



Interim Emergency Policy for Academics Spring Quarter 2020, COVID-19

Louisiana Tech is enacting the following interim emergency policy for Spring Quarter 2020.

Withdrawal Date

The “W” (Withdrawal) deadline for Spring 2020 is extended from May 1, 2020, to May 15, 2020.

“I” Incomplete Grades

Faculty will determine “I” (Incomplete) grades on a case-by-case basis following established University policy:

The grade “I” (Incomplete) is used to denote failure to complete all assigned class work and/or exams as a result of conditions beyond the student’s control. It is the responsibility of the student to initiate a request with the instructor that a grade of “I” be issued. Incompletes are factored into hours attempted and quality points awarded. Therefore, they impact a student’s quarter and cumulative grade point averages.

The deadline for completing and submitting all Spring 2020 “I” coursework is October 2, 2020, and the deadline for faculty submitting all Spring 2020 “I” grades remains October 9, 2020.

Grading Options

Faculty will grade all courses using the normal letter grade process. In very few instances, such as thesis, dissertation, and internship course, the customary grading system (S/U) will continue to be used.

When final grades are posted, students will have the option of requesting approval of a grade change to a Pass option or keeping the letter grade earned in the course. (Note: a “P” is defined as a C or better in an undergraduate course, and as a B or better in a graduate course; students earning a D or F are not eligible for the Pass Option.) The optional Pass designation will be annotated on transcripts that this option was offered for Spring Quarter 2020 because of the COVID-19 pandemic. The request for approval for the Pass option must be submitted between May 27 through June 3, 2020. Graduating seniors must submit their request for approval for the P option from May 20 through May 22, 2020.

Specific procedures for processing grading options will be distributed at a later date.

Advisory

Students, faculty, and advisors are advised of potential consequences inherent in choosing the “I” Incomplete and/or the Pass option. For example, there may be serious implications associated with impacts on GPA calculations, financial aid and scholarships, meeting grade requirements in programs, probation/suspension status, and challenges in applying for graduate or professional programs. It is important that students discuss options with their academic, financial aid., VA benefits, student athletics, and any other advisors before making their choice. A decision to use an alternative grading option will be irreversible once the option is approved.

Additional information and guidance will be available to students, faculty, and advisors before the revised “W” date and the opt-in period begins.