



**Louisiana Tech University
Site Supervisor's Final Intern Report**

Name of Intern Student _____ **Date of final report** _____

Please complete and return this final Intern report after the student has completed all hours for the internship.

You may email the report to the Undergraduate Intern Coordinator at creeves@latech.edu in the Department of Kinesiology, Louisiana Tech University, or fax it to 318-257-4950.

| Intern competencies | Not Applicable | Excellent | Satisfactory | Needs Improvement | Not Acceptable |
|--|-----------------------|------------------|---------------------|--------------------------|-----------------------|
| ACADEMIC | | | | | |
| Understanding of exercise science principles | | | | | |
| Skills and knowledge for the position | | | | | |
| Learned new information quickly | | | | | |
| Possessed necessary analytical skills | | | | | |
| Possessed necessary clinical skills | | | | | |
| PROFESSIONAL BEHAVIOR | | | | | |
| Prompt and prepared | | | | | |
| Professional appearance and behavior | | | | | |
| Dependable and responsible | | | | | |
| Demonstrated originality and initiative | | | | | |
| Completed tasks in a satisfactory manner | | | | | |
| Followed policies and procedures | | | | | |
| Demonstrated necessary organizational skills | | | | | |
| Ethical behavior | | | | | |
| INTERPERSONAL SKILLS | | | | | |
| Positive attitude | | | | | |
| Worked well with clients | | | | | |
| Worked well with agency personnel | | | | | |
| Enthusiastic and self-confident | | | | | |
| Adaptability | | | | | |
| Appropriate written communication | | | | | |
| Appropriate oral communication | | | | | |
| OVERALL RATING OF INTERN | | | | | |

This student has completed a minimum of 90 clock hours at the intern site.

Yes No

Please provide written summary comments related to the evaluation provided.

1. Academic preparation/Knowledge: _____

2. Professional behavior: _____

3. Interpersonal Skills: _____

4. Other comments: _____

Site Supervisor (print name) _____

Signature _____

Position _____

Site Agency _____

Contact information: Email _____

Phone number _____