



LOUISIANA TECH UNIVERSITY
Office of Financial Aid

Academic Degree Completion Plan

Please return this completed form to:
Louisiana Tech University
Office of Financial Aid
PO Box 7925 Ruston, LA 71272

STUDENT'S Last Name

First Name

MI

STUDENT'S CWID or SSN

Term:

Course #	Course Title	Credit Hours

Total Credit Hours:

Term:

Course #	Course Title	Credit Hours

Total Credit Hours:

Term:

Course #	Course Title	Credit Hours

Total Credit Hours:

Term:

Course #	Course Title	Credit Hours

Total Credit Hours:

Anticipated Graduation Date:

Academic Advisor Signature:

Date:

Academic Advisor Email:

Phone #:

I hereby certify that I will complete the course plan above for my degree as outlined. I understand that any deviation from this completion plan, change of major, failure to meet cumulative GPA, or PACE requirements will result in immediate termination of my federal financial aid.

Student Signature:

Date:

Instructions for Academic Advisors / Instructors

- Degree Completion Plans MUST be completed on the provided Academic Degree Completion Plan form.
- Provide an accurate degree completion plan for the student to follow quarter by quarter in order to graduate in a timely manner. Only include courses for primary degree. Do not include second degree or certification courses.
- For each quarter, provide the following information:
 - Term
 - Course #
 - Course Title
 - Number of Credit Hours per course
 - Total hours per quarter

EXAMPLE:

Term:	Spring 2022		
Course #	Course Title	Credit Hours	
MATH-101	College Algebra	3	
CHEM-100	General Chemistry	3	
ENGL-101	Freshman Composition I	3	
GEOG-203	Physical Geography	3	
			Total Credit Hours:
			12

- Advisors must review the anticipated graduation plan in light of course availability and prerequisites and complete the following information:
 - Anticipated Graduation Date
 - Academic Advisor Signature and Date
 - Advisor Email and Phone number
- If the student cannot complete their degree with four quarters, you may print an additional copy of page 1 of this document and submit both degree completion plans together.
 - Advisor must provide their signature and date on both degree completion plans in this situation.
- Students will sign once the form is completed by the advisor. Student's signature indicate that the student has a full understanding that they must complete the outlined degree plan. Any deviation from the plan outlined by the advisor will result in the termination of the student's federal financial aid.