**LOUISIANA TECH UNIVERSITY**

**OFFICE OF ACADEMIC AFFAIRS**

**REQUEST FOR DISCRETIONARY EXTENSION (COVID-19) OF PROBATIONARY PERIOD**

**INTERIM FORM FOR FALL 2020**

*Tenure-track faculty who have been identified as eligible to apply for tenure in Fall 2020 have the option of requesting a one-year Discretionary Extension (COVID-19) of their probationary period to Fall 2021. The deadline for submitting a Discretionary Extension (COVID-19) request is October 1, 2020.*

Name: Click or tap here to enter text. CWID: Click or tap here to enter text.

College: Click or tap here to enter text. Department/Unit: Click or tap here to enter text.

Dates of your initial probationary period: Click or tap here to enter text.

Details of any previously approved changes in your probationary period: Click or tap here to enter text.

Date of revised penultimate year: Academic Year 2021-2022

[ ]  **Discretionary Extension (COVID-19)**

I am requesting a one-year Discretionary Extension (COVID-19) of my probationary period to AY 2021-2022. This request does not fall under the **Routine** **Extension** category stipulated in Louisiana Tech University Policy 2114.

**SIGNATURES**

*In the case of a denial, the Unit Head and Dean must include a written justification. Decision notification to faculty must be completed within 30 days of receipt of the Discretionary Extension (COVID-19).*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Faculty Member

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ [ ]  Approve [ ]  Deny

Unit Head (Dept/School)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ [ ]  Approve [ ]  Deny

Dean

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ [ ]  Approve [ ]  Deny

Provost

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ [x]  Approve [x]  Deny

President