

UTILITY FAILURE

In the event of a major utility failure occurring during regular working hours (8:00 a.m. through 5:00 p.m. Monday through Friday), immediately notify Maintenance at x3267. If there is potential danger to building occupants, or if the utility failure occurs after hours, weekends or holidays, notify University Police at x4018.

ELECTRICAL/LIGHT FAILURE

At present campus building lighting may not provide sufficient illumination in corridors and stairs for safe exiting. It is therefore advisable to have a flashlight and portable radios available for emergencies.

ELEVATOR FAILURE

If trapped in the elevator, use the emergency phone to notify University Police. If the elevator does not have an emergency phone, turn on the emergency alarm (located on the front panel) to signal for help.

PLUMBING FAILURE/FLOODING:

Cease using all electrical equipment. Notify the Physical Plant. If necessary, vacate the area.

SERIOUS GAS LEAK:

Cease all operations. **DO NOT SWITCH ON LIGHTS OR ANY ELECTRICAL EQUIPMENT.** REMEMBER electrical arcs can trigger an explosion! Notify University Police.

STEAM LINE FAILURE:

Immediately notify University Police or Physical Plant and if necessary vacate the area.

VENTILATION PROBLEM:

If smoke odors come from the ventilation system, immediately notify University Police or Physical Plant and if necessary cease all operations and vacate the area.