



**LOUISIANA TECH UNIVERSITY  
Office of Financial Aid**

**Preparatory Coursework Certification 2024-2025**

Please return this completed form to:  
Louisiana Tech University  
Office of Financial Aid  
PO Box 7925 Ruston, LA 71272

**Definition of Preparatory Coursework (34 CFR685.203(a)(6)):** Preparatory coursework refers to courses a student is required to take in order to be admitted into a regular degree program. The courses are preparatory to the degree, not a part of the degree requirements. At Louisiana Tech University, these students may be classified as Post Baccalaureate Undergraduate (PBUG) if they are seeking entry into a Master’s program.

**Example of preparatory coursework:**

Eddy has a bachelor’s degree. He wants to enroll in a graduate program, but cannot be unconditionally admitted to the program. Graduate students must be unconditionally admitted to the graduate program to be eligible for graduate level loans. However, because he still requires 12 hours of undergraduate coursework to meet the graduate program’s unconditional admission requirements, he may receive undergraduate level loans for this coursework if he has not already borrowed the lifetime maximum undergraduate loan limit and has not received loan funds for preparatory courses in the past.

**Note:** To be eligible the student must be taking classes that are a prerequisite for admission. If he is only taking classes to raise his GPA in order to be admitted, he would not qualify for loans.

STUDENT’S Last Name

First Name

MI

STUDENT’S CWID or SSN

**Student Certification Section**

Please read each statement below and check each box before signing below to indicate that you have read and understood the requirements.

I am currently seeking entry into \_\_\_\_\_ graduate degree program.

I certify that I have not received Stafford Loan funds for preparatory classes in the past to be admitted to a degree program. This includes Louisiana Tech University and any other school that I have attended.

I understand that I may receive Stafford Loan funds only once in my academic career (at any school) for one consecutive 12-month period and that the funds will be limited to up to \$5500 in Subsidized Loans / Unsubsidized Loans (and up to \$7000 of additional Unsubsidized funds for independent students and dependent students whose parents were denied a PLUS Loan) for preparatory coursework for entry into a graduate program.

I understand that if I do not take classes or receive aid for any term in the 12-month consecutive period that I will not be able to receive it later to make up the aid that I did not receive.

I understand that I may only take classes required on my list of classes from my department and that I must be enrolled in at least half-time (4 UG hrs) of required classes to receive any loan funds which I may be awarded.

I have attached / requested that my department provide a statement that the coursework is required for admission to my specified graduate degree program and listed the specific courses, by quarter, that I require for admission to that program.

**Student Signature:**

**Date:**