



**LOUISIANA TECH UNIVERSITY  
Office of Financial Aid**

**Tuition Exchange Program Application**

**Please return this completed form to:**  
Louisiana Tech University  
Office of Financial Aid  
PO Box 7925 Ruston, LA 71272

Please be aware that a portion of the information provided below will be entered electronically into the Tuition Exchange website.

EMPLOYEE'S Last Name	First Name	MI	
Employing Department			Date of Hire (MM/YYYY)
If retired, please provide date of retirement (MM/YYYY)	Employee's Email Address		
DEPENDENT'S Last Name	First Name	MI	DEPENDENT'S SSN
DEPENDENT'S Mailing Address (include Apt. No.)			DEPENDENT'S Date of Birth (MM/DD/YYYY)
City	State	Zip Code	DEPENDENT'S Home Phone (Include area code)
DEPENDENT'S Email Address			DEPENDENT'S Cell Phone (Include area code)
Anticipated First Enrollment Date (MM/YYYY)	Applying for First Academic Period	Anticipated Year in College	
Please List the TE Institutions where dependent is making application for admission:			

(you may add or delete from this list after the application is submitted by contacting Dionne St. Cyr, Scholarship Coordinator, [dstcyr@latech.edu](mailto:dstcyr@latech.edu))

*I agree to the conditions of the Tuition Exchange Program as required by Louisiana Tech University (known as the sponsoring institution), the Tuition Exchange host institution, and the Tuition Exchange itself. I also certify that the above individual is my legal dependent for the tax years listed under the IRS guidelines. (The term 'legally dependent' child is limited to a child claimed on the Louisiana Tech University employee's Federal Income Tax Return, or to a child named to receive support for education in either a separation agreement or divorce decree issued by a court.)*

**Louisiana Tech University  
Employee Signature:**

**Date:**

Louisiana Tech University's Tuition Exchange Liaison will verify with Human Resources the employee's eligibility based on his/her tenure at Louisiana Tech University. If your application is approved, the TE Liaison will complete the TE Scholarship Certification and Application online at TE's website for the schools listed above. Further correspondence will be provided by the TE Institutions noted above.