Abstract Submission Guide

Below is a description of what to expect and how to organize your abstract for the Research & Service Learning Symposium. Please note that all abstract submissions are due no later than 5:00 PM on 10 January 2022. You are expected to prepare this abstract in close communication with your advisor, ensuring that they approve of your abstract before submitting.

The submission form will ask you for the following:

Project Type
Is your work in the area of research or service learning?
- Research
- Service Learning

Preferred Presentation
Please indicate your preference for oral presentation or poster. If you do not have a preference, if accepted, the Committee will determine the most appropriate fit given space/time restrictions and content of your abstract.
- Poster
- Oral Presentation
- No preference

Student Presenter's Name
First and Last name of the student submitting the abstract.

Primary Project/Research Advisor
First and Last name of the primary faculty advisor for the abstract being submitted.

Primary Advisor Email
The email for the primary faculty advisor for the abstract being submitted.

Advisor Attestation
Confirmation that the project/research advisor has seen and approved the submission of the abstract. Make sure you have consulted with your adivsor prior to submission of your abstract.

Authors:
All those who contributed to the work, students and faculty other than the submitter and primary advisor

<u>Academic Unit(s):</u>
Select all colleges represented by the authors of this submission

<u>Project or Study Title:</u>
Title should offer a clear and concise description of the project

<u>Abstract (not exceed 250 words):</u>
Abstracts should include:
- The research question your project tried to answer/the problem your project tried to solve
- The methodology/methods you used to collect the information needed to answer your research question/solve the research problem
- The results of your research/what you found as a result of your work
- The conclusions, or the ways individuals can apply or use what you found or developed to address the problem in their own way

* For a more detailed outline of what to include in this section, please refer to the Abstract Composition Guide on page 3 of this document!

Abstract Composition Guide

In each area below, you will find questions to help you think through and convey relevant information that should be included in a successful abstract. When you have concluded your exploration of each area, combine the information from each area into a clear and concise, narrative paragraph. Remember that this paragraph, or abstract, should not exceed 250 words in length.

Goal:
- What is the general question you are trying to answer through your research/work?

Motivation:
- What is the specific problem you sought to address with the goal of your study and how do you know the problem exists?
- What is of interest or important in this area of research or topic of study?
- What is the broader implication of this research? What is the potential impact of your findings?
- If appropriate, what hypotheses did you have relative to your work?

Methodology:
- What kind of information/data did you collect to try to answer this question or find a solution to this problem?
- What method(s) or approach(es) did you use to collect this information/data?
- What procedure or steps did you follow in solving your problem or answering your question?
- How do you plan to process/analyze the information/data in order to answer your question or solve your problem?

Results:
- Describe your information/data.
- If applicable, what were the essential results of your analysis or analyses?
- What trends or patterns did you find when you reviewed this information/data?

Conclusion:
- What did you learn from conducting your research or service activity that advances the field of study, can help improve society, served members of the community, etc?
- Were your results what you expected? Why or why not?
- How do your findings relate back to your goal and motivation for doing this work?
- What benefits do you think your work has to offer society and/or your field of study?
- How could your scholarship continue into future research or projects?