

Louisiana Tech University

2020 Orientation *Cashier's Office and Tech Express*



Let's Talk

- ▶ Cashier's Office
- ▶ Costs
- ▶ Purge
- ▶ BOSS
- ▶ Tech Express
- ▶ FAQs



Cashier's Office

Functions:

- ▶ Tuition and Fee Payment
- ▶ Student Account Refunds
- ▶ Student Account Billing
- ▶ Tech Express
- ▶ 1098T

Keeny Hall 103

318-257-4325

cashier@latech.edu



Costs to Attend

- ▶ **Tuition and Fees**
- ▶ **Technology Fee**
- ▶ **Energy Surcharge**
- ▶ **Other fees (depending on major/class)**
- ▶ **Housing and Meal Plan**

latech.edu/currentfees



Housing

- ▶ **Dorm**
- ▶ **University Park**
- ▶ **Park Place**
- ▶ **Legacy Park**
- ▶ **Aswell/Dudley Suites**
- ▶ **Dorm - Non-exempt**
 - ▶ No room assignment has been completed
 - ▶ **Commuting form or Off Campus Residence Approval needed?**
- ▶



Meal Plans

All Access Plan

- Unlimited Meals
- \$225 Declining Balance
- **Default Meal Plan**

10 Meal Plan

- 10 Meals per Week
- \$375 Declining Balance

All Access PREMIUM

Unlimited Meals
\$400 Declining Balance

Note: All students residing in dorms or university apartments are required to purchase a meal plan.



Registration

- ▶ **Early Registration**
- ▶ **PURGE 1**
- ▶ **General Registration**
- ▶ **PURGE 2**
- ▶ **Late Registration/Drop and Add**
 - ▶ **First three days of classes**

\$50 Late Registration penalty after 2nd purge



What do I owe?

- ▶ **Account Summary at boss.latech.edu**
- ▶ **Louisiana Tech scholarships & estimated financial aid**
 - ▶ Will post by early August
- ▶ **Outside scholarships/third-parties**
 - ▶ Deposit at cashier's office



2020 Fall Purge Dates

- ▶ **1st purge: Aug. 31**
- ▶ **2nd purge: Sept. 9**
- ▶ **All students must pay or confirm before the purge each quarter**



Account Summary/Payments

- ▶ **Account Summary/Payments**
- ▶ **Select Term**
- ▶ **If balance owed: Pay By Credit Card or E-check**
- ▶ **If zero or credit balance: Confirm Schedule**





Account Summary Information

LA TECH STUDENT

Estimated Fee Charges: Fall 2018					
Code	Description	Date	Debits	Credits	Balance
	BEGINNING BALANCE				0.00
1319	WEB CHECK PMT 73210	0502		-3,205.00	-3,205.00
2008	UNDG TUITION 8 HR	0502	1,851.00		-1,354.00
2028	UNDG FEES 8 HR	0502	1,234.00		-120.00
2638	TECHNOLOGY FEE-8 HRS	0502	40.00		-80.00
2588	ENERGY SURCHARGE-8HR	0502	80.00		0.00
Ending Balance					0.00

Pay by Credit Card

Pay by eCheck

Account Status: PAID IN FULL (Confirmation not necessary)

If you have any questions regarding your account summary, please contact the Cashiers Office at cashier@latech.edu or (318) 257-4325.

If you have any questions regarding your financial aid, please contact the Financial Aid Office at faid@latech.edu or (318) 257-2644.






Account Summary Information

LA TECH STUDENT

Estimated Fee Charges: Fall 2018					
Code	Description	Date	Debits	Credits	Balance
	BEGINNING BALANCE				0.00
1260	TOPS BASIC FALL	0502		-3,305.00	-3,305.00
1315	CONFIRM REG 73211	0502	0.00		-3,305.00
2008	UNDG TUITION 8 HR	0502	1,851.00		-1,454.00
2028	UNDG FEES 8 HR	0502	1,234.00		-220.00
2638	TECHNOLOGY FEE-8 HRS	0502	40.00		-180.00
2588	ENERGY SURCHARGE-8HR	0502	80.00		-100.00
Ending Balance					-100.00

 **Account Status: SCHEDULE CONFIRMED**

 If you have any questions regarding your account summary, please contact the Cashiers Office at cashier@latech.edu or (318) 257-4325.



BOSS Screens - Personal Information

- ▶ **Update Addresses**
 - ▶ **Fall purge reminder**
 - ▶ **Refund checks not picked up**
 - ▶ **Bills for past due balances**



BOSS Screens - Personal Information

- ▶ **Electronic Deposit of Student Refund/Payroll**
 - ▶ Sign up for each seperately
 - ▶ Get refund quicker than paper check





Debit Card

- ▶ **Safe & Convenient**
- ▶ **Funds Carry Forward**
- ▶ **Add Funds Online**
- ▶ **www.latech.edu/express**





7 Standard Plans

(repeats each quarter until directed to stop)

\$100	\$150	\$200	\$250
\$300	\$400	\$500	

Variable Plans: Minimum to Open - \$25

May apply all or part of refund to Tech Express





Adding Funds Online - GET Funds

- ▶ get.cbord.com/latech
- ▶ iPhone and Android Apps
- ▶ Add funds, check balances, view history
- ▶ Cancel lost or stolen ID 24 hours/day
- ▶ Email parents with direct link



FAQs

- ▶ **How do I confirm my classes?**
 - ▶ **Balance due:** A full payment serves as confirmation.
 - ▶ **Credit or zero balance:** BOSS, in person, by phone
 - ▶ **NOTE:** Schedules and balances can change after payment/confirmation.



FAQs

- ▶ **Does Tech Express roll over?**
 - ▶ Yes, until a student graduates or leaves the University permanently.
- ▶ **Does Declining Balance roll over?**
 - ▶ Rolls over fall and winter only.
- ▶ **Can you move funds from Tech Express to Declining Balance?**
 - ▶ No. Separate funds.



How to Contact Us: Cashier

- ▶ Louisiana Tech University
- ▶ Office of the Comptroller
- ▶ Keeny Hall 103
- ▶ PO Box 7924, Ruston, LA 71272
- ▶ E-mail: cashier@latech.edu
- ▶ Telephone: (318) 257-4325
- ▶ Fax: (318) 257-2234



How to Contact Us: Tech Express

- ▶ **Louisiana Tech University**
- ▶ **Tech Express Office**
- ▶ **Student Center 155**
- ▶ **PO Box 7924, Ruston, LA 71272**
- ▶ **E-mail: express@latech.edu**
- ▶ **Telephone: (318) 257-4553**

