



**LOUISIANA TECH UNIVERSITY**  
**Office of Financial Aid**  
**2023-2024 Verification Worksheet**

Please return this completed form to:  
Louisiana Tech University  
Office of Financial Aid  
PO Box 7925 Ruston, LA 71272

**INDEPENDENT STUDENT**

**Custom Verification - Tracking Group V4**

**Important Notes:**

Your 2023-2024 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law states before awarding Federal Student Aid, we may ask you to confirm the information you and your parent(s) reported on your FAFSA. To verify that you provided correct information, the financial aid administrator will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences between your application and your financial documents, Louisiana Tech will submit corrections electronically to the Federal Processor. You will receive e-mail confirmation from the Department of Education if changes to your FAFSA are processed. Complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid administrator at Louisiana Tech University. We may request additional information. If you have questions about verification, contact your financial aid administrator as soon as possible so that your financial aid will not be delayed.  
*Your school must review the requested information, under the financial aid program rules, 34 CFR, Part 668.*

**Step 1: Student Information**

STUDENT'S Last Name	First Name	MI	STUDENT'S CWID or SSN
STUDENT'S Local Address (include Apt. No.)			STUDENT'S Date of Birth (MM/DD/YYYY)
City	State	Zip Code	STUDENT'S Home Phone (Include area code)
STUDENT'S Email Address			STUDENT'S Cell Phone (Include area code)

**Step 2: Identity and Statement of Educational Purpose**

In order to complete the Verification process, the student must appear in person at the Louisiana Tech University Office of Financial Aid to verify his or her identity by presenting an unexpired, valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or a passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID. In addition, **the student must sign, in the presence of the institutional official,** a Statement of Educational Purpose provided below.

**Statement of Educational Purpose**

I certify that I, \_\_\_\_\_, am the individual signing this Statement of Educational Purpose, and that the Federal student financial assistance I may receive will only be for educational purposes and to pay the cost of attending Louisiana Tech University for the academic year, 2023-2024.

Student's Signature: \_\_\_\_\_ Student CWID: \_\_\_\_\_

Financial Aid Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

If the student is unable to appear in person at Louisiana Tech University to verify his or her identity, the student must provide to the institution:

- (a) a copy of the unexpired, valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to a driver's license, other state-issued ID, or passport; and
- (b) the original Statement of Educational Purpose provided below, which must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

**Notary's Certificate of Acknowledgement** - *necessary only if you cannot appear in person*

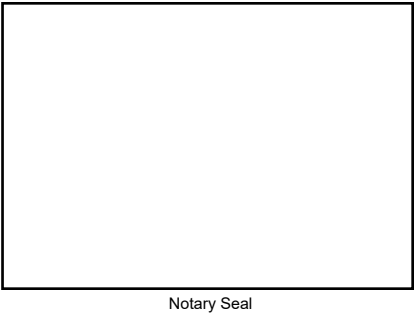
State of \_\_\_\_\_ City/County of \_\_\_\_\_ on \_\_\_\_\_  
Date

before me, \_\_\_\_\_ personally appeared, \_\_\_\_\_  
Notary's Name Printed name of signer

and proved to me on basis of satisfactory evidence of identification to be the above-named person who signed the foregoing instrument. \_\_\_\_\_  
Type of government-issued photo ID provided

**WITNESS my hand and official seal** \_\_\_\_\_  
Notary's Signature

My commission expires on \_\_\_\_\_  
Date



**Step 3: Certification and Signatures**

Each person signing this worksheet certifies that all of the information reported on it is complete and correct. The student **must** sign and date.

**WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**

Student's Printed Name:

Student CWID:

Student's Signature:

Date:

Spouse's Printed Name:  
(Optional)

Spouse's Signature:  
(Optional)

Date: