 Federal Depository Library Conference in October. They discussed state documents issues and had a fairly good turnout.
2. GPO's Federal Digital System (FDsys) will be retired this December. It has been replaced with the new govinfo site (<https://www.govinfo.gov>)

D. New LPDDP Website

Adjust your bookmarks for the new LPDDP site:

<https://www.latech.edu/library/government-documents/advisory-council>

We are still in need of past agendas, minutes, and any other important documents you may have. If you have copies of the missing information, please contact Abigail DeSoto.

IV. Old Business

A. Bylaws Revision

Bylaws revisions were approved.

Motion made by Carla Pritchett, seconded by Francis Norton. Passed unanimously.

B. 2017 Distributed Titles by BISAC Code

1. Michele Pope has compiled a spreadsheet of the titles distributed in 2017, organized by BISAC Code. She will email the list out to Bayoudoc.
2. Carla Pritchett noted that she is missing two years of the Louisiana Acts and wanted to know if we were no longer receiving these items from the State Library. Eric Cartier

will look into that and follow up with us.

V. New Business

A. Select an Academic Representative

Carly Searcy has left McNeese State University for the Calcasieu Parish Public Library, leaving her position as Academic Libraries Representative open. Carla Pritchett volunteered to complete the remainder of Carly's term. Support for the recommendation of Carla Pritchett as the Academic Libraries representative to State Librarian Rebecca Hamilton for her consideration/approval was unanimous.

B. Educational Sessions Committee Update

1. In January 2017, the LPDDP Education Committee (Michele Pope, Carly Searcy, and Jade Wheeler) met virtually to discuss ways to offer virtual sessions to help train librarians in state documents. They reviewed the results of a survey that had been sent out to ascertain interest in such offerings. They compiled the information, identifying possible presenters. They also used the results of the survey to determine four broad categories: Louisiana Documents for Beginners, Educating the Public about Louisiana Documents, Understanding the New Louisiana Documents Classification System, and LADOCS Online. Once the session topics were organized, they identified possible presenters in each category.
2. New people are needed on the committee to start making these webinars a reality. Eric Cartier, Abigail DeSoto, and Sonnet Ireland volunteered to serve on the Education Committee.
3. It is recommended that small committees are formed for each category to make creating these webinars easier.

C. Records of Documents Report

1. Eric Cartier has formed a Team PDF Pelican to work on processing the digital documents backlog. He and Michelle are addressing this substantial digital documents backlog and are working to make 2018 documents all available online. His goal is to eventually have a digital documents list akin to the print shipping lists we receive.
2. Eric identified a significant number of issues in the January 2018 dig docs upload and is working with Team PDF Pelican to correct them. They have also inserted hyperlinks for the Core Collection Title List.
3. Eric shared that we have 100% compliance from the depositories for the 2018 subject selections.
4. Eric expressed interest in web-crawling state agency sites. Though this is not currently happening, he is going to talk to IT about the possibility of doing this, as Washington State currently does it once a month to catch documents that may

otherwise be lost.

5. Professional development opportunities have been important for Eric's team. They have mostly focused on webinars, but Eric was actually able to attend ALA Annual in June 2018 because of its convenient location in New Orleans. He was able to attend many GODORT presentations that he found very informative.
6. Eric highly recommended a webinar series from the Wyoming State Library called Managing State Publications in the Digital Age. It is composed of three webinars: Print Publications (<https://library.wyo.gov/wp-content/uploads/2018/05/State-Pubs-Discussion-1.mp4>), Digital Publications (<https://library.wyo.gov/wp-content/uploads/2018/05/State-Pubs-Discussion-2.mp4>), and Outreach to State Agencies (<https://library.wyo.gov/wp-content/uploads/2018/05/State-Pubs-Discussion-3.mp4>).
7. Eric also recommended the Library Support Staff Certification (LSSC) course: Supervision and Management. (<https://www.state.lib.la.us/public-libraries/training/library-support-staff-certification-courses-offered-by-the-state-library-of-louisiana>)

D. BISAC Codes: Is It Too Late To Turn Back?

1. During the Recorder of Documents Report, concerns were addressed about the current classification system used for Louisiana State Documents. Most of those present expressed frustration with the new system and appeared interested in returning to the previous way of classifying these documents. A large complaint focused on the new way of selecting documents, and some depository librarians voiced displeasure at the new scheme separating titles that seemed to belong together. There were also questions about whether the BISAC system was easier for the State Library to catalog or process.
2. Concern was raised about having four years of items in one system with items before and after in a different system. Some librarians offered to assist in reclassifying the four years of BISAC classified documents back into the previous scheme.
3. These concerns will be addressed at a future meeting. Eric Cartier will look into the advantages and disadvantages of the BISAC system and the previous LaDocs system, as well as what options we might have in the future. A discussion about the issue will be held at the next meeting.

VI. Adjournment: 11:40am

- VII. Addendum:** December 7, 2018: Rebecca Hamilton has approved Carla Pritchett as the new Academic Libraries Representative. Her term will end June 30, 2020.